

**Foss Park District  
Committee Meeting Minutes  
September 16, 2020**

**CALL TO ORDER** Commissioner Robinson called the meeting to order at 6:01pm.

**ROLL CALL**

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: Commissioner Yetta Little.

**PLEDGE OF ALLEGIANCE**

Commissioner Robinson stated an in person meeting is not practical at this time due to the COVID-19 pandemic.

**COMMITTEE OF THE WHOLE**

1. Sikich presentation – fiscal year 2019-2020 audit presentation: Mr. Dan Berg presented summary of fiscal year 2019-20 audit. Discussion included Special Recreation fund, Capital fund and prior advancements to other between funds.
2. Neville Park: Commissioner Wyatt discussed using design submitted for new 10<sup>th</sup> Street Park to be used to replace Neville Park equipment.

**COMMITTEE/STAFF REPORTS**

1. *Business Office*

- a. Director report: Ms. Cowart report: submitted written report.
- b. Business Manager report: Mr. Skof report: submitted written report.

2. *Parks*

- a. Superintendent of Grounds: Mr. Winter report: submitted written report.

2. *Golf*

- a. Manager/Golf Pro report: Mr. Monroe report: submitted written report.

3. *Recreation*

- a. Superintendent of Recreation report: Ms. Johnson report: submitted written report.

**CITIZEN COMMENTS**

None.

**EXECUTIVE SESSION**

5 ILCS 120/2(c)(29) meetings between internal or external auditors and government audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

5 ILCS 120/2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

5 ILCS 120/2(c)(5) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired: 2525 Sherman Avenue

North Chicago.

5 ILCS 120/2(c)(11) litigation, when an action against, affecting or on behalf of the particular public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Commissioner Wyatt motions to move to Executive Session. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES at 6:31 pm

Commissioner Johnson motions to reopen Committee Meeting. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES at 7:38 pm

### **ADJOURNMENT**

Commissioner King motions to close the Committee Meeting. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES at 7:39 pm

This record is not verbatim.

Respectfully Submitted,

Kari Cowart, Board Secretary

**Foss Park District  
Regular Meeting Minutes  
September 16, 2020**

**CALL TO ORDER:** Commissioner Robinson called the meeting to order at 7:42pm.

**ROLL CALL:**

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: Commissioner Yetta Little.

**PLEDGE OF ALLEGIANCE** waived as recited in the Committee Meeting.

Commissioner Robinson stated an in person meeting is not practical at this time due to the COVID-19 pandemic.

**1. MINUTES:** Commissioner King motions to approve Committee Meeting, Executive Session and Regular Meeting (08/19/2020) minutes with amendment by Commissioner Wyatt item #5 is postpone, not table. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

**2. BILLS:** Commissioner King motions to approve monthly bills: invoices paid (08/14/2020 –09/10/2020): \$20,069.59, invoices due \$70,495.00, invoices to be paid by credit card at approximate \$3,047.98 and first of the month bills (October) – approximate: \$19,630.00 as presented. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

**3. PAYROLL:** Commissioner King motions to approve monthly payroll of \$93,605.12 as presented. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

**4. PETTY CASH REPORTS:** Commissioner King motions to approve \$27.15 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

**5. FINANCE REPORTS:** Commissioner King motions to approve finance reports as presented in the Board Packet. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

**6. COMMISSIONER REPORTS:**

*FINANCE:* COMMISSIONER WYATT: as presented in the Committee Meeting.

*GOLF:* COMMISSIONER JOHNSON: as presented in the Committee Meeting.

*PARKS:* COMMISSIONER LITTLE: absent.

*RECREATION:* COMMISSIONER KING: as presented in the Committee Meeting.

Commissioner King motions to approve Commissioner Reports as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

**7. UNFINISHED BUSINESS:**

1. Approval: Coles Park (July 2020 meeting, action to be taken September 2020)

Commissioner Wyatt motions to approve Coles Park (July 2020 meeting, action to be taken September 2020) as discussed in Executive Session. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

2. Approval: staff wage increase as presented in Executive Session (August 2020 meeting, postponed to September 2020)

Commissioner Wyatt motions to postpone to a date to be determined staff wage increase as presented in Executive Session (August 2020 meeting, postponed to September 2020). Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

## 8. NEW BUSINESS:

3. Approval: Public hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$3,800,000 General Obligation Park Bonds (Alternate Revenue Source) for the purpose of paying the costs of (i) the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, (ii) refunding certain outstanding alternate bonds of the District and (iii) the expenses incident thereto

Commissioner Wyatt motions to approve public hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$3,800,000 General Obligation Park Bonds (Alternate Revenue Source) for the purpose of paying the costs of (i) the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, (ii) refunding certain outstanding alternate bonds of the District and (iii) the expenses incident thereto. Second by Commissioner Robinson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

4. Approval: fiscal year 2019-2020 audit as presented by Sikich

Commissioner Wyatt motions to approve fiscal year 2019-2020 audit as presented by Sikich. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

5. Approval: accept, decline or continue to negotiate 2525 Sherman Avenue as discussed in Executive Session

Commissioner King motions to postpone until date to be determined accept, decline or continue to negotiate 2525 Sherman Avenue as discussed in Executive Session. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

6. Approval: approve or deny Payroll Tax Deferral

Commissioner Wyatt motions to deny Payroll Tax Deferral. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

7. Approval: Blue Cross Blue Shield employee health insurance proposal as presented  
Commissioner King motions to approve Blue Cross Blue Shield employee health insurance proposal as presented. Second by Commissioner Johnson.  
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.  
Nay: None.  
Abstain: None.  
Absent: Commissioner Little. MOTION CARRIES
8. Approval Employee life insurance policy with Principal as presented  
Commissioner King motions to approve employee life insurance policy with Principal as presented. Second by Commissioner Johnson.  
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.  
Nay: None.  
Abstain: None.  
Absent: Commissioner Little. MOTION CARRIES
9. Approval: Neville Park playground equipment  
Commissioner King motions to approve Neville Park playground equipment Cunningham Recreation design. Second by Commissioner Wyatt.  
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.  
Nay: None.  
Abstain: None.  
Absent: Commissioner Little. MOTION CARRIES

**9. CITIZEN COMMENTS:**

None.

**10. ADJOURNMENT:**

Commissioner King motions to adjourn. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES at 8:01 pm

This record is not verbatim.

Respectfully Submitted,  
Kari Cowart, Board Secretary