

**Foss Park District
Committee Meeting Minutes
October 20, 2021**

CALL TO ORDER Commissioner Robinson called the meeting to order at 6:00pm.

ROLL CALL

Board members present: Commissioner Johnny Johnson, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: Commissioner Donna King and Commissioner Kingston Neal.

Commissioner Robinson stated an in-person meeting is not practical at this time due to the COVID-19 pandemic. Commissioner Robinson stated Commissioner King would not be in attendance.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. Hightower & Boler – Mr. Hightower reviewed submitted report. Commissioner Robinson stated the Board would discuss the report as a whole next month.

Commissioner Neal joins the meeting at 6:20 pm

COMMITTEE/STAFF REPORTS

1. *Business Office*

Aaron Gold of Speer Financial presented summary of rollover bond and alternate bond. Mr. Gold stated the Foss Park District received a very good rating and had four bids on the bonds.

a. Director report: Ms. Cowart report: reviewed written report submitted and added that staff met with the new Shields Township Supervisor.

b. Business Manager report: Mr. Skof report: reviewed written report.

2. *Parks*

a. Superintendent of Grounds report: Mr. Winter report: Mr. Winter reported bathrooms will be winterized November 1 and staff is keeping up with the grass cutting. He continued his recommendation is to replace the entire water line that was struck by lightning as new leaks appear after repair. Mr. Winter stated he will follow up with construction companies and vendors regarding the repair of the bridge.

3. *Golf*

a. Manager/Golf Pro report: Mr. Monroe report: Mr. Monroe reported that annual pass sales have begun for the 2022 season and the rebids for the golf carts will be going out. He continued if there are not favorable bids, the plan is to repair current carts for upcoming season.

Commissioner Neal leaves the meeting at 6:56 pm

4. *Recreation*

a. Superintendent of Recreation report: Ms. Johnson report: Ms. Johnson reported programs are on website, seniors are starting to come back, football is winding down, basketball is looking for coaches, a family is working on signs for the parks and rentals in the building are picking up.

CITIZEN COMMENTS

None.

Executive Session

5 ILCS 120/2(c)(1): the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity – employee #9471

Commissioner Wyatt motions to move to Executive Session. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King and Commissioner Neal.

MOTION CARRIES at 7:02 pm

Commissioner Wyatt motions to open the Committee Meeting. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King and Commissioner Neal.

MOTION CARRIES at 7:09 pm

ADJOURNMENT

Commissioner Wyatt motions to adjourn the Committee Meeting. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King and Commissioner Neal.

MOTION CARRIES at 7:09 pm

This record is not verbatim.

Respectfully Submitted,

Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
October 20, 2021**

CALL TO ORDER: Commissioner Robinson called the meeting to order at 7:12 pm.

ROLL CALL:

Board members present: Commissioner Johnny Johnson, Commissioner Kingston Neal, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: Commissioner Donna King

Commissioner Robinson stated an in-person meeting is not practical at this time due to the COVID-19 pandemic.

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

1. MINUTES: Commissioner Neal motions to approve Committee Meeting, Executive Session and Regular Meeting (09/15/2021) and Special Meeting and Executive Session (10/07/2021) minutes as presented. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

2. BILLS: Commissioner Neal motions to approve monthly bills: invoices paid (09/11/21-10/08/21): \$27,515.29, invoices due \$43,322.61, invoices to be paid by credit card at approximate \$7,659.34 and first of the month bills (November) – approximate: \$75,600.00 as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

3. PAYROLL: Commissioner Wyatt motions to approve monthly payroll: \$90,162.37. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner Johnson motions to approve \$14.70 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner Wyatt motions to approve finance reports as presented in the Board Packet. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER NEAL: as presented in Committee Meeting.

GOLF: COMMISSIONER JOHNSON: Commissioner Johnson stated in the off season he plans to meet with the Golf Manager and Executive Director regarding uniforms, staff and professionalism.

PARKS: COMMISSIONER WYATT: as presented in the Committee Meeting.

RECREATION: COMMISSIONER KING: absent.

Commissioner Neal motions to approve Commissioner Reports as presented. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

7. UNFINISHED BUSINESS:

None.

8. NEW BUSINESS:

1. Approval: AN ORDINANCE (102021A) providing for the issue of approximately \$387,755 general obligation limited tax park bonds, series 2021A, of the Foss Park District, Lake County, Illinois, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said park district, to provide the revenue source for the payment of certain outstanding alternate bonds of said park district and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof

Commissioner Johnson motions to approve AN ORDINANCE (102021A) providing for the issue of approximately \$390,815 (amended) general obligation limited tax park bonds, series 2021A, of the Foss Park District, Lake County, Illinois, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said park district, to provide the revenue source for the payment of certain outstanding alternate bonds of said park district and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner Neal and Commissioner Robinson.

Nay: None.

Abstain: Commissioner Wyatt.

Absent: Commissioner King.

MOTION CARRIES

2. Approval: AN ORDINANCE (102021B) providing for the issue of not to exceed \$5,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2021B, of the Foss Park District, Lake County, Illinois, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the refunding of certain outstanding alternate bonds of the District, and for the paying of expenses incident thereto, providing for the pledge of certain revenues to the payment of principal and interest on said bonds, providing for the levy of a direct annual tax sufficient to pay such principal and interest if the pledged revenues are insufficient to make such payment and authorizing the sale of said bonds to Robert W. Baird & Co. Incorporated

Commissioner Wyatt motions to approve AN ORDINANCE (102021B) providing for the issue of not to exceed \$5,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2021B, of the Foss Park District, Lake County, Illinois, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the refunding of certain outstanding alternate bonds of the District, and for the paying of expenses incident thereto, providing for the pledge of certain revenues to the payment of principal and interest on said bonds, providing for the levy of a direct annual tax sufficient to pay such principal and interest if the pledged revenues are insufficient to make such payment and authorizing the sale of said bonds to Robert W. Baird & Co. Incorporated. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

3. Approval: appointment of delegate(s) to Annual Business meeting of Illinois Association of Park Districts to be held January 29, 2022 at 3:30 pm

Commissioner Wyatt motions to approve appointment of delegate(s) [President, Vice President and Executive Director] to Annual Business meeting of Illinois Association of Park Districts to be held January 29, 2022 at 3:30 pm. Second by Commissioner Robinson.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

Items 4 and 5 were switched from original agenda.

4. Approval: 2020 rollover bond series payment in the amount of \$387,340.86 payable to Lake Forest Bank & Trust due November 15, 2021

Commissioner Neal motions to approve 2020 rollover bond series payment in the amount of \$387,340.86 payable to Lake Forest Bank & Trust due November 15, 2021. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

5. Approval: resolution approving lease agreement with the Superintendent of Grounds (as discussed in Executive Session)

Commissioner Wyatt motions to approve resolution approving lease agreement with the Superintendent of Grounds (as discussed in Executive Session). Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

6. Approval: extension for sale listing of 701 14th Street

Commissioner Wyatt motions to approve extension for sale listing of 701 14th Street. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

7. Approval: attendance for Executive Director and Business Manager virtual Legal Symposium

Commissioner Wyatt motions to approve attendance for Executive Director and Business Manager virtual Legal Symposium. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

9. CITIZEN COMMENTS:

None

10. ADJOURNMENT:

Commissioner King motions to adjourn Regular Meeting. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES at 7:29 pm

This record is not verbatim.

Respectfully Submitted,

Kari Cowart, Board Secretary