

**Foss Park District
Committee Meeting Minutes
October 21, 2020**

CALL TO ORDER Commissioner Robinson called the meeting to order at 6:03pm.

ROLL CALL

Board members present: Commissioner Donna King, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: Commissioner Johnny Johnson and Commissioner Yetta Little.

PLEDGE OF ALLEGIANCE

Commissioner Robinson stated an in-person meeting is not practical at this time due to the COVID-19 pandemic.

COMMITTEE OF THE WHOLE

1. Colliers International – questions from Board of Commissioners: discussion regarding the different plots that make up the Golf Course and if the land was obtained through any sort of grant such as OSLAD. Board recommended attorney begin process of investigation on land acquisition.

Commissioner Johnson enters the meeting at 6:07 pm.

2. Neville Park – final discussion on revised plans: discussion on revised plans that were submitted for review and approval.

3. RFP – discussion remodel of washrooms at Community Recreation Center: discussion on moving forward with remodel of Community Recreation Center bathrooms.

COMMITTEE/STAFF REPORTS

1. *Business Office*

a. Director report: Ms. Cowart report: submitted written report.

b. Business Manager report: Mr. Skof report: submitted written report. Speer Financial presented summary on the sale of the bond.

2. *Parks*

a. Superintendent of Grounds: Mr. Winter report: submitted written report.

2. *Golf*

a. Manager/Golf Pro report: Mr. Monroe report: submitted written report.

3. *Recreation*

a. Superintendent of Recreation report: Ms. Johnson report: submitted written report.

CITIZEN COMMENTS

None.

EXECUTIVE SESSION

5 ILCS 120/2(c)(5) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired: 2525 Sherman Avenue North Chicago, Mt. Sinai property and District 187 property.

Commissioner Wyatt motions to move to Executive Session. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES at 6:44 pm

Commissioner Johnson motions to reopen Committee Meeting. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES at 7:14 pm

ADJOURNMENT

Commissioner Wyatt motions to close the Committee Meeting. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES at 7:15 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
October 21, 2020**

CALL TO ORDER: Commissioner Robinson called the meeting to order at 7:18pm.

ROLL CALL:

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: Commissioner Yetta Little.

PLEDGE OF ALLEGIANCE waived as recited in the Committee Meeting.

Commissioner Robinson stated an in-person meeting is not practical at this time due to the COVID-19 pandemic.

1. MINUTES: Commissioner King motions to approve Committee Meeting, Executive Session and Regular Meeting (09/16/2020) and Special Meeting and Executive Session (09/25/2020) minutes. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

2. BILLS: Commissioner King motions to approve monthly bills: invoices paid (09/11/2020 –10/15/2020): \$42,643.69, invoices due \$49,678.14, invoices to be paid by credit card at approximate \$9,320.25 and first of the month bills (November) – approximate: \$70,630.00 as presented. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

3. PAYROLL: Commissioner King motions to approve monthly payroll of \$90,982.19 as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner Wyatt motions to approve \$44.49 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner Wyatt motions to approve finance reports as presented in the Board Packet. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER WYATT: as presented in the Committee Meeting.

GOLF: COMMISSIONER JOHNSON: as presented in the Committee Meeting.

PARKS: COMMISSIONER LITTLE: absent.

RECREATION: COMMISSIONER KING: as presented in the Committee Meeting.

Commissioner King motions to approve Commissioner Reports as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

7. UNFINISHED BUSINESS:

1. Approval: accept, decline or continue to negotiate 2525 Sherman Avenue as discussed in Executive Session (postponed from September 2020)

Commissioner Wyatt motions to postpone to a date to be determined to accept, decline or continue to negotiate 2525 Sherman Avenue as discussed in Executive Session (postponed from September 2020). Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

8. NEW BUSINESS:

2. Approval: Neville Park playground equipment – revised plans

Commissioner Wyatt motions to approve Neville Park playground equipment – revised plans option 1 with installation in November, pending weather. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

3. Approval: IAPD Credentials Certificate for annual Business Meeting to held in January 2021
Commissioner Wyatt motions to approve IAPD Credentials Certificate for annual Business Meeting to held in January 2021 per Commissioner Handbook. Second by Commissioner Johnson.
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: Commissioner Little. MOTION CARRIES
4. Approval: IPARKS liability insurance renewal – \$65,450.00
Commissioner King motions to approve IPARKS liability insurance renewal – \$65,450.00. Second by Commissioner Wyatt.
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: Commissioner Little. MOTION CARRIES
5. Approval: Holiday gift card purchase for approximately 50 staff (full time, part time and seasonal)
Commissioner Wyatt motions to approve holiday gift card purchase for approximately 50 staff (full time, part time and seasonal). Second by Commissioner King.
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: Commissioner Little. MOTION CARRIES
6. Approval: Bond payment due December 15, 2020 – 2012 Alternate Bond in amount of \$185,445.00 payable to The Bank of New York Mellon
Commissioner King motions to approve bond payment due December 15, 2020 – 2012 Alternate Bond in amount of \$185,445.00 payable to The Bank of New York Mellon. Second by Commissioner Wyatt.
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: Commissioner Little. MOTION CARRIES
7. Approval: Bond payment due November 15, 2020 – 2017 Rollover Bond Series in amount of \$378,628.54 payable to Lake Forest Bank & Trust
Commissioner Wyatt motions to approve bond payment due November 15, 2020 – 2017 Rollover Bond Series in amount of \$378,628.54 payable to Lake Forest Bank & Trust. Second by Commissioner Johnson.
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: Commissioner Little. MOTION CARRIES

8. An ordinance providing for the issue of approximately \$377,610 General Obligation Limited Tax Park Bonds, Series 2020A, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of outstanding obligations of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof Commissioner Wyatt motions an ordinance providing for the issue of approximately \$377,610 General Obligation Limited Tax Park Bonds, Series 2020A, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of outstanding obligations of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. Second by Commissioner Johnson.

Commissioner Wyatt amends the motion to \$384,370.00. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

9. CITIZEN COMMENTS:

None.

10. ADJOURNMENT:

Commissioner King motions to adjourn. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson, and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES at 7:38 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary