

**Foss Park District
Committee Meeting Minutes
August 19, 2020**

CALL TO ORDER Commissioner Robinson called the meeting to order at 6:00pm.

ROLL CALL

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Yetta Little, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: None.

PLEDGE OF ALLEGIANCE

Commissioner Robinson stated an in person meeting is not practical at this time due to the COVID-19 pandemic and the Superintendent of Grounds would be reporting first.

Parks

a. Superintendent of Grounds report: Mr. Winter report: parks are being worked on with daily, picnic tables/benches have been moved to all parks, the Center Shelter at Foss Park has been power washed and the others will be done once storm cleanup is complete.

COMMITTEE OF THE WHOLE

1. Beach project update – Jon Shabica: moved to end of agenda
2. Coles and 10th street Parks equipment: Ms. Cowart reported emails were sent to all Commissioners with updates on the park equipment.

COMMITTEE/STAFF REPORTS

1. *Business Office*

a. Director report: Ms. Cowart report: had first budget meeting with Department Heads regarding the fiscal year and golf has done extremely well so far this fiscal year, email was sent with concept plan for Golf Course, email was sent regarding the passing of Alderman Fisher and remote learning for District 187 will begin and the Community Recreation Center will be open for students to use.

b. Business Manager report: Mr. Skof report: been meeting with Speer to work on bond language in case building is purchased.

2. *Golf*

a. Manager/Golf Pro report: Mr. Monroe report: golf course is doing well, online business remains strong and weekend play continues to be busy.

3. *Recreation*

a. Superintendent of Recreation report: Ms. Johnson report: written report submitted with different programs through end of summer into fall.

CITIZEN COMMENTS

Ms. Cynthia Jackson: Ms. Jackson opposes the installation of playground equipment at 10th and McCallister.
Mr. Anthony Coleman: Mr. Coleman stated the Board would ensure the playground is taken care of.

Mr. Shabica reported that new permits would be necessary to move forward with the beach project. Further, he advises to hold off any start of process/work until October 1 due to possible changes in permit requirements.

EXECUTIVE SESSION

5 ILCS 120/2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity

5 ILCS 120/2(c)(5) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired: 2525 Sherman Avenue North Chicago.

Commissioner King motions to move to Executive Session. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 6:45 pm

Commissioner Wyatt motions to reopen Committee Meeting. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 7:19 pm

ADJOURNMENT

Commissioner Wyatt motions to close the Committee Meeting. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES at 7:20 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
August 19, 2020**

CALL TO ORDER: Commissioner Robinson called the meeting to order at 7:31pm.

ROLL CALL:

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Yetta Little, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: None.

PLEDGE OF ALLEGIANCE waived as recited in the Committee Meeting.

Commissioner Robinson stated an in person meeting is not practical at this time due to the COVID-19 pandemic.

1. MINUTES: Commissioner King motions to approve Budget & Appropriation Hearing (07/15/2020), Committee Meeting, Executive Session and Regular Meeting (07/15/2020) and Special Meeting and Executive Session (08/11/2020) minutes as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. BILLS: Commissioner King motions to approve monthly bills: invoices paid (07/03/2020–08/13/2020): \$33,411.88, invoices due \$54,536.06, invoices to be paid by credit card at approximate \$9,793.33 and first of the month bills (September) – approximate: \$10,630.00 as presented. Second by Commissioner Little.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. PAYROLL: Commissioner King motions to approve monthly payroll of \$137,945.22 as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner King motions to approve \$46.48 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner King motions to approve finance reports as presented in the Board Packet. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER WYATT: as presented in the Committee Meeting.

GOLF: COMMISSIONER JOHNSON: as presented in the Committee Meeting.

PARKS: COMMISSIONER LITTLE: everyone is doing a great job.

RECREATION: COMMISSIONER KING: as presented in the Committee Meeting.

Commissioner King motions to approve Commissioner Reports as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

7. UNFINISHED BUSINESS:

1. Approval: Coles Park (July 2020 meeting, action to be taken September 2020)

2. Approval: 10th street Park equipment (July 2020)

Commissioner Wyatt motions to approve 10th street Park equipment (July 2020) of Burke proposal #129-130332-1 at an approximate cost of \$60,407.00. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

8. NEW BUSINESS:

3. Approval: beach project permits – Shabica & Associates Consulting agreement (\$18,000) and Illinois Department of Natural Resources permit (\$5,000)
Commissioner King motions to approve beach project permits – Shabica & Associates Consulting agreement (\$18,000) and Illinois Department of Natural Resources permit (\$5,000). Second by Commissioner Wyatt.
Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES
4. Approval: attendance at virtual NRPA Conference for Executive Director, Business Manager and Superintendent of Recreation October 27 – 29, 2020
Commissioner King motions to approve attendance at virtual NRPA Conference for Executive Director, Business Manager and Superintendent of Recreation October 27 – 29, 2020. Second by Commissioner Wyatt.
Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES
5. Approval: staff wages increase as presented in Executive Session
Commissioner Wyatt motions to table staff wage increase as presented in Executive Session until September 2020. Second by Commissioner King.
Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson, and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES

6. Approval: Ordinance #081920: an ordinance authorizing the issuance of General Obligation Park Bonds (Alternate Revenue Source) of the Foss Park District, Lake County, Illinois, in an aggregate principal amount not to exceed \$3,800,000, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and existing land and facilities of the District, for the refunding of certain outstanding alternate bonds of the District, and to pay expenses incident thereto.

Commissioner King motions to approve to Ordinance #081920: an ordinance authorizing the issuance of General Obligation Park Bonds (Alternate Revenue Source) of the Foss Park District, Lake County, Illinois, in an aggregate principal amount not to exceed \$3,800,000, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and existing land and facilities of the District, for the refunding of certain outstanding alternate bonds of the District, and to pay expenses incident thereto. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

9. CITIZEN COMMENTS:

None.

10. ADJOURNMENT:

Commissioner King motions to adjourn. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 7:54 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary