

**Foss Park District
Committee Meeting Minutes
December 15, 2021**

CALL TO ORDER Commissioner Robinson called the meeting to order at 6:00 pm.

ROLL CALL

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kingston Neal. Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: None

Commissioner Robinson stated an in-person meeting is not practical at this time due to the COVID-19 pandemic.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. Golf cart lease/purchase update: Commissioner Johnson and Mr. Monroe: discussion regarding purchase or lease of carts and number of carts. Recommendation of Golf Committee is to lease 70 carts for 5 years.

COMMITTEE/STAFF REPORTS

1. *Business Office*

- a. Director report: Ms. Cowart report: Ms. Cowart reviewed written report submitted.
- b. Business Manager report: Mr. Skof report: Mr. Skof reviewed written report submitted.

2. *Parks*

- a. Superintendent of Grounds report: Mr. Winter report: written report included in Ms. Cowart's report.

3. *Golf*

- a. Manager/Golf Pro report: Mr. Monroe report: Mr. Monroe reported golf cart discussion in earlier item.

4. *Recreation*

- a. Superintendent of Recreation report: Ms. Johnson report: written report included in Ms. Cowart's report.

CITIZEN COMMENTS

None.

ADJOURNMENT

Commissioner Johnson motions to adjourn the Committee Meeting. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 6:47 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
December 15, 2021**

CALL TO ORDER: Commissioner Robinson called the meeting to order at 7:00 pm.

ROLL CALL:

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kingston Neal, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: None

Commissioner Robinson stated an in-person meeting is not practical at this time due to the COVID-19 pandemic.

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

1. MINUTES: Commissioner King motions to approve Committee Meeting and Regular Meeting (11/17/2021) minutes as presented. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. BILLS: Commissioner King motions to approve monthly bills: invoices paid (11/13/2021-12/09/2021): \$14,957.39, invoices due \$41,666.21, invoices to be paid by credit card at approximate \$5,233.13 and first of the month bills (January) – approximate: \$17,700.00 as presented. Second by Commissioner Johnson.

Commissioner Wyatt inquired about gift card purchase from church. Mr. Skof stated the church does not charge the \$5.00 activation fee per card – cards purchased for employee holiday gifts.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. PAYROLL: Commissioner King motions to approve monthly payroll: \$83,782.73. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner Johnson motions to approve \$47.26 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner King motions to approve finance reports as presented in the Board Packet. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER NEAL: as presented in Committee Meeting.

GOLF: COMMISSIONER JOHNSON: as presented in Committee Meeting.

PARKS: COMMISSIONER WYATT: as presented in Committee Meeting.

RECREATION: COMMISSIONER KING: as presented in Committee Meeting.

Commissioner King motions to approve Commissioner Reports as presented. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

7. UNFINISHED BUSINESS:

1. Approval: acceptance Harris Golf Cars bid per discussion in Committee Meeting (11/17/2021)
Commissioner King motions to approve lease contract of \$295,380.00 Harris Golf Cars. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

8. NEW BUSINESS:

1. Approval: 2022 tax levy as presented

Commissioner Wyatt motions to approve 2022 tax levy as presented in amount of \$2,019,000.00. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. Approval: Commissioner Robinson, Commissioner Wyatt and Commissioner King attendance at IAPD/IPRA annual Soaring to New Heights Conference January 26 – 29, 2022 in Chicago, IL at an estimated cost of \$3,600.00

Commissioner Wyatt motions to approve Commissioner Robinson, Commissioner Wyatt and Commissioner King attendance at IAPD/IPRA annual Soaring to New Heights Conference January 26 – 29, 2022 in Chicago, IL at an estimated cost of \$3,600.00, Executive Director, Business Manager, Assistant Business Manager, Superintendent of Recreation, Latchkey Coordinator and Recreation Coordinator attendance at IAPD/IPRA annual Soaring to New Heights Conference January 26 – 29, 2022 in Chicago, IL, Commissioner Neal and Commissioner Johnson attendance at 2022 PGA Show January 25 – 28, 2022 in Orlando, FL at an estimated cost of \$2,000.00, Golf Manager and Golf Assistant Manager attendance at 2022 PGA Show January 25 – 28, 2022 in Orlando, FL. Second by Commissioner King.

Commissioner King stated she should have been informed of the PGA show. Commissioner Johnson stated it was discussed last month.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. Approval: Executive Director, Business Manager, Assistant Business Manager, Superintendent of Recreation, Latchkey Coordinator and Recreation Coordinator attendance at IAPD/IPRA annual Soaring to New Heights Conference January 26 – 29, 2022 in Chicago, IL
See New Business item #2
4. Approval: Commissioner Neal and Commissioner Johnson attendance at 2022 PGA Show January 25 – 28, 2022 in Orlando, FL at an estimated cost of \$2,000.00
See New Business item #2
5. Approval: Golf Manager and Golf Assistant Manager attendance at 2022 PGA Show January 25 – 28, 2022 in Orlando, FL
See New Business item #2

6. Approval: J&J Gaming Play PAYBACK participation

Commissioner Wyatt motions to approve J&J Gaming Play PAYBACK participation. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

9. CITIZEN COMMENTS:

None

10. ADJOURNMENT:

Commissioner Johnson motions to adjourn Regular Meeting. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 7:17 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary