

**Foss Park District
Committee Meeting Minutes
November 17, 2021**

CALL TO ORDER Commissioner Robinson called the meeting to order at 6:14pm.

ROLL CALL

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kingston Neal. Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: None

Commissioner Robinson stated an in-person meeting is not practical at this time due to the COVID-19 pandemic.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. Harris Golf Cars bids: discussion on bid, lease vs. purchase, maintenance agreement, the need for 70 carts, comparison to previous lease, decision to made at the December meeting with Golf and Finance Committee meeting to discuss options.

COMMITTEE/STAFF REPORTS

1. *Business Office*

- a. Director report: Ms. Cowart report: Ms. Cowart reviewed written report submitted.
- b. Business Manager report: Mr. Skof report: Mr. Skof reviewed written report submitted.

2. *Parks*

a. Superintendent of Grounds report: Mr. Winter report: Mr. Winter reported golf course will close November 21.

3. *Golf*

a. Manager/Golf Pro report: Mr. Monroe report: Mr. Monroe reported working with Superintendent of Grounds on closing of course.

4. *Recreation*

a. Superintendent of Recreation report: Ms. Johnson report: Ms. Johnson reviewed written report submitted.

Discussion returned to tax levy with public hearing to be scheduled before the December 15 Committee Meeting.

CITIZEN COMMENTS

None.

ADJOURNMENT

Commissioner Wyatt motions to adjourn the Committee Meeting. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 7:41 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
November 17, 2021**

CALL TO ORDER: Commissioner Robinson called the meeting to order at 7:45 pm.

ROLL CALL:

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kingston Neal, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: None

Commissioner Robinson stated an in-person meeting is not practical at this time due to the COVID-19 pandemic.

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

1. MINUTES: Commissioner King motions to approve Committee Meeting, Executive Session and Regular Meeting (10/20/2021) minutes as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. BILLS: Commissioner King motions to approve monthly bills: invoices paid (10/09/21-11/12/21): \$18,754.80, invoices due \$83,593.19, invoices to be paid by credit card at approximate \$2,341.88 and first of the month bills (December) – approximate: \$10,600.00 as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. PAYROLL: Commissioner King motions to approve monthly payroll: \$89,114.28. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner King motions to approve \$42.72 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner Wyatt motions to approve finance reports as presented in the Board Packet. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER NEAL: as presented in Committee Meeting.

GOLF: COMMISSIONER JOHNSON: as presented in Committee Meeting.

PARKS: COMMISSIONER WYATT: as presented in Committee Meeting.

RECREATION: COMMISSIONER KING: as presented in Committee Meeting.

Commissioner King motions to approve Commissioner Reports as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

7. UNFINISHED BUSINESS:

None.

8. NEW BUSINESS:

1. Approval: acceptance Harris Golf Cars bid per discussion in Committee Meeting

Commissioner Wyatt motions to postpone to a later date the acceptance of Harris Golf Cars bid per discussion in Committee Meeting. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. Approval: bond payment due December 15, 2021 – 2012 Alternate Bond in amount of \$144,620.00 payable to The Bank of New York Mellon

Commissioner King motions to approve bond payment due December 15, 2021 – 2012 Alternate Bond in amount of \$144,620.00 payable to The Bank of New York Mellon. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. Approval: IPARKS liability insurance renewal – \$65,888.00 effective 11/17/2021
Commissioner Wyatt motions to approve IPARKS liability insurance renewal – \$65,888.00 effective 11/17/2021. Second by Commissioner King.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES
4. Approval: IPRF workers' compensation insurance effective 1/1/2022 for \$28,263.00
Commissioner King motions to approve IPRF workers' compensation insurance effective 1/1/2022 for \$28,263.00. Second by Commissioner Wyatt.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES
5. Approval: Clubhouse winter hours of operation: Sunday 11 am to 7 pm, Monday closed, Tuesday to Thursday 11 am to 7 pm, Friday 11 am to 9 pm, Saturday 11 am to 7 pm
Commissioner Wyatt motions to approve Clubhouse winter hours of operation: Sunday 11 am to 7 pm, Monday closed, Tuesday to Thursday 11 am to 7 pm, Friday 11 am to 9 pm, Saturday 11 am to 7 pm .
Second by Commissioner King.
Commissioner Johnson stated management should make decision to stay open later if deemed necessary.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES
6. Approval: Holiday gift card purchase for approximately 50 staff (full time, part time and seasonal)
Commissioner Wyatt motions to approve Holiday gift card purchase for approximately 50 staff (full time, part time and seasonal). Second by Commissioner King.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES

7. Approval: Hightower and Boler, LLC investment strategy

Commissioner Wyatt motions to approve Hightower and Boler, LLC investment strategy. Second by Commissioner King.

Commissioner Robinson stated he would like the dollar amount that will be worked with – staff is to present it to the Board of Commissioners.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

9. CITIZEN COMMENTS:

None

10. ADJOURNMENT:

Commissioner Johnson motions to adjourn Regular Meeting. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 8:06 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary