

**Foss Park District
Committee Meeting Minutes
August 18, 2021**

CALL TO ORDER Commissioner Robinson called the meeting to order at 6:02pm.

ROLL CALL

Board members present: Commissioner Donna King, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: Commissioner Johnny Johnson and Commissioner Kingston Neal.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. Future projects – Commissioner Neal: Commissioner Robinson tabled the item momentarily.

COMMITTEE/STAFF REPORTS

Parks report moved up on agenda. Mr. Winter reported there were loss of trees in the parks due to the storm and clean up continues.

Commissioner Johnson enters the room at 6:04 pm

Mr. Winter reported he is looking into taking out the bridge at the golf course rather than replace it.

1. *Business Office*

- a. Director report: Ms. Cowart report: written report submitted.
- b. Business Manager report: Mr. Skof report: written report submitted. Mr. Skof included summary on cameras in the park.

Commissioner Neal enters the room at 6:18 pm

2. *Parks*

- a. Superintendent of Grounds report: Mr. Winter report: written report submitted.

3. *Golf*

- a. Manager/Golf Pro report: Mr. Monroe report: written report submitted – Mr. Monroe stated outings continue with regular play.

4. *Recreation*

- a. Superintendent of Recreation report: Ms. Johnson report: written report submitted.

Commissioner Neal stated that there should be detailed communication of planned projects in order to keep the District moving forward.

CITIZEN COMMENTS

None.

Executive Session

5 ILCS 120/2 (c)(6): the setting of a price for sale or lease of property owned by the public body – 701 14th Street

5 ILCS 120/2(c)(1): the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity

Commissioner King motions to move to Executive Session. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 6:52 pm

Commissioner King motions to open the Committee Meeting. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 7:17 pm

ADJOURNMENT

Commissioner King motions to adjourn the Committee Meeting. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 6:58 pm

Commissioner Wyatt motions to reconvene the Committee Meeting. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 7:19 pm

Commissioner Wyatt motions to reconvene Executive Session. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 7:20 pm

Commissioner King motions to reconvene the Committee Meeting. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 7:49 pm

Commissioner King motions to adjourn the Committee Meeting. Second by Commissioner Wyatt.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 7:50 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
August 18, 2021**

CALL TO ORDER: Commissioner Robinson called the meeting to order at 7:50 pm.

ROLL CALL:

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kingston Neal, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: None

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

1. MINUTES: Commissioner King motions to approve Committee Meeting, Executive Session and Regular Meeting (07/21/2021) minutes as presented. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. BILLS: Commissioner King motions to approve monthly bills: invoices paid (07/16/21-08/12/21): \$63,997.99, invoices due \$53,080.32, invoices to be paid by credit card at approximate \$14,679.98 and first of the month bills (September) – approximate: \$10,600.00 as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. PAYROLL: Commissioner Neal motions to approve monthly payroll: \$146,566.00. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner King motions to approve all petty cash funds: \$59.82 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner Neal motions to approve finance reports as presented in the Board Packet. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER NEAL: as presented in Committee Meeting.

GOLF: COMMISSIONER JOHNSON: as presented in Committee Meeting.

PARKS: COMMISSIONER WYATT: as presented in the Committee Meeting.

RECREATION: COMMISSIONER KING: as presented in the Committee Meeting.

Commissioner King motions to approve Commissioner Reports as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

7. UNFINISHED BUSINESS:

None.

8. NEW BUSINESS:

1. Approval: payroll outsourcing

Commissioner Wyatt motions to approve payroll outsourcing with Paylocity with onboarding. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. Approval: attendance for Commissioner Robinson, Commissioner Neal, Commissioner King and Commissioner Wyatt at the National Recreation and Park Association annual conference September 20 – 24, 2021 in Nashville, TN at an approximate cost of \$9,000.00

Commissioner King motions to approve attendance for Commissioner Robinson, Commissioner Neal, Commissioner King and Commissioner Wyatt at the National Recreation and Park Association annual conference September 20 – 24, 2021 in Nashville, TN at an approximate cost of \$9,000.00. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. Approval: attendance for Kari Cowart, Brad Skof and Pam Johnson to participate in the National Recreation and Park Association annual conference September 20 – 24, 2021 remotely
Commissioner King motions to approve attendance for Kari Cowart, Brad Skof and Pam Johnson to participate in the National Recreation and Park Association annual conference September 20 – 24, 2021 remotely. Second by Commissioner Wyatt.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES
4. Approval: AN ORDINANCE (81821) authorizing the issuance of General Obligation Park Bonds (Alternate Revenue Source) of the Foss Park District, Lake County, Illinois, in an aggregate principal amount not to exceed \$1,200,000, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, for the refunding of certain outstanding alternate bonds of said Park District, and paying expenses incident thereto
Commissioner King motions to approve AN ORDINANCE (81821) authorizing the issuance of General Obligation Park Bonds (Alternate Revenue Source) of the Foss Park District, Lake County, Illinois, in an aggregate principal amount not to exceed \$1,200,000, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, for the refunding of certain outstanding alternate bonds of said Park District, and paying expenses incident thereto. Second by Commissioner Neal.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES
5. Approval: attendance for Kari Cowart, Brad Skof and Pam Johnson to participate in the National Recreation and Park Association annual conference September 20 – 24, 2021 remotely
Commissioner King motions to approve attendance for Kari Cowart, Brad Skof and Pam Johnson to participate in the National Recreation and Park Association annual conference September 20 – 24, 2021 remotely. Second by Commissioner Wyatt.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES
6. Approval: offer (\$50,000.00) on property located at 701 14th Street
No movement on motion MOTION FAILS

7. Approval: increase in hourly wage for employee #4670 and #3306 as discussed in Executive Session
Commissioner Robinson stated Ms. Cowart may approve increases based on approved ranges.
Commissioner Neal motions to approve increase in hourly wage for employee #4670 and #3306 as
discussed in Executive Session. Second by Commissioner Wyatt.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and
Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES
8. Approval: prepare/distribute sealed bids for golf course parking lot, golf carts and Community Recreation
Center bathrooms
Commissioner King motions to approve prepare/distribute sealed bids for golf course parking lot, golf carts
and Community Recreation Center bathrooms. Second by Commissioner Wyatt.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and
Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES

9. CITIZEN COMMENTS:

None

10. ADJOURNMENT:

Commissioner Wyatt motions to adjourn Regular Meeting. Second by Commissioner Johnson.

Voice vote aye – all nay – none

MOTION CARRIES at 8:01 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary