

**Foss Park District  
Committee Meeting Minutes  
October 19, 2022**

**CALL TO ORDER** Commissioner Robinson called the meeting to order at 6:00 pm.

**ROLL CALL**

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: Commissioner Kingston Neal.

Commissioner Robinson stated Commissioner Neal will not be present due to personal reasons.

**PLEDGE OF ALLEGIANCE**

**COMMITTEE OF THE WHOLE**

1. Bond payment (Mr. Skof): Mr. Skof reported the bond payment is on the agenda for approval.
2. IAPD Annual Business Meeting representatives (Ms. Cowart): Ms. Cowart stated the representatives as stated in the Commissioner Handbook are the President and Vice President.
3. Playground for beach (Ms. Cowart): Ms. Cowart reviewed the revised proposal for the beach playground equipment.
4. Bereavement policy (Ms. Cowart): Ms. Cowart stated the current policy must be revised if the Board chooses to include part time staff in the benefit. Discussion among Commissioners included why the policy is being changed and revising it to include part time staff that work at least 860 hours the previous or current year.
5. Winter hours for Clubhouse (Mr. Monroe): Ms. Cowart reported the off season Clubhouse hours were email to Commissioners for review.
6. Bridge repair on Golf Course (Mr. Winter): Mr. Winter would like to repair the bridge with his current staff. Materials should cost between \$11,000 and \$12,000.

**COMMITTEE/STAFF REPORTS**

1. *Business Office*

- a. Director report: Ms. Cowart report: Ms. Cowart reviewed written report submitted with additional updates.
- b. Business Manager report: Mr. Skof report: Mr. Skof reported on Imavex began work on back end, he has an upcoming PDRMA meeting scheduled, working on estimate for LED lights in Clubhouse, estimates for NVR replacements are \$8,500 for 16 channel and \$11,257 for 32 channel, the park cameras have been delivered and information on the tax levy.

2. *Parks*

Superintendent of Grounds report: Mr. Winter report: Mr. Winter had no additional reports. Commissioner Wyatt provided information on paddle boards for beach, mobile pad for beach and ADA wheelchair for swimming.

3. *Golf*

- a. Manager/Golf Pro report: Mr. Monroe report:

#### *4. Recreation*

a. Superintendent of Recreation report: Ms. Johnson report: Ms. Johnson reviewed recreation programs, need for more space and repairs in building. Board discussion included the seniors are happy with Ms. Brown and possibly offering a free shuttle for Thanksgiving lunch.

#### **CITIZEN COMMENTS**

#### **EXECUTIVE SESSION**

5 ILCS 120/2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity

Commissioner King motions to move to Executive Session. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Neal.

MOTION CARRIES at 6:47 pm

Commissioner Wyatt motions to open Committee Meeting. Second by Commissioner King.

Voice vote: Aye: all    Nay: None.    Abstain: None.

MOTION CARRIES at 7:07 pm

#### **ADJOURNMENT**

Commissioner King motions to adjourn the Committee Meeting. Second by Commissioner Wyatt.

Voice vote: Aye: all    Nay: None.    Abstain: None.

Absent: Commissioner Neal.

MOTION CARRIES at 7:07 pm

This record is not verbatim.

Respectfully Submitted,  
Kari Cowart, Board Secretary

**Foss Park District  
Regular Meeting Minutes  
October 19, 2022**

**CALL TO ORDER:** Commissioner Robinson called the meeting to order at 7:07 pm.

**ROLL CALL:**

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kenneth Robinson and Commissioner Vance Wyatt

Board members absent: Commissioner Kingston Neal

Commissioner Robinson stated Commissioner Neal will not be present due to personal reasons.

**PLEDGE OF ALLEGIANCE:** waived as recited in Committee Meeting.

**1. MINUTES:** Commissioner King motions to approve the Committee Meeting, Executive Session and Regular Meeting (09/28/2022) as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Neal.

MOTION CARRIES

**2. BILLS:** Commissioner King motions to approve the monthly bills – invoices paid (09/17/2022 –10/13/2022): \$26,347.11, invoices due: \$24,645.75, invoices to be paid by credit card – approximate: \$6,141.80 and first of the month bills (November) – approximate: \$75,600.00. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Neal.

MOTION CARRIES

**3. PAYROLL:** Commissioner King motions to approve the monthly payroll: \$105,266.14. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Neal.

MOTION CARRIES

**4. PETTY CASH REPORTS:** Commissioner King motions to approve all petty cash funds: \$18.97 (Business Office). Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Neal.

MOTION CARRIES

**5. FINANCE REPORTS:** Commissioner King motions to approve finance reports as presented in the Board Packet. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Neal.

MOTION CARRIES

**6. COMMISSIONER REPORTS:**

*FINANCE:* COMMISSIONER NEAL: as presented in Committee Meeting.

*GOLF:* COMMISSIONER JOHNSON: as presented in Committee Meeting.

*PARKS:* COMMISSIONER WYATT: as presented in Committee Meeting.

*RECREATION:* COMMISSIONER KING: as presented in Committee Meeting.

Commissioner King motions to approve Commissioner Reports as presented in the Board Packet. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Neal.

MOTION CARRIES

**7. UNFINISHED BUSINESS:**

**8. NEW BUSINESS:**

1. Approval: an ordinance, #101922, providing for the issue of approximately \$399,970 General Obligation Limited Tax Park Bonds, Series 2022, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of certain outstanding alternate bonds of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof

Commissioner King motions to approve an ordinance, #101922, providing for the issue of approximately \$398,295 General Obligation Limited Tax Park Bonds, Series 2022, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of certain outstanding alternate bonds of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Neal.

MOTION CARRIES

2. Approval: 2020 rollover bond series payment in the amount of \$392,761.91 payable to Lake Forest Bank & Trust due November 15, 2022  
Commissioner King motions approve 2020 rollover bond series payment in the amount of \$392,761.91 payable to Lake Forest Bank & Trust due November 15, 2022. Second by Commissioner Wyatt.  
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.  
Nay: None.  
Abstain: None.  
Absent: Commissioner Neal. MOTION CARRIES
3. Approval: appointment of delegate(s) to Annual Business meeting of Illinois Association of Park Districts to be held January 28, 2023 at 3:30 pm  
Commissioner King motions to approve appointment of delegate(s) President and Vice President to Annual Business meeting of Illinois Association of Park Districts to be held January 28, 2023 at 3:30 pm. Second by Commissioner Wyatt.  
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.  
Nay: None.  
Abstain: None.  
Absent: Commissioner Neal. MOTION CARRIES
4. Approval: purchase of playground equipment for Foss Park Beach at an approximate cost of \$163,000 (does not include installation)  
Commissioner King motions to approve purchase of playground equipment for Foss Park Beach at an approximate cost of \$163,000 (does not include installation). Second by Commissioner Wyatt.  
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.  
Nay: None.  
Abstain: None.  
Absent: Commissioner Neal. MOTION CARRIES
5. Approval: changes to Bereavement Policy as discussed in Committee Meeting  
Commissioner Wyatt motions to postpone changes to Bereavement Policy as discussed in Committee Meeting. Second by Commissioner King.  
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.  
Nay: None.  
Abstain: None.  
Absent: Commissioner Neal. MOTION CARRIES

6. Approval: winter hours (off season) at Clubhouse as discussed in Committee Meeting  
Commissioner King motions to approve winter hours (off season) at Clubhouse as discussed in Committee Meeting. Second by Commissioner Wyatt.  
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.  
Nay: None.  
Abstain: None.  
Absent: Commissioner Neal. MOTION CARRIES
7. Approval: Golf Course Bridge repair as discussed in Committee Meeting  
Commissioner King motions to approve Golf Course bridge repair as discussed in Committee Meeting up to \$13,000. Second by Commissioner Wyatt.  
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.  
Nay: None.  
Abstain: None.  
Absent: Commissioner Neal. MOTION CARRIES
8. Approval attendance for Executive Director and Business Manager virtual Legal Symposium  
Commissioner King motions to approve attendance for Executive Director and Business Manager virtual Legal Symposium. Second by Commissioner Wyatt.  
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.  
Nay: None.  
Abstain: None.  
Absent: Commissioner Neal. MOTION CARRIES
9. Approval: J&J Gaming contract approval  
Commissioner Wyatt motions to approve J&J Gaming contract approval. Second by Commissioner King.  
Commissioner Robinson asked about other gaming companies and none were discussed.  
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.  
Nay: None.  
Abstain: None.  
Absent: Commissioner Neal. MOTION CARRIES

10. Approval: surveillance camera upgrade and relocation as presented in Committee Meeting  
Commissioner King motions to approve surveillance camera upgrade and relocation as presented in Committee Meeting. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Neal.

MOTION CARRIES

**9. CITIZEN COMMENTS:**

None

**10. ADJOURNMENT:**

Commissioner King motions to adjourn Regular Meeting. Second by Commissioner Johnson.

Voice vote: Aye: all Nay: None. Abstain: None.

Absent: Commissioner Neal.

MOTION CARRIES at 7:18 pm

This record is not verbatim.

Respectfully Submitted,  
Kari Cowart, Board Secretary