

**Foss Park District
Committee Meeting Minutes
July 17, 2019**

CALL TO ORDER Commissioner Wyatt called the meeting to order at 6:05pm.

ROLL CALL

Board members present: Commissioner Johnny Johnson, Commissioner Donna King and Commissioner Vance Wyatt.

Board members absent: Commissioner Yetta Little and Commissioner Kenneth Robinson.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. 701 14th Street building: Commissioner Wyatt suggested building a park in the space or putting the building back up for sale and asked Ms. Cowart to speak to Ms. Richards again. Commissioner Johnson stated he is not in favor of a park in that space.
2. Bond savings account closing, transfer to public high yield: Mr. Skof presented email about closing the bond savings account, due to lack of activity.
3. Surveillance camera policy: Mr. Skof presented policy submitted by attorney.
4. Discussion Strategic Plan/Master Plan update: Commissioner Wyatt stated he would like a cost to ask Mr. Petry to help prepare a strategic plan.
5. Waukegan Township golf outing – August 16, 2019: Ms. Cowart stated foursome will be needed for the outing.
6. NCCHS PTO-Booster Club golf outing – August 3, 2019: Ms. Cowart stated foursome will be needed for the outing and reminded the Commissioners that was Community Day.

COMMITTEE/STAFF REPORTS

1. *Business Office*

a. Director report: Ms. Cowart report: Golf course beautification project email from the City of North Chicago, Community Days is August 2 – 4, Beach project update via email, Fort 2 Base Race approval has the necessary documentation, Jamaicafest in Foss Park August 18 and the details are coming in, Foss Park District will sell all beverages during the event.

b. Business Manager report: Mr. Skof report: Auditors are done with field work, new rates for gas and electric are being evaluated by the broker, the Roadrunner contract is a broker for garbage and recycling and the new web server quotes are \$750 to \$1,300 per month.

2. *Parks*

a. Superintendent of Grounds report: Mr. Winter report: Storm water management inspection of the ditch has been completed and he has been contacted about the issue at the second green.

3. *Golf*

a. Manager/Golf Pro report: Mr. Monroe report: Future outings: Waukegan Township, NCCHS boosters and fraternity. Lake Forest College has a cross country meet scheduled for September 20. The Golf Course was having computer issues, but they have been resolved. Commissioner King asked the dress code for Golf Course staff be enforced and if the computers go down again, paper and pencil can be used by the staff. Commissioner Wyatt mentioned the Square can be used when computers go down and Commissioner Johnson stated his concern was making sure the green fees were collected from the golfers. Mr. Monroe

stated the names of golfers were kept and fees will be collected and the Square is set up for the beverage cart, but other items can be added.

4. Recreation

a. Superintendent of Recreation report: Ms. Johnson report: Distributed flyers of programs and spoke on recreation programs, athletic programs, Special Events, seniors. She also submitted pictures from the Brushwood Center at Ryerson Woods grant project.

CITIZEN COMMENTS

None.

EXECUTIVE SESSION

5 ILCS 120/2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Commissioner Johnson motions to move to Executive Session. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little and Commissioner Robinson.

MOTION CARRIES at 6:47 pm

Commissioner Wyatt opened the Committee Meeting at 7:00 pm.

Present: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Absent: Commissioner Little.

Commissioner Robinson asked that Mr. Petry's golf report offer suggestions as to how to successfully move forward. Ms. Cowart stated she would speak to him regarding that concern.

ADJOURNMENT

Commissioner Wyatt stands the meeting adjourn with no objections at 7:03 pm.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
July 17, 2019**

CALL TO ORDER: Commissioner Robinson called the meeting to order at 7:03 pm.

ROLL CALL:

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: Commissioner Yetta Little.

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting

1. MINUTES: Commissioner Wyatt motions to approve Budget & Appropriation Hearing, Committee Meeting, Executive Session and Regular Meeting (06/19/2019) minutes as presented. Second by Commissioner King. Commissioner Wyatt noted under Unfinished Business, the motion was to postpone to next meeting regarding 701 14th Street renovation bid and motions the necessary amendments to be included.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

2. BILLS: Commissioner King motions to approve monthly bills: invoices paid (06/15/2019-07/12/2019): \$32,518.06, invoices due \$41,324.32, invoices to be paid by credit card at approximate \$1,969.06 and first of the month bills (August) – approximate: \$10,630.00 as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

3. PAYROLL: Commissioner King motions to approve monthly payroll of \$101,340.21 as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner Wyatt motions to approve all petty cash funds: \$52.52 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner Johnson motions to approve finance reports as presented in the Board Packet. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER WYATT: as presented in Committee Meeting.

GOLF: COMMISSIONER JOHNSON: as presented in Committee Meeting.

PARKS: COMMISSIONER LITTLE: absent, as presented in the Committee Meeting. Commissioner King stated the flowers are beautiful and Commissioner Wyatt stated there were cars parked in the field in Twin City Park. Ms. Cowart stated staff have been notified.

RECREATION: COMMISSIONER KING: as presented in the Committee Meeting and she is excited for the festival.

Commissioner Johnson motions to approve Commissioner Reports as presented. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

7. UNFINISHED BUSINESS:

1. Approval: 701 14th Street renovation bid.

Commissioner Wyatt motions to postpone approval of 701 14th Street renovation bid. Second by Commissioner King.

Voice vote: aye – all nay – none abstain – none absent: Commissioner Little

MOTION CARRIES

2. Approval: Commissioner attendance ordinance as presented

Commissioner Wyatt stated he felt the vote should be postponed as it has not changed as originally presented.

Ms. Cowart stated the email from the attorney was forwarded to all Commissioners. Commissioner Johnson stated the ordinance needs to be voted on.

Aye: Commissioner Johnson, Commissioner King and Commissioner Robinson.

Nay: Commissioner Wyatt.

Abstain: None.

Absent: Commissioner Little.

MOTION CARRIES

8. NEW BUSINESS:

1. Approval: Roadrunner contract as presented
Commissioner Wyatt motions to approve Roadrunner contract as presented as presented. Second by Commissioner King.
Aye: Commissioner Johnson, Commissioner King and Commissioner Robinson.
Nay: Commissioner Wyatt.
Abstain: None.
Absent: Commissioner Little. MOTION CARRIES
2. Approval: Fort To Base Race – August 24 & 25, 2019 in Foss Park
Commissioner King motions to approve Fort To Base Race – August 24 & 25, 2019 in Foss Park as presented. Second by Commissioner Wyatt.
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: Commissioner Little. MOTION CARRIES
3. Approval: Jamaica Fest – August 17, 2019 in Foss Park
Commissioner King motions to approve Jamaica Fest – August 17, 2019 in Foss Park as presented. Second by Commissioner Wyatt.
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: Commissioner Little. MOTION CARRIES
4. Approval: close bond savings account at First Midwest Bank, transfer funds to public high yield account at First Midwest Bank
Commissioner Wyatt motions to approve close bond savings account at First Midwest Bank, transfer funds to public high yield account at First Midwest Bank. Second by Commissioner King.
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: Commissioner Little. MOTION CARRIES

5. Approval: surveillance camera policy as presented
Commissioner Johnson motions to approve surveillance camera policy as presented. Second by Commissioner Wyatt.
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: Commissioner Little. MOTION CARRIES
6. Approval: participation Waukegan Township golf outing – August 16, 2019
Commissioner King motions to approve participation Waukegan Township golf outing – August 16, 2019. Second by Commissioner Wyatt.
Commissioner Robinson asked if it is at Foss Park Golf Course, why should there also be a foursome. Commissioner Wyatt stated that participation is necessary to keep entities using the course for their events and the course will get additional revenue from the outing.
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: Commissioner Little. MOTION CARRIES
7. Approval: participation NCCHS PTO-Booster Club golf outing – August 3, 2019
Commissioner Wyatt motions to approve participation NCCHS PTO-Booster Club golf outing – August 3, 2019. Second by Commissioner King.
Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: Commissioner Little. MOTION CARRIES

9. CITIZEN COMMENTS:

Donna Kalinoski: Ms. Kalinoski stated she was not informed the senior trip to the zoo would be rescheduled due to heat. Ms. Cowart stated she would have the coordinator follow up with her.

10. ADJOURNMENT:

Commissioner Robinson stands the meeting adjourned with no objections at 7:22 pm.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary