

**Foss Park District
Committee Meeting Minutes
March 16, 2022**

CALL TO ORDER Commissioner Robinson called the meeting to order at 6:02 pm.

ROLL CALL

Board members present: Commissioner Johnny Johnson, Commissioner Kingston Neal, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: Commissioner Donna King.

Commissioner Wyatt motions Commissioner Donna King attends via telephone due to medical reasons.
Second by Commissioner Johnson.

Voice vote: Aye: all Nay: None. Abstain: None. Absent: Commissioner King.

MOTION CARRIES at 6:03 pm

Commissioner King joins via telephone.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. Mowing Services, 2022 bid discussion: Mr. Winter stated one bid was received and recommended rebidding the services.
2. Lifeguards at Foss Park Beach discussion: Ms. Cowart recommended for this season, lifeguards are not hired as the beach will not be ready until mid-summer and hiring/training would be difficult.

COMMITTEE/STAFF REPORTS

1. *Business Office*

- a. Director report: Ms. Cowart report: Ms. Cowart reviewed written report submitted with additional updates.
- b. Business Manager report: Mr. Skof report: Mr. Skof reviewed written report submitted. Commissioner Robinson discussed maturing CD and Commissioner Wyatt discussed looking at PFM. Commissioner Robinson asked budget questions of fiscal year 2022-23.

2. *Parks*

- a. Superintendent of Grounds report: Mr. Winter report: Mr. Winter reported the course may open next weekend with spring clean-up happening.

3. *Golf*

- a. Manager/Golf Pro report: Mr. Monroe report: Commissioner Johnson reviewed preseason meeting held with Mr. Monroe. Commissioner Robinson asked about ecommerce sales and Commissioner Wyatt had a question about name of EBay store.

4. *Recreation*

- a. Superintendent of Recreation report: Ms. Johnson report: Ms. Johnson reviewed flyers included in Board packet. Commissioner Neal stated he would forward NFL program information.

EXECUTIVE SESSION

5 ILCS 120/2 (from Ch. 102, par. 42 (c)(21)) Discussion of meeting minutes lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06

Commissioner Wyatt motions to move to Executive Session. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 7:07pm

Commissioner King motions to open Committee Meeting. Second by Commissioner Wyatt.

Voice vote: Aye: all Nay: None. Abstain: None. Absent: Commissioner King.

MOTION CARRIES at 7:12 pm

CITIZEN COMMENTS

None.

ADJOURNMENT

Commissioner Johnson motions to adjourn the Committee Meeting. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 7:12pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
March 16, 2022**

CALL TO ORDER: Commissioner Robinson called the meeting to order at 7:14 pm.

ROLL CALL:

Board members present: Commissioner Johnny Johnson, Commissioner Kingston Neal, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: Commissioner Donna King.

Commissioner Wyatt motions Commissioner Donna King attends via telephone due to medical reasons.
Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES at 7:14 pm

Commissioner King joins via telephone.

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

1. MINUTES: Commissioner Wyatt motions to approve the Committee Meeting and Regular Meeting (02/16/2022) as presented. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. BILLS: Commissioner Neal motions to approve monthly bills: invoices paid (02/12/2022 –03/10/2022): \$19,614.55, invoices due \$14,608.66, invoices to be paid by credit card at approximate \$32,578.44 and first of the month bills (April) – approximate: \$17,700.00 as presented. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. PAYROLL: Commissioner King motions to approve monthly payroll: \$65,562.44. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner King motions to approve all petty cash funds: \$36.34 (Business Office) and \$0.00 (Golf Course). Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner King motions to approve finance reports as presented in the Board Packet. Second by Commissioner Wyatt.

Commissioner Johnson noted each Commissioner should only receive 10 golf passes.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER NEAL: as presented in Committee Meeting.

GOLF: COMMISSIONER JOHNSON: as presented in Committee Meeting.

PARKS: COMMISSIONER WYATT: as presented in Committee Meeting.

RECREATION: COMMISSIONER KING: as presented in Committee Meeting.

7. UNFINISHED BUSINESS:

8. NEW BUSINESS:

1. Approval: posting of proposed 2022-23 fiscal year budget for public inspection for 30 days
Commissioner Wyatt motions to approve posting of proposed 2022-23 fiscal year budget for public inspection for 30 days. Second by Commissioner King.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None.
MOTION CARRIES
2. Approval: acceptance of "Mowing Services, 2022" bids as presented
Commissioner King motions to reject "Mowing Services, 2022" bids as presented. Second by Commissioner Wyatt.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None.
MOTION CARRIES

3. Approval: award "Mowing Services, 2022" bid as discussed in Committee Meeting
Commissioner King motions to rebid "Mowing Services, 2022" bid as discussed in Committee Meeting.
Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and
Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. Consider: Release of Executive Session Minutes calendar year 2021
Commissioner King motions to keep sealed Executive Session Minutes calendar year 2021. Second by
Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and
Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

9. CITIZEN COMMENTS:

None

10. ADJOURNMENT:

Commissioner Wyatt motions to adjourn Regular Meeting. Second by Commissioner King.

Voice vote: Aye: all Nay: None. Abstain: None. Absent: None.

MOTION CARRIES at 6:03 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary