

**Foss Park District  
Committee Meeting Minutes  
January 19, 2022**

**CALL TO ORDER** Commissioner Robinson called the meeting to order at 6:00 pm.

**ROLL CALL**

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: Commissioner Kingston Neal

**PLEDGE OF ALLEGIANCE**

Commissioner Robinson stated an in-person meeting is not practical at this time due to the COVID-19 pandemic.

Commissioner Neal enters the room at 6:01 pm

**COMMITTEE OF THE WHOLE**

Commissioner Robinson stated the item regarding the property in Ms. Cowart's updates will be discussed once an official offer has been made.

Commissioner King asked why Commissioners did not know about the MLK program. Ms. Johnson stated while the Commissioners did not receive a personal invite, information was on the website, Facebook and flyers. Ms. Johnson stated Commissioners will receive emails about future events.

**COMMITTEE/STAFF REPORTS**

*1. Business Office*

a. Director report: Ms. Cowart report: Ms. Cowart reviewed written report submitted with additional updates. Ceremonial beach groundbreaking is scheduled for April 13, 2022 at 11 am.

b. Business Manager report: Mr. Skof report: Mr. Skof reported on explanation of finance report, using Paylocity for payroll, conference checks are in Commissioner mailboxes, rebates for credit cards have been requested and will be requesting payment schedule for beach supplies.

*2. Parks*

a. Superintendent of Grounds report: Mr. Winter report: nothing to report at this time.

*3. Golf*

a. Manager/Golf Pro report: Mr. Monroe report: Mr. Monroe reported golf carts will be picked up in the next couple weeks for inspection and will be speaking to vendors at the PGA Show next week. Commissioner Robinson asked about old inventory reports and Commissioner Wyatt suggested selling old inventory as lots. Mr. Monroe stated no old inventory has been sold since the end of the season and that lots can be sold after the February golf show.

*4. Recreation*

a. Superintendent of Recreation report: Ms. Johnson report: Ms. Johnson reviewed written report submitted. Commissioner Wyatt stated he will be emailing her regarding potential sponsorships for the Princess Ball. Ms. Johnson stated the new Athletic Manager has begun, but could not make the meeting.

**CITIZEN COMMENTS**

None.

**ADJOURNMENT**

Commissioner Johnson motions to adjourn the Committee Meeting. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 6:32 pm

This record is not verbatim.

Respectfully Submitted,  
Kari Cowart, Board Secretary

**Foss Park District  
Regular Meeting Minutes  
January 19, 2022**

**CALL TO ORDER:** Commissioner Robinson called the meeting to order at 7:00 pm.

**ROLL CALL:**

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kingston Neal, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: None

Commissioner Robinson stated an in-person meeting is not practical at this time due to the COVID-19 pandemic.

**PLEDGE OF ALLEGIANCE:** waived as recited in Committee Meeting.

**1. MINUTES:** Commissioner Neal motions to approve Tax levy Hearing, Committee Meeting and Regular Meeting (12/15/2021) minutes and Special Meeting and Executive Session (12/20/2021) as presented. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**2. BILLS:** Commissioner King motions to approve monthly bills: invoices paid (12/09/2021-01/12/2022): \$22,978.67, invoices due \$14,648.56, invoices to be paid by credit card at approximate \$2,332.69 and first of the month bills (February) – approximate: \$17,700.00 as presented. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**3. PAYROLL:** Commissioner King motions to approve monthly payroll: \$96,297.42. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**4. PETTY CASH REPORTS:** Commissioner King motions to approve \$64.52 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**5. FINANCE REPORTS:** Commissioner Neal motions to approve finance reports as presented in the Board Packet. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**6. COMMISSIONER REPORTS:**

*FINANCE:* COMMISSIONER NEAL: as presented in Committee Meeting.

*GOLF:* COMMISSIONER JOHNSON: as presented in Committee Meeting.

*PARKS:* COMMISSIONER WYATT: as presented in Committee Meeting.

*RECREATION:* COMMISSIONER KING: as presented in Committee Meeting.

Commissioner King motions to approve Commissioner Reports as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**7. UNFINISHED BUSINESS:**

**8. NEW BUSINESS:**

1. Approval: Commissioner Wyatt and Commissioner King attendance at 2022 ASBPA Coastal Summit March 29 – 31, 2022 virtual via Zoom at an estimated cost of \$600.00

Commissioner King motions to approve Commissioner Wyatt and Commissioner King attendance at 2022 ASBPA Coastal Summit March 29 – 31, 2022 virtual via Zoom at an estimated cost of \$600.00. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. Approval: Assistant Child Care Coordinator attendance at attendance at IAPD/IPRA annual Soaring to New Heights Conference January 26 – 29, 2022 in Chicago, IL

Commissioner King motions to approve Assistant Child Care Coordinator attendance at attendance at IAPD/IPRA annual Soaring to New Heights Conference January 26 – 29, 2022 in Chicago, IL. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. Approval: early orders on landscape chemicals for 2022 season – Advanced Turf Solutions (\$10,028.48), Clesens (\$800.00), Chicagoland Turf (\$32,842.00), Pendelton Turf Supply, Inc. (\$2,240.00) and Reinders (\$3,324.00)

Commissioner King motions to approve early orders on landscape chemicals for 2022 season – Advanced Turf Solutions (\$10,028.48), Clesens (\$800.00), Chicagoland Turf (\$32,842.00), Pendelton Turf Supply, Inc. (\$2,240.00) and Reinders (\$3,324.00). Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

## **9. CITIZEN COMMENTS:**

None

## **10. ADJOURNMENT:**

Commissioner Wyatt motions to adjourn Regular Meeting. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 7:10 pm

This record is not verbatim.

Respectfully Submitted,  
Kari Cowart, Board Secretary