

**Foss Park District
Committee Meeting Minutes
September 28, 2022**

CALL TO ORDER Commissioner Robinson called the meeting to order at 6:01 pm.

ROLL CALL

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: Commissioner Kingston Neal.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. Fiscal year 2021/22 annual audit presentation – Sikich: Mr. Berg presented annual audit and stated he was pleased with the work of the staff and results of the audit.

Commissioner Neal enters the room at 6:05 pm

Commissioners discussed the MD&A sheet, unrestricted deficit, recreation and special recreation funds.

2. May 12, 2023 – beach grand opening: Commissioner King stated a full beach bash will be planned for May 12, 2023 with games, giveaways and such.

3. J & J Gaming presentation: Mr. Perry stated the contract is set to expire March 6, 2023 and presented accomplishments over the past three years of service. Mr. Perry did say that the gaming company can help with marketing.

4. Website proposals: Mr. Skof presented proposals for website upgrades and service and recommends Imavex for service.

5. LED lights at Golf Course and Maintenance: Mr. Skof presented LED lights proposal and recommends Melco Solutions.

COMMITTEE/STAFF REPORTS

1. *Business Office*

a. Director report: Ms. Cowart report: Ms. Cowart reviewed written report submitted with additional updates.

b. Business Manager report: Mr. Skof report: Mr. Skof electric in Boak, Neville and Citizens Parks for security cameras, reviewed insurance claim denial for park equipment that is missing, reviewed employee health insurance for next year and the tax levy needs approval in October.

2. *Parks*

Superintendent of Grounds report: Mr. Winter report: Mr. Winter reported that the golf season is winding down and he has been looking on how to repair the bridge on 15th hold with park district staff. He believes he can get it fixed for under \$10,000 by next spring.

3. *Golf*

a. Manager/Golf Pro report: Mr. Monroe report: Mr. Monroe gave update that the golf carts all have oil changes and are repaired, annual pass sales for next season are underway and winter plans include having the DJ return on Friday nights. Staff will prepare an action plan for the DJ.

4. *Recreation*

a. Superintendent of Recreation report: Ms. Johnson report: Ms. Johnson submitted flyers and introduced the new Recreation Coordinators.

CITIZEN COMMENTS

EXECUTIVE SESSION

5 ILCS 120/2(c)(29) meetings between internal or external auditors and government audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America

Commissioner Wyatt motions to move to Executive Session. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 7:09 pm

Commissioner Wyatt motions to move to Committee Meeting. Second by Commissioner King.

Voice vote: Aye: all Nay: None. Abstain: None.

MOTION CARRIES at 7:19 pm

ADJOURNMENT

Commissioner King motions to adjourn the Committee Meeting. Second by Commissioner Wyatt.

Voice vote: Aye: all Nay: None. Abstain: None.

Absent: Commissioner King.

MOTION CARRIES at 7:19 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
September 28, 2022**

CALL TO ORDER: Commissioner Robinson called the meeting to order at 7:23 pm.

ROLL CALL:

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kingston Neal, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: None

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

1. MINUTES: Commissioner King motions to approve the Committee Meeting and Regular Meeting (08/17/2022) as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. BILLS: Commissioner King motions to approve the monthly bills – invoices paid (08/12/2022 –09/16/2022): \$65,538.6627, invoices due: \$364,140.83, invoices to be paid by credit card – approximate: \$5,927.06 and first of the month bills (October) – approximate: \$17,700.00. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. PAYROLL: Commissioner King motions to approve the monthly payroll: \$108,056.42. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner King motions to approve all petty cash funds: \$89.89 (Business Office). Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner Wyatt motions to approve finance reports as presented in the Board Packet. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER NEAL: as presented in Committee Meeting.

GOLF: COMMISSIONER JOHNSON: as presented in Committee Meeting.

PARKS: COMMISSIONER WYATT: as presented in Committee Meeting.

RECREATION: COMMISSIONER KING: as presented in Committee Meeting.

Commissioner King motions to approve Commissioner Reports as presented in the Board Packet. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

7. UNFINISHED BUSINESS:

1. Approval: wrestling event – 11/20/2022 in Blue Room (from August 2022)

Commissioner King motions to postpone approval of wrestling event – 11/20/2022 in Blue Room indefinitely. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, and Commissioner Wyatt.

Nay: Commissioner Neal and Commissioner Robinson.

Abstain: None.

Absent: None.

MOTION CARRIES

8. NEW BUSINESS:

1. Approval: Public hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$1,500,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and payment of the expenses incident thereto
Commissioner Wyatt motions to postpone approval Public hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$1,500,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and payment of the expenses incident thereto. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. Approval: fiscal year 2021/22 audit as presented by Sikich
Commissioner Wyatt motions approve fiscal year 2021/22 audit as presented by Sikich. Second by Commissioner King.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None.
MOTION CARRIES
3. Approval: plat of easement of the 16th Street water main replacement project
Commissioner Wyatt motions to approve plat of easement of the 16th Street water main replacement project. Second by Commissioner King.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None.
MOTION CARRIES
4. Approval: employee health insurance Blue Cross Blue Shield proposal as presented with recommended changes
Commissioner Wyatt motions to approve employee health insurance Blue Cross Blue Shield proposal as presented with recommended changes of district pays for 75% of premium and employee pays 25% as presented. Second by Commissioner King.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None.
MOTION CARRIES
5. Approval: application for 2023 OSLAD up to \$200,000.00
Commissioner Wyatt motions to approve application for 2023 OSLAD amended up to \$1.25 million for projects at Foss Park. Second by Commissioner King.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None.
MOTION CARRIES

9. CITIZEN COMMENTS:

None

10. ADJOURNMENT:

Commissioner King motions to adjourn Regular Meeting. Second by Commissioner Wyatt.

Voice vote: Aye: all Nay: None. Abstain: None.

Absent: None.

MOTION CARRIES at 7:39 pm

This record is not verbatim.

Respectfully Submitted,

Kari Cowart, Board Secretary