

**Foss Park District  
Committee Meeting Minutes  
August 21, 2019**

**CALL TO ORDER** Commissioner Robinson called the meeting to order at 6:00pm.

**ROLL CALL**

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Yetta Little, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: None.

**PLEDGE OF ALLEGIANCE**

**COMMITTEE OF THE WHOLE**

1. Discussion strategic plan/master plan update: Ms. Cowart stated she has a meeting set for August 23 with Mr. Petry for golf course recommendations and to discuss a strategic plan.
2. NRPA Conference – Commissioner Little: Commissioner Little stated she would be attending conference.
3. Latino Coalition of Lake County scholarship dinner: Commissioner Wyatt stated he would like to attend as this is a chance to promote the Foss Park District. Commissioner Johnson questioned the purpose. Commissioner King stated this is opportunity to network. Commissioner Robinson stated sending the Executive Director as representative to these events is appropriate.
4. Beach project update: Ms. Cowart stated she spoke to a representative for the OSLAD grant and it was suggested applying in 2020 and there is a status meeting on sand project on August 23.
5. Golf Course beautification (berm) project update: Ms. Cowart stated the contractor still needs to provide additional information to the City of North Chicago to complete the project.

**COMMITTEE/STAFF REPORTS**

1. *Business Office*

- a. Director report: Ms. Cowart report: Attending cost of services workshop in Lake Bluff, reminder of honorary street naming on August 31 at 11 am at the 1900 block of Prospect for John A. Patterson, Sr., reminder the Community Center is closed September 2 and the Jamaciafest was successful as the park was full and everyone seemed to have a great time. Commissioner Robinson suggested additional golf carts and rangers for next year.
- b. Business Manager report: Mr. Skof report: Items that will be up for approval – gas and electric rates, staff medical insurance, liability insurance and the copier lease. Staff dental and life insurance is under a two year contract.

2. *Parks*

- a. Superintendent of Grounds report: Mr. Winter report: no report.

3. *Golf*

- a. Manager/Golf Pro report: Mr. Monroe report: no report.

4. *Recreation*

- a. Superintendent of Recreation report: Ms. Johnson report: Distributed flyers of programs and spoke on recreation programs, athletic programs, Special Events, seniors. She also had doors for the Community Center

quoted; however, the work is over the amount and requires the job to be bid out. Commissioner Wyatt stated he will have a fitness instructor contact Ms. Johnson. Commissioner Little asked if participants can still sign up for football – only with full payment or just moved to the school district, per Ms. Johnson.

Commissioner Little leaves the room at 6:44 pm.

Commissioner Robinson asked that information on programs be posted to website. Ms. Johnson asked Commissioner Wyatt to help straighten out Facebook. Mr. Skof stated he did have the server information available for Commissioners to look at.

Commissioner Little returns to the room at 6:49 pm.

Commissioner Johnson asked if the slide was secured at Twin City. Ms. Cowart stated the Parks Foreman secured the area.

### **CITIZEN COMMENTS**

Alderman Carl Evans: Alderman Evans commended the staff and asked about park clean up when people walked their dogs. Ms. Cowart stated she would speak to the Parks Foreman.

### **EXECUTIVE SESSION**

5 ILCS 120/2(c)(6) the setting of a price for sale or lease of property owned by the public body.

Commissioner Wyatt motions to move to Executive Session. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 6:56 pm

Commissioner King motions to open Committee Meeting. Second by Commissioner Wyatt.

Voice vote: aye – all, nay – none.

MOTION CARRIES at 7:31 pm

### **ADJOURNMENT**

Commissioner Johnson motions to adjourn Committee Meeting. Second by Commissioner King.

Voice vote: aye – all, nay – none.

MOTION CARRIES at 7:31 pm

This record is not verbatim.

Respectfully Submitted,

Kari Cowart, Board Secretary

**Foss Park District  
Regular Meeting Minutes  
August 21, 2019**

**CALL TO ORDER:** Commissioner Robinson called the meeting to order at 7:32 pm.

**ROLL CALL:**

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Yetta Little, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: None.

**PLEDGE OF ALLEGIANCE:** waived as recited in Committee Meeting

**1. MINUTES:** Commissioner King motions to approve Committee Meeting, Executive Session and Regular Meeting (07/17/2019) and Parks Committee Meeting (08/02/2019) minutes as presented. Second by Commissioner Johnson.

Voice vote: aye – all, nay – none.

**MOTION CARRIES**

**2. BILLS:** Commissioner King motions to approve monthly bills: invoices paid (07/13/2019-08/15/2019): \$22,759.66, invoices due \$59,138.62, invoices to be paid by credit card at approximate \$22,212.74 and first of the month bills (September) – approximate: \$10,630.00 as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

**MOTION CARRIES**

**3. PAYROLL:** Commissioner King motions to approve monthly payroll of \$103,088.11 as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: Commissioner Little.

Absent: None.

**MOTION CARRIES**

**4. PETTY CASH REPORTS:** Commissioner King motions to approve all petty cash funds: \$124.08 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

**MOTION CARRIES**

**5. FINANCE REPORTS:** Commissioner Johnson motions to approve finance reports as presented in the Board Packet. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: Commissioner Little.

Absent: None.

**MOTION CARRIES**

## **6. COMMISSIONER REPORTS:**

*FINANCE:* COMMISSIONER WYATT: as presented in Committee Meeting.

*GOLF:* COMMISSIONER JOHNSON: as presented in Committee Meeting.

*PARKS:* COMMISSIONER LITTLE: as presented in the Committee Meeting.

*RECREATION:* COMMISSIONER KING: as presented in the Committee Meeting.

## **7. UNFINISHED BUSINESS:**

1. Approval: 701 14<sup>th</sup> Street renovation bid.

Commissioner Wyatt motions approval to place site up for sale at a cost of \$80,000.00 for six months with future reconsiderations – demolish, if not sold. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

## **8. NEW BUSINESS:**

1. Approval: Attendance at NRPA Annual Conference in Baltimore, Maryland September 22 - 28, 2019 for Commissioners: Johnson, King and Robinson at an approximate cost of \$6,200 – Little to be determined. Commissioner King motions to approve attendance at NRPA Annual Conference in Baltimore, Maryland September 22 - 28, 2019 for Commissioners: Johnson, King and Robinson at an approximate cost of \$6,200 – Little to be determined. Second by Commissioner Wyatt.

Commissioner Wyatt motions to amend the item to include attendance at NRPA Annual Conference in Baltimore, Maryland September 22 - 27, 2019 for Executive Director, Business Manager and Superintendent of Recreation. Second by Commissioner King.

Voice vote: aye – all, nay – none.

MOTION CARRIES

Commissioner Robinson stated the policy is that rental cars should not be used as there is public transportation, Uber, taxi, etc. to get from place to place. Commissioner King stated that could cost more than the rental car. Commissioner Wyatt called the question.

Roll call: Approval of attendance at NRPA Annual Conference in Baltimore, Maryland September 22 - 28, 2019 for Commissioners: Johnson, King and Robinson at an approximate cost of \$6,200 – Little to be determined and attendance at NRPA Annual Conference in Baltimore, Maryland September 22 - 27, 2019 for Executive Director, Business Manager and Superintendent of Recreation.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. Approval: Attendance at NRPA Annual Conference in Baltimore, Maryland September 22 - 27, 2019 for Executive Director, Business Manager and Superintendent of Recreation.
3. Approval: Attendance at Noche De Gala Scholarship Awards Dinner (Latino Coalition of Lake County) for Commissioner Wyatt on September 13, 2019 in Lake Forest, IL at an approximate cost of \$87.00. Commissioner King motions to approve attendance at Noche De Gala Scholarship Awards Dinner (Latino Coalition of Lake County) for Commissioner Wyatt on September 13, 2019 in Lake Forest, IL at an approximate cost of \$87.00. Second by Commissioner Wyatt.

Aye: Commissioner King, Commissioner Little and Commissioner Wyatt.

Nay: Commissioner Johnson and Commissioner Robinson.

Abstain: None.

Absent: None.

MOTION CARRIES

4. Approval: Precede with transfer of lots 12062004014 and 12062004015 to the City of North Chicago. Commissioner Wyatt motions to approve precede with transfer of lots 12062004014 and 12062004015 to the City of North Chicago. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

#### **9. CITIZEN COMMENTS:**

None.

#### **10. ADJOURNMENT:**

Commissioner King motions to adjourn. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 7:48 pm

This record is not verbatim.

Respectfully Submitted,  
Kari Cowart, Board Secretary