

**Foss Park District  
Committee Meeting Minutes  
February 15, 2023**

**CALL TO ORDER** Commissioner Robinson called the meeting to order at 6:00 pm.

**ROLL CALL**

Board members present: Commissioner Johnny Johnson, Commissioner Kingston Neal, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: Commissioner Donna King.

**PLEDGE OF ALLEGIANCE**

Commissioner Wyatt moved to allow Commissioner King to join the meeting via telephone. Second by Commissioner Neal.

Voice vote: Aye: all    Nay: None.    Abstain: None. Absent: None. MOTION CARRIES at 6:01 pm

**COMMITTEE OF THE WHOLE**

1. Mowing Services 2023 bid discussion: Ms. Cowart presented mowing bids received and discussion amongst Board of Commissioners.
2. Annual audit proposal for fiscal years 2023, 2024 and 2025 (Sikich): Mr. Skof presented audit proposal for next three fiscal years.
3. Playground installation at Foss Park Beach (location and installation): Ms. Cowart reviewed emails from playground company.
4. Crown Castle addition of AT&T to collocate at tower site (Golf Course location): Mr. Skof reviewed requested addition on cell tower site.

Mr. Michael Bone spoke that he would like to form a partnership with his football program and the Flames Football program. Ms. Cowart will set up a meeting to discuss the details.

**COMMITTEE/STAFF REPORTS**

1. *Business Office*

- a. Director report: Ms. Cowart reviewed submitted written report with provided updates.
- b. Business Manager report: Mr. Skof reviewed submitted written report and will follow up on website progress.

2. *Parks*

- a. Superintendent of Grounds report: Mr. Winter reported he will work on additional estimates for sealcoating and lining the Golf Course parking lot.

3. *Golf*

- a. Manager/Golf Pro report: Mr. Monroe – Mr. Monroe reported on PGA Show update, he spoke with the Yamaha representative and carts should be delivered this year, preparing for soft opening of the Golf Course and Milwaukee Golf Show is coming up.

4. *Recreation*

- a. Superintendent of Recreation report: Ms. Johnson reviewed submitted written report. Commissioner Wyatt inquired about a fight that occurred and Ms. Johnson stated the fight was outside the Community Recreation Center and authorities were called.

**CITIZEN COMMENTS**

None.

**ADJOURNMENT**

Commissioner Wyatt motions to adjourn the Committee Meeting. Second by Commissioner Johnson.

Voice vote: Aye: all    Nay: None.    Abstain: None. Absent: None.

MOTION CARRIES at 6:55 pm

This record is not verbatim.

Respectfully Submitted,

Kari Cowart, Board Secretary

**Foss Park District  
Regular Meeting Minutes  
February 15, 2023**

**CALL TO ORDER:** Commissioner Robinson called the meeting to order at 7:00 pm.

**ROLL CALL:**

Board members present: Commissioner Johnny Johnson, Commissioner Kingston Neal, Commissioner Kenneth Robinson and Commissioner Vance Wyatt

Board members absent: Commissioner Donna King.

**PLEDGE OF ALLEGIANCE:** waived as recited in the Committee Meeting.

Commissioner Wyatt moved to allow Commissioner King to join the meeting via telephone. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES at 7:01 pm

**1. MINUTES:** Commissioner Wyatt motions to approve the Tax Committee Meeting and Regular Meeting (01/18/2023) and Special Meeting (02/01/2023) as presented. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**2. BILLS:** Commissioner King motions to approve the monthly bills – invoices paid (01/12/2023 –02/09/2023): \$42,019.55, invoices due: \$15,725.67, invoices to be paid by credit card – approximate: \$65,691.40 and first of the month bills (March) – approximate: \$11,100.00. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**3. PAYROLL:** Commissioner King motions to approve the monthly payroll: \$69,717.15. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**4. PETTY CASH REPORTS:** Commissioner Wyatt motions to approve all petty cash funds: \$82.98 (Business Office).  
Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and  
Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**5. FINANCE REPORTS:** Commissioner Wyatt motions to approve finance reports as presented in the Board Packet.  
Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and  
Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**6. COMMISSIONER REPORTS:**

*FINANCE:* COMMISSIONER NEAL: as presented in Committee Meeting.

*GOLF:* COMMISSIONER JOHNSON: as presented in Committee Meeting.

*PARKS:* COMMISSIONER WYATT: as presented in Committee Meeting.

*RECREATION:* COMMISSIONER KING: as presented in Committee Meeting.

Commissioner King motions to approve Commissioner Reports as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and  
Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**7. UNFINISHED BUSINESS:**

1. Approval: purchase of either iPECS telephone system (\$10,600.24) OR Business Voice Edge VOIP phone system (additional \$144.76 per month on current Comcast bill): January 2023 Regular Meeting.  
Commissioner Wyatt motions to approve purchase of Business Voice Edge VOIP phone system (additional \$144.76 per month on current Comcast bill): January 2023 Regular Meeting. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and  
Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. Approval: Total Paving sealcoating quote: \$13,250.00: February 2023 Special Meeting  
Commissioner Neal motions to postpone Total Paving sealcoating quote: \$13,250.00: February 2023 Special Meeting. Second by Commissioner King.  
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.  
Nay: None.  
Abstain: None.  
Absent: None.

MOTION CARRIES

3. Approval: Installation quote for playground at Foss Park Beach: February 2023 Special Meeting.  
Commissioner King motions to approve installation quote for playground at Foss Park Beach: February 2023 Special Meeting. Second by Commissioner Wyatt.  
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.  
Nay: None.  
Abstain: None.  
Absent: None.

MOTION CARRIES

## **8. NEW BUSINESS:**

4. Approval: Ordinance #021523 abating the tax hereto levied for the year 2022 to pay the principle of and interest on General Obligation Park Bonds (Alternate Revenue Source), Series 2021B of the Park District.  
Commissioner King motions to approve Ordinance #021523 abating the tax hereto levied for the year 2022 to pay the principle of and interest on General Obligation Park Bonds (Alternate Revenue Source), Series 2021B of the Park District. Second by Commissioner Wyatt.  
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.  
Nay: None.  
Abstain: None.  
Absent: None.

MOTION CARRIES

5. Approval: Acceptance and approval of Mowing Services 2023 bid.  
Commissioner Wyatt motions to approve acceptance and approval of Mowing Services 2023 bid from Tri State Platinum. Second by Commissioner Neal.  
Aye: Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.  
Nay: None.  
Abstain: None.  
Present: Commissioner Johnson  
Absent: None.

MOTION CARRIES

6. Approval: Installation Crown Castle addition of AT&T to collocate at tower site (Golf Course location).  
Commissioner King motions to approve Crown Castle addition of AT&T to collocate at tower site (Golf Course location). Second by Commissioner Wyatt.  
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.  
Nay: None.  
Abstain: None.  
Absent: None.
- MOTION CARRIES

7. Approval: Approval of Fort to Base Race ending in Foss Park on August 27, 2023.  
Commissioner King motions to approve of Fort to Base Race ending in Foss Park on August 27, 2023.  
Second by Commissioner Neal.  
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.  
Nay: None.  
Abstain: None.  
Absent: None.
- MOTION CARRIES

8. Approval: annual audit proposal (Sikich) for fiscal years 2023, 2024 and 2025.  
Commissioner King motions to approve annual audit proposal (Sikich) for fiscal years 2023, 2024 and 2025.  
Second by Commissioner Wyatt.  
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.  
Nay: None.  
Abstain: None.  
Absent: None.
- MOTION CARRIES

9. Approval: Juneteenth Celebration in Foss Park on June 17, 2023 (Elroy Reed).  
Commissioner Wyatt motions to approve Juneteenth Celebration in Foss Park on June 17, 2023 (Elroy Reed). Second by Commissioner King.  
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.  
Nay: None.  
Abstain: None.  
Absent: None.
- MOTION CARRIES

## **9. CITIZEN COMMENTS:**

None

**10. ADJOURNMENT:**

Commissioner Wyatt motions to adjourn Regular Meeting. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 7:13 pm

This record is not verbatim.

Respectfully Submitted,  
Kari Cowart, Board Secretary