

**Foss Park District
Committee Meeting Minutes
September 15, 2021**

CALL TO ORDER Commissioner Robinson called the meeting to order at 6:00pm.

ROLL CALL

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kingston Neal, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: none.

Attorney Matt DiCianni via telephone.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. Jon Shabica – beach project: Mr. Shabica presented an update on project and recommended moving forward with Michels for beach restoration.
2. Sikich – audit presentation fiscal 20/21: Mr. Berg presented fiscal year audit and again recommended eliminating old inventory at the Golf Course.

COMMITTEE/STAFF REPORTS

1. *Business Office*

- a. Director report: Ms. Cowart report: reviewed written report submitted.
- b. Business Manager report: Mr. Skof report: Mr. Skof reported next month the tax levy will be on discussed, he spoke to ComEd regarding electric poles in parks, credit cards are in mailboxes, Hightower Investment Group and BINA discussion.

2. *Parks*

- a. Superintendent of Grounds report: Mr. Winter report: Mr. Winter reported that the trees have been cleaned up in the parks and the City of North Chicago engineer will contact Tim Cook regarding the bridge and there was a lightning strike on the 5th green that created a hole and caused damage to water lines that could cost up to \$12,000 in repair. Mr. Winter stated he will follow up with stump grinding company.

3. *Golf*

- a. Manager/Golf Pro report: Mr. Monroe report: Mr. Monroe recommended an annual golf pass increase for 2022 season with discussion to follow.

Commissioner Wyatt leaves the room at 6:35 pm

Mr. Monroe stated the increase in the cost will begin to cover increased costs.

Commissioner Wyatt returns to the room at 6:37 pm

4. *Recreation*

- a. Superintendent of Recreation report: Ms. Johnson report: Ms. Johnson reported rentals are increasing, football is going well.

Commissioner Neal leaves the room at 6:45 pm

Ms. Johnson stated parents are more involved this year in football and cheerleading, basketball will be participating in the Zion Park District league and introduced Melissa Hall, Recreation Coordinator.

Commissioner Neal returns to the room at 6:46 pm

Ms. Johnson stated a park ranger will stay on during football and Latchkey returns the next day.

Commissioner Johnson suggested asking Commissioner Wyatt to volunteer to coach the tennis clinic.

CITIZEN COMMENTS

None.

Executive Session

5 ILCS 120/2 (c)(6): the setting of a price for sale or lease of property owned by the public body – 701 14th Street and portion of Hamlet Park (water tower)

5 ILCS 120/2(c)(29) meetings between internal or external auditors and government audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America

5 ILCS 120/2(c)(1): the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity – employee #1600

Commissioner King motions to move to Executive Session. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 6:54 pm

Commissioner Johnson motions to open the Committee Meeting. Second by Commissioner King.

Voice vote: aye – all nay – none

MOTION CARRIES at 7:11 pm

ADJOURNMENT

Commissioner Wyatt motions to adjourn the Committee Meeting. Second by Commissioner King.

Voice vote: aye – all nay – none

MOTION CARRIES at 7:11 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
September 15, 2021**

CALL TO ORDER: Commissioner Robinson called the meeting to order at 7:12 pm.

ROLL CALL:

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kingston Neal, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: None

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

1. MINUTES: Commissioner King motions to approve Committee Meeting, Executive Session and Regular Meeting (08/18/2021) minutes as presented. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. BILLS: Commissioner King motions to approve monthly bills: invoices paid (08/13/21-09/10/21): \$24,110.67, invoices due \$36,299.17, invoices to be paid by credit card at approximate \$2,548.41 and first of the month bills (October) – approximate: \$18,600.00 as presented. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. PAYROLL: Commissioner King motions to approve monthly payroll: \$93,056.34. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. PETTY CASH REPORTS: \$0.00 (Business Office) and \$0.00 (Golf Course) as presented.

5. FINANCE REPORTS: Commissioner Johnson motions to approve finance reports as presented in the Board Packet. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER NEAL: as presented in Committee Meeting.

GOLF: COMMISSIONER JOHNSON: as presented in Committee Meeting.

PARKS: COMMISSIONER WYATT: as presented in the Committee Meeting.

RECREATION: COMMISSIONER KING: as presented in the Committee Meeting.

Commissioner King motions to approve Commissioner Reports as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

7. UNFINISHED BUSINESS:

None.

8. NEW BUSINESS:

1. Approval: fiscal year 2020/21 audit as presented by Sikich

Commissioner King motions to approve fiscal year 2020/21 audit as presented by Sikich. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. Approval: Public hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$1,200,000 General Obligation Park Bonds (Alternate Revenue Source) for the purpose of paying the costs of (i) the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, (ii) refunding certain outstanding alternate bonds of the District and (iii) the expenses incident thereto

Commissioner King motions to open the public hearing. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

Commissioner Wyatt motions to close the public hearing. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner King.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

Commissioner Wyatt motions to approve Public hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$1,200,000 General Obligation Park Bonds (Alternate Revenue Source) for the purpose of paying the costs of (i) the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, (ii) refunding certain outstanding alternate bonds of the District and (iii) the expenses incident thereto. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. Approval: designation of auditing official for whistleblower claims

Commissioner King motions to approve designation of auditing official for whistleblower claims as the Executive Director. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. Approval: annual golf pass increase for 2022 season as presented

Commissioner King motions to approve annual golf pass increase for 2022 season as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. Approval: anticipated contract with Michels for beach project in amount of \$1,923,552.50 pending bond finalization

Commissioner King motions to approve anticipated contract with Michels for beach project in amount of \$1,923,552.50 pending bond finalization. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

6. Approval: counter offer for 701 14th Street (as discussed in Executive Session)
Commissioner King motions to approve counter offer for 701 14th Street (as discussed in Executive Session). Second by Commissioner Wyatt.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None.
- MOTION CARRIES

9. CITIZEN COMMENTS:

None

10. ADJOURNMENT:

Commissioner King motions to adjourn Regular Meeting. Second by Commissioner Wyatt.

Voice vote aye – all nay – none

MOTION CARRIES at 7:23 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary