

**Foss Park District
Committee Meeting Minutes
July 20, 2022**

CALL TO ORDER Commissioner Robinson called the meeting to order at 6:02 pm.

ROLL CALL

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: Commissioner Johnny Johnson and Commissioner Kingston Neal.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. Beach update – Jon Shabica: Mr. Shabica stated the beach work is moving along and sand is being trucked in. Commissioner Wyatt asked about clearing of the trees. Mr. Shabica stated the district should contact a forester to arrange that.
2. Pay ranges: Ms. Cowart stated the pay ranges submitted for approval reflect the minimum \$15.00 per hour for all positions that was approved by the Board.
3. Reschedule September 2022 meetings: Ms. Cowart stated the September Board meeting will need to be rescheduled due to ASPBA and NRPA conferences. Board discussion included the date of September 28, 2022.
4. BINA Hearing for 2022 rollover bond: Mr. Skof stated the BINA Hearing will be scheduled for the September Board meeting.

COMMITTEE/STAFF REPORTS

1. *Business Office*

- a. Director report: Ms. Cowart report: Ms. Cowart reviewed written report submitted with additional updates.
- b. Business Manager report: Mr. Skof report: Mr. Skof reviewed written report submitted with additional updates.

2. *Parks*

Superintendent of Grounds report: Mr. Winter report: Mr. Winter stated a tree went down in Hamlet Park and the irrigation pipe on hold 5 will be replaced at an approximate cost of \$12,000.00 and that item was budgeted for.

3. *Golf*

- a. Manager/Golf Pro report: Mr. Monroe report: Mr. Monroe gave update on carts that more have gotten up and running with additional part replacement. He is meeting next week with Yamaha to discuss the new carts.

4. *Recreation*

- a. Superintendent of Recreation report: Ms. Johnson report: Ms. Johnson submitted flyers. Commissioner Robinson asked for a final price on senior trips by August 10 (senior picnic).

CITIZEN COMMENTS

None.

ADJOURNMENT

Commissioner King motions to adjourn the Committee Meeting. Second by Commissioner Johnson.

Voice vote: Aye: all Nay: None. Abstain: None.

Absent: Commissioner Johnson and Commissioner Neal.

MOTION CARRIES at 6:57 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
July 20, 2022**

CALL TO ORDER: Commissioner Robinson called the meeting to order at 7:01 pm.

ROLL CALL:

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: Commissioner Johnny Johnson and Commissioner Kingston Neal

Commissioner Robinson stated Commissioner Johnson and Commissioner Neal indicated they would not be in attendance.

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

1. MINUTES: Commissioner Wyatt motions to approve the Committee Meeting, Executive Session and Regular Meeting (06/15/2022) and Special Meeting (06/30/2022) as presented. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner Neal.

MOTION CARRIES

2. BILLS: Commissioner King motions to approve the monthly bills – invoices paid (06/11/2022 –07/14/2022):

\$51,225.95, invoices due: \$806,748.08, invoices to be paid by credit card – approximate: \$10,955.73 and first of the month bills (August) – approximate: \$10,600.00. Second by Commissioner Wyatt.

Aye: Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner Neal.

MOTION CARRIES

3. PAYROLL: Commissioner King motions to approve the monthly payroll: \$104,048.07. Second by Commissioner Robinson.

Aye: Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner Neal.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner Wyatt motions to approve all petty cash funds: \$61.18 (Business Office). Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner Neal.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner King motions to approve finance reports as presented in the Board Packet. Second by Commissioner Wyatt.

Aye: Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner Neal.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER NEAL: as presented in Committee Meeting.

GOLF: COMMISSIONER JOHNSON: as presented in Committee Meeting.

PARKS: COMMISSIONER WYATT: as presented in Committee Meeting.

RECREATION: COMMISSIONER KING: as presented in Committee Meeting.

Commissioner King motions to approve finance reports as presented in the Board Packet. Second by Commissioner Wyatt.

Aye: Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner Neal.

MOTION CARRIES

7. UNFINISHED BUSINESS:

8. NEW BUSINESS:

1. Approval: Pay ranges as discussed in Committee Meeting

Commissioner Wyatt motions to approve pay ranges as discussed in Committee Meeting Second by Commissioner Robinson.

Aye: Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner Neal.

MOTION CARRIES

2. Approval: Date and time of rescheduled September 2022 Committee and Regular Meeting

Commissioner Wyatt motions date and time of rescheduled September 2022 Committee and Regular Meeting to September 28, 2022 at 6 pm for Committee Meeting and 7 pm for Regular Meeting. Second by Commissioner Robinson.

Aye: Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner Neal.

MOTION CARRIES

3. Approval: Three security cameras from Security Lines for Boak, Neville and Citizens' Parks
Commissioner Wyatt motions to approve three security cameras from Security Lines for Boak, Neville and Citizens' Parks. Second by Commissioner King.
Aye: Commissioner King, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: Commissioner Johnson and Commissioner Neal. MOTION CARRIES

9. CITIZEN COMMENTS:

None

10. ADJOURNMENT:

Commissioner King motions to adjourn Regular Meeting. Second by Commissioner Wyatt.

Voice vote: Aye: all Nay: None. Abstain: None.

Absent: Commissioner Johnson and Commissioner Neal.

MOTION CARRIES at 7:06 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary