

**Foss Park District  
Committee Meeting Minutes  
May 20, 2020  
Remote Meeting via Zoom**

**CALL TO ORDER** Commissioner Robinson called the meeting to order at 6:00pm.

**ROLL CALL**

Board members present: Commissioner Johnny Johnson, Commissioner Yetta Little, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: Commissioner Donna King.

**PLEDGE OF ALLEGIANCE**

**COMMITTEE OF THE WHOLE**

1. Sexual harassment training – Commissioners: Commissioner Robinson asked if Commissioners would like to attend sexual harassment training required of employees. No Commissioner objected.
2. Capital improvements – 10<sup>th</sup> Street park, beach, etc.: Ms. Cowart stated the grant has not been awarded yet for the 10<sup>th</sup> Street playground equipment, Mr. Jon Shabica is setting up the meeting on how to move forward with the beach project as the survey has been completed, the appraisal was sent to the Commissioners for 2525 Sherman Avenue and Tiny Hands of Joy has not received notification regarding the grant they applied for. Commissioner Wyatt asked for follow up on the playground equipment grant and the playground equipment at Coles Park.

**COMMITTEE/STAFF REPORTS**

1. *Business Office*

- a. Director report: Ms. Cowart report: written report submitted.
- b. Business Manager report: written report submitted.

2. *Parks*

- a. Superintendent of Grounds report: Mr. Winter report: written report submitted.

3. *Golf*

- a. Manager/Golf Pro report: Mr. Monroe report: written report submitted.

4. *Recreation*

- a. Superintendent of Recreation report: Ms. Johnson report: written report submitted.

**CITIZEN COMMENTS**

None.

**EXECUTIVE SESSION**

5 ILCS 120/2(c)(6) the setting of a price for sale or lease of property owned by the public body: 2525 Sherman Avenue North Chicago.

Commissioner Johnson motions to move to Executive Session. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: Commissioner Little.

Absent: Commissioner King.

MOTION CARRIES at 7:09 pm

Commissioner Wyatt motions to reopen Committee Meeting. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Little, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES at 7:24 pm

**ADJOURNMENT**

Commissioner Wyatt motions to close the Committee Meeting. Second by Commissioner Johnson.

Voice vote: Aye – all Nay – none

MOTION CARRIES at 7:25 pm

This record is not verbatim.

Respectfully Submitted,

Kari Cowart, Board Secretary

**Foss Park District  
Regular Meeting Minutes  
May 20, 2020  
Remote Meeting via Zoom**

**CALL TO ORDER:** Commissioner Wyatt called the meeting to order at 7:28 pm.

**ROLL CALL:**

Board members present: Commissioner Johnny Johnson, Commissioner Yetta Little, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: Commissioner Donna King.

**PLEDGE OF ALLEGIANCE:** waived as recited in Committee Meeting.

**1. MINUTES:** Commissioner Johnson motions to approve Committee Meeting and Regular Meeting (04/15/2020) minutes and Special Meeting and Executive Session (04/20/2020) as presented. Second by Commissioner Robinson.  
Voice vote: aye – all nay – none absent – none MOTION CARRIES

**2. BILLS:** Commissioner Johnson motions to approve monthly bills: invoices paid (04/09/20-05/13/20): \$36,066.52, invoices due \$74,751.93 invoices to be paid by credit card at approximate \$74,751.93 and first of the month bills (June) – approximate: \$10,630.00 as presented. Second by Commissioner Little.

Aye: Commissioner Johnson, Commissioner Little, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King. MOTION CARRIES

**3. PAYROLL:** Commissioner Johnson motions to approve monthly payroll of \$55,903.80 as presented. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner Little, Commissioner Robinson, and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner King. MOTION CARRIES

**4. PETTY CASH REPORTS:** \$0.00 (Business Office) and \$0.00 (Golf Course) as presented.

**5. FINANCE REPORTS:** Commissioner Johnson motions to approve finance reports as presented in the Board Packet. Second by Commissioner Robinson.

Voice vote: aye – all nay – none absent – none MOTION CARRIES

**6. COMMISSIONER REPORTS:**

*FINANCE:* COMMISSIONER WYATT: as presented in the Committee Meeting.

*GOLF:* COMMISSIONER JOHNSON: as presented in the Committee Meeting.

*PARKS:* COMMISSIONER LITTLE: as presented in the Committee Meeting.

*RECREATION:* COMMISSIONER KING: absent - as presented in the Committee Meeting.

**7. ELECTION AND APPOINTMENT OF OFFICERS:**

- Election of President: Commissioner Robinson until 2021
- Appointment of Secretary: Executive Director until 2021
- Appointment of Assistant Secretary: Business Manager until 2021
- Election of Vice President: Commissioner Wyatt until 2021
- Appointment of Treasurer: Commissioner Wyatt until 2021
- Appointment of Assistant Treasurer: Business Manager until 2021
- Appointment of Attorney: Ancel Glink

Commissioner Wyatt motions to approve election and appointment officers as presented. Second by Commissioner Johnson.

Commissioner Wyatt motions to approve amendment to original motion. Second by Commissioner Johnson.

Amendment: include Ancel Glink as appointed attorney.

Vote on amendment:

Aye: Commissioner Johnson, Commissioner Little, Commissioner Robinson, and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

Vote on item:

Aye: Commissioner Johnson, Commissioner Little, Commissioner Robinson, and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

**8. ADOPTION OF RULES, REGULATIONS, POLICIES AND BINDING AGREEMENTS OF PRECEDING BOARD**

Commissioner Wyatt motions to approve adoption of rules, regulations, policies and binding agreements and **regulating ordinances** of preceding Board. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Little, Commissioner Robinson, and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

**9. ESTABLISH REGULAR MEETING PLACE, DATE AND TIME:** 1730 Lewis Avenue, North Chicago, IL 60064. Third Wednesday of month at 7:00 pm.

Commissioner Wyatt motions to approve establishment of Regular Meeting place, date and time of 1730 Lewis Avenue, North Chicago, IL 60064, third Wednesday of month at 7:00 pm. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Robinson, and Commissioner Robinson.

Nay: None.

Abstain: Commissioner Little.

Absent: Commissioner King.

MOTION CARRIES

**10. APPOINTMENT OF COMMITTEES**

- Finance Committee: Commissioner Wyatt
- Golf Committee: Commissioner Johnson
- Parks Committee: Commissioner Little
- Recreation Committee: Commissioner King

**11. UNFINISHED BUSINESS:**

1. Approval: Diamond’s Rules of Order (March 2020 agenda) – *TABLED until after COVID-19 pandemic*
2. Approval: Commissioner Wyatt and Commissioner King to attend the IAPD Legislative Conference April 27 – April 30, 2020 in Springfield, IL at an approximate cost of \$1,600.00 (March 202 agenda – cancelled due to Stay at Home order) – *TABLED indefinitely*
3. Approved: Executive Director and Business Manager to attend the IAPD Legislative Conference April 27 – April 29, 2020 in Springfield, IL (March 2020 agenda – cancelled due to stay at home order) – *TABLED indefinitely*
4. Approval: Full time staff organization change – remove Food & Beverage Manager and Assistant Food & Beverage Manager and replace with two Assistant Golf Managers (March 2020 agenda) Commissioner Wyatt motions to approve full time staff organization change – remove Food & Beverage Manager and Assistant Food & Beverage Manager and replace with two Assistant Golf Managers (March 2020 agenda). Second by Commissioner Johnson.  
Aye: Commissioner Johnson, Commissioner Little, Commissioner Robinson, and Commissioner Robinson.  
Nay: None.  
Abstain: None.  
Absent: Commissioner King.

MOTION CARRIES

**8. NEW BUSINESS:**

None.

Bold type indicates change to original item.

**9. CITIZEN COMMENTS:**

None.

**10. ADJOURNMENT:**

Commissioner Johnson motions to adjourn. Second by Commissioner Wyatt.

Voice vote: aye – all nay – none absent – none

MOTION CARRIES at 7:41 pm

This record is not verbatim.

Respectfully Submitted,  
Kari Cowart, Board Secretary