

**Foss Park District  
Committee Meeting Minutes  
May 15, 2019**

**CALL TO ORDER** Commissioner Johnson called the meeting to order at 6:00pm.

**ROLL CALL**

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson and Commissioner Kenneth Robinson.

Board members absent: Commissioner Anthony Coleman and Commissioner Bernard Semasko.

**PLEDGE OF ALLEGIANCE**

**COMMITTEE OF THE WHOLE**

St. John's Missionary Baptist Church – Jimmie Johnson. Mr. Johnson requested potential use of the Community Recreation Center for Sunday services while his church is under construction for Sundays only starting May 26 from 11 am to 1 pm.

**COMMITTEE/STAFF REPORTS**

*1. Business Office*

a. Director report: Ms. Cowart report: Boak Park Build Week is June 10 – 14, waiting on appropriate documentation for the golf course beautification project, meeting regarding communication tower is May 21, Community Recreation Center is closed May 27, waiting on meeting date with Army Corp of Engineers for beach project, golf outing is scheduled for June 7, meetings will be set up with new commissioners and received information on potential partnership with Train Them Up, Inc.

b. Business Manager report: Mr. Skof report: Imavex is working on updating website and cost; adjusting entries have been made on the fiscal budget and requested Budget and Appropriation Hearing just before Committee Meeting in May.

*2. Parks*

a. Superintendent of Grounds report: Ms. Cowart report: the parks are getting ready for official opening at the end of the month.

*3. Golf*

a. Manager/Golf Pro report: Mr. Monroe report: rough spring with the wet weather, golf passes still being sold, annual women's golf clinic will be on Mondays in June, online business is still doing well and inventory was completed April 29. Commissioner Robinson asked for report on door. Mr. Monroe stated it will be given to Board for approval next month.

*4. Recreation*

a. Superintendent of Recreation report: Ms. Johnson report: Distributed flyers of programs and spoke on recreation programs, athletic programs, Special Events, seniors. She also reported the new Athletic Manager has been officially hired. Ms. Johnson stated sponsorships for the princesses for the Princess Ball are still needed.

Mr. Monroe reminded the Board the Recreation Golf Outing is scheduled for June 7. Commissioner Johnson stated the High School is looking forward to the golf club starting in the Athletic Department.

**CITIZEN COMMENTS**

None.

**ADJOURNMENT**

Commissioner Johnson adjourns the meeting at 6:32 pm with no objections.

This record is not verbatim.

Respectfully Submitted,  
Kari Cowart, Board Secretary

**Foss Park District  
Regular Meeting Minutes  
May 15, 2019**

**CALL TO ORDER:** Commissioner Johnson called the meeting to order at 7:00 pm.

**ROLL CALL:**

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson and Commissioner Kenneth Robinson.

Board members absent: Commissioner Anthony Coleman and Commissioner Bernard Semasko.

**PLEDGE OF ALLEGIANCE:** waived as recited in Committee Meeting.

**1. MINUTES:** Commissioner Baldwin motions to approve Committee and Regular Meeting (04/17/2019) minutes as presented. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman and Commissioner Semasko.

**MOTION CARRIES**

**2. COMMISSIONER REPORTS:**

*FINANCE:* COMMISSIONER ROBINSON: as presented in Committee Meeting.

*GOLF:* COMMISSIONER SEMASKO: as presented in Committee Meeting.

*PARKS:* COMMISSIONER COLEMAN: as presented in the Committee Meeting.

*RECREATION:* COMMISSIONER BALDWIN: as presented in the Committee Meeting.

**3. UNFINISHED BUSINESS:**

Approval: 701 14<sup>th</sup> Street renovation bid – remains tabled.

Commissioner Robinson motions to approve 701 14<sup>th</sup> Street renovation bid – remains tabled. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman and Commissioner Semasko.

**MOTION CARRIES**

Approval: Building use First Baptist Church of Lake Forest on May 12 and 19 via phone poll (05/08/2019)

vote: aye – all    nay – none

Commissioner Robinson motions to approve building use First Baptist Church of Lake Forest on May 12 and 19 via phone poll (05/08/2019) vote: aye – all    nay – none. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman and Commissioner Semasko.

**MOTION CARRIES**

Approval: Building use St. John's Missionary Baptist Church, as presented in Committee Meeting  
Commissioner Baldwin motions to approve building use St. John's Missionary Baptist Church, as presented in Committee Meeting. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman and Commissioner Semasko.

MOTION CARRIES

#### **4. PRESENTATION TO OUTGOING COMMISSIONERS:**

Absent: Anthony Coleman and Bernard Semasko.

Present: Jimmy Baldwin

#### **5. SWEARING IN OF COMMISSIONERS:**

Absent: Yetta Little (2 year unexpired).

Present: Kenneth Robinson (4 year unexpired), Dr. Donna King (full term) and Vance Wyatt (full term).

Commissioner Johnson welcomed back the Commissioners to the Board and expressed how the Board needs to keep working together as a team to keep things moving forward.

#### **6. APPOINTMENT OF ACTING CHAIRPERSON:**

Approval: Building use St. John's Missionary Baptist Church, as presented in Committee Meeting

Commissioner Johnson motions to appoint Kari Cowart as acting chairperson. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

#### **7. ELECTION AND APPOINTMENT OF OFFICERS:**

Election of President

Commissioner Johnson motions to elect Commissioner Robinson as Board President. Second by Commissioner King.  
No other nominations presented.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

Commissioner Robinson thanked the Board for the opportunity and looks forward to moving the Foss Park District forward.

Appointment of Secretary

Commissioner Johnson motions to appoint Kari Cowart as Board Secretary. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

#### Election of Vice President

Commissioner Wyatt motions to elect Commissioner Wyatt as Board Vice President. Second by Commissioner King.  
No other nominations presented.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

#### Appointment of Treasurer

Commissioner Robinson appoints Commissioner Wyatt as Treasurer.

#### Appointment of Assistant Secretary/Assistant Treasurer

Commissioner Robinson appoints Brad Skof as the Assistant Secretary/Assistant Treasurer

#### Appointment of Attorney

Commissioner Robinson appoints Ancel Glink as Foss Park District attorney firm.

### **8. ADOPTION OF RULES, REGULATIONS, POLICIES AND BINDING AGREEMENTS OF PRECEDING BOARD**

Commissioner Wyatt motions to approved the adoption of rules, regulations, policies and binding agreements of preceding board. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**9. ESTABLISH REGULAR MEETING PLACE, DATE AND TIME:** 1730 Lewis Avenue, North Chicago, IL 60064. Third Wednesday of month at 7:00 pm.

Commissioner Johnson motions to establish regular meeting place, date and time as 1730 Lewis Avenue, North Chicago, IL 60064, third Wednesday of month at 7:00 pm. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

### **10. APPOINTMENT OF COMMITTEES:**

Commissioner Robinson appoints the following, with Little being appointed after being sworn in.

Finance Committee                      Chair Wyatt/Vice Chair King

Golf Committee                          Chair Johnson/Vice Chair Little

Parks Committee                        Chair Little/Vice Chair Johnson

Recreation Committee                Chair King/Vice Chair Wyatt

**11. BILLS:** Commissioner Johnson motions to approve monthly bills: invoices paid (04/13/19-05/10/2019): \$18,245.93, invoices due \$34,824.39, invoices to be paid by credit card at approximate \$5,119.33 and first of the month bills (June) – approximate: \$10,630.00 as presented. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**12. PAYROLL:** Commissioner Johnson motions to approve monthly payroll: \$75,923.34. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**13. PETTY CASH REPORTS:** Commissioner Wyatt motions to approve all petty cash funds: \$59.82 (Business Office) and \$166.79 (Golf Course) as presented. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**14. FINANCE REPORTS:** Commissioner Johnson motions to approve finance reports as presented in the Board Packet. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**15. NEW BUSINESS:**

1. Approval: attendance for Commissioner Wyatt, Commissioner King and Commissioner Little at IAPD Commissioner Boot Camp: May 29, 2019 (5:30 – 9:00 pm) at Deerfield Park District at an approximate cost of \$100.00 each

Commissioner Johnson motions to approve attendance for Commissioner Wyatt and Commissioner King at IAPD Commissioner Boot Camp: May 29, 2019 (5:30 – 9:00 pm) at Deerfield Park District at an approximate cost of \$100.00 each. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**16. CITIZEN COMMENTS:**

Alecia Boddie: Ms. Boddie spoke on Train Them Up, Inc. and will set a meeting with Ms. Cowart regarding a potential partnership.

Clyde McLemore: Mr. McLemore spoke on the celebration for Mr. Ron McAllister honoring him with a street naming and luncheon and hoped some of the Board would attend.

**17. ADJOURNMENT:**

Commissioner Robinson adjourns the meeting at 7:28 pm with no objections.

This record is not verbatim.

Respectfully Submitted,  
Kari Cowart, Board Secretary