

**Foss Park District  
Committee Meeting Minutes  
November 20, 2019**

**CALL TO ORDER** Commissioner Wyatt called the meeting to order at 6:00pm.

**ROLL CALL**

Board members present: Commissioner Johnny Johnson, Commissioner Donna King and Commissioner Vance Wyatt.

Board members absent: Commissioner Yetta Little and Commissioner Kenneth Robinson.

**PLEDGE OF ALLEGIANCE**

**COMMITTEE OF THE WHOLE**

1. Presentation: Greg Petry, Strategic Plan – Mr. Petry gave a timeline of the plan with Community Input Meetings scheduled for December 4 and December 14. Commissioner Wyatt inquired about online surveys and how many people should attend. Mr. Petry stated an online survey leads to randomness and as many people possible can attend, they should have a vested interest in the community and Park District.

Commissioner Little enters the room at 6:09 pm.

2. Presentation: Jon Shabica, Beach project – Ms. Cowart stated she had the meeting with Mr. Shabica and Commissioner King and Mr. Shabica stated he will send up a conference call with the US Army Corp of Engineers and that the application will need to be updated.

**COMMITTEE/STAFF REPORTS**

1. *Business Office*

a. Director report: Ms. Cowart report: The ordinance on the agenda if for the land transfer with the City of North Chicago, the bid for the Community Recreation Center doors will be posted on bid.com and due December 2, the attorney will be contacting Mr. Priestly regarding the playground equipment at Coles Park, registration deadline for early bird prices is December 9 for the IAPD Conference, the Ancel Glink dinner will be January 24, the Holiday Party is December 7, the Annual Senior Breakfast is December 12 and Thanksgiving lunch is November 21 and new laws coming into effect January 1 that attorneys are working on policies.

b. Business Manager report: Mr. Skof report: submitted written tax levy report, IPARKS insurance and IPRF (workers' comp) insurance will be on December agenda for approval.

Commissioner Little leaves the room at 6:27 pm.

Mr. Skof reported Wiilcom is working on the plan to replace computers before Windows is not compatible.

Commissioner Little enters the room at 6:29 pm.

Commissioner Wyatt inquired about website and server update. Mr. Skof stated he is working with the lead sent to him by Commissioner Wyatt and the server is all set.

2. *Parks*

a. Superintendent of Grounds report: Mr. Winter report: all buildings are winterized, the seasonal staff is done working for the year, the estimate for the washout was forwarded to the Commissioners and he is waiting to hear about the bridge estimate. Commissioner Wyatt asked if grants were available from storm water management and Mr. Winter stated he would reach out.

Commissioner Little leaves the room at 6:32 pm.

### 3. *Golf*

a. Manager/Golf Pro report: Mr. Monroe report: the Golf Course is closed for the season, after completing cost analysis on the carts, his suggestion is to keep the current carts, the suggested winter hours of operation were sent for discussion/approval and he plans on attending on golf show in the upcoming year to sell inventory, per the auditor's suggestion. Commissioner Johnson feels the hours of operation should be longer into the evening. Mr. Monroe suggested the hours could be extended and then reevaluated. Commissioner Johnson and Commissioner King recommended a closing time of 10:00 pm Tuesday through Saturday.

Commissioner Little enters the room at 6:42 pm.

Commissioner King stated lunch and happy hour specials need advertisement.

### 4. *Recreation*

a. Superintendent of Recreation report: Ms. Johnson report: submitted written athletic report and stated all over programs are still in progress. Commissioner Wyatt asked that Special Recreation opportunities be advertised at the Community Recreation Center and our flyers are advertised in Spanish.

Commissioner Little leaves the room at 6:46 pm.

## **CITIZEN COMMENTS**

Anthony Coleman: Mr. Coleman wanted to wish the Board happy holidays.

Commissioner Little enters the room at 6:47 pm.

## **EXECUTIVE SESSION**

5 ILCS 120/2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity

5 ILCS 120/2(c)(6) the setting of a price for sale or lease of property owned by the public body: 701 14<sup>th</sup> Street, North Chicago.

Commissioner Johnson motions to move to Executive Session. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Robinson.

MOTION CARRIES at 6:47 pm

Commissioner King motions to reopen to Committee Meeting. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Little and Commissioner Robinson.

MOTION CARRIES at 7:47 pm

## **ADJOURNMENT**

Commissioner Wyatt stands the meeting adjourned at 7:48 pm with no objections.

This record is not verbatim.

Respectfully Submitted,

Kari Cowart, Board Secretary

**Foss Park District  
Regular Meeting Minutes  
November 20, 2019**

**CALL TO ORDER:** Commissioner Wyatt called the meeting to order at 7:49 pm.

**ROLL CALL:**

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Yetta Little and Commissioner Vance Wyatt.

Board members absent: Commissioner Kenneth Robinson.

**PLEDGE OF ALLEGIANCE:** waived as recited in Committee Meeting

**1. MINUTES:** Commissioner King motions to approve Committee Meeting, Executive Session and Regular Meeting (10/16/2019) minutes as presented. Second by Commissioner Little.

Voice vote: aye – all    nay – none    absent – Commissioner Robinson

MOTION CARRIES

**2. BILLS:** Commissioner King motions to approve monthly bills: invoices paid (10/11/2019-11/14/2019): \$26,534.04, invoices due \$119,218.33, invoices to be paid by credit card at approximate \$1,804.01 and first of the month bills (December) – approximate: \$10,630.00 as presented. Second by Commissioner Little.

Commissioner Johnson leaves the room at 7:51 pm.

Aye: Commissioner King, Commissioner Little and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner Robinson.

MOTION CARRIES

**3. PAYROLL:** Commissioner King motions to approve monthly payroll of \$95,455.80 as presented. Second by Commissioner Little.

Aye: Commissioner King, Commissioner Little and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner Robinson.

MOTION CARRIES

**4. PETTY CASH REPORTS:** Commissioner King motions to approve \$99.05 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner Little.

Aye: Commissioner King, Commissioner Little and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner Robinson.

MOTION CARRIES

**5. FINANCE REPORTS:** Commissioner King motions to approve finance reports as presented in the Board Packet. Second by Commissioner Wyatt.

Aye: Commissioner King, Commissioner Little and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner Robinson.

MOTION CARRIES

## **6. COMMISSIONER REPORTS:**

*FINANCE:* COMMISSIONER WYATT: as presented in Committee Meeting.

*GOLF:* COMMISSIONER JOHNSON: as presented in Committee Meeting.

*PARKS:* COMMISSIONER LITTLE: Commissioner Little asked about the benches in the park being stored over winter. Ms. Cowart stated they are in the shelters and waterproofed for winter.

*RECREATION:* COMMISSIONER KING: as presented in the Committee Meeting.

Commissioner King motions to approved Commissioner Reports as presented. Second by Commissioner Little.

Voice vote: aye – all    nay – none

absent – Commissioner Johnson and Commissioner Robinson

**MOTION CARRIES**

## **7. UNFINISHED BUSINESS:**

## **8. NEW BUSINESS:**

### **1. Approval: Resolution 112019**

Commissioner King motions to approve Resolution 112019 as presented. Second by Commissioner Little.

Aye: Commissioner King, Commissioner Little and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner Robinson.

**MOTION CARRIES**

### **2. Approval: Shekinah Glory Worship Temple Church building usage extension request – through January 12, 2020**

Commissioner King motions to approve Shekinah Glory Worship Temple Church building usage extension request – through January 12, 2020 as presented. Second by Commissioner Little.

Aye: Commissioner King, Commissioner Little and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner Robinson.

**MOTION CARRIES**

### **3. Approval: Clubhouse winter hours of operation: Sunday 11 am to 7 pm, Monday closed, Tuesday to Thursday 11 am to 7 pm, Friday 11 am to 9 pm, Saturday 11 am to 7 pm**

Commissioner King motions to approve Clubhouse winter hours of operation: Sunday 11 am to 7 pm, Monday closed, Tuesday to Saturday 11 am to 10 pm. Second by Commissioner Little.

Aye: Commissioner King, Commissioner Little and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner Robinson.

**MOTION CARRIES**

### **4. Approval: Executive Director may approve Foss Park District purchases and work up to designated amount without Board approval**

Commissioner King motions to postpone Foss Park District purchases and work up to designated amount without Board approval. Second by Commissioner Little.

Aye: Commissioner King, Commissioner Little and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner Robinson.

**MOTION CARRIES**

5. Approval: Winter holidays – December 24 (combine half days of December 24 and 31), December 25 and January 1 (as designated by personnel manual) as Foss Park District holidays  
Commissioner King motions to approve Winter holidays – December 24 (combine half days of December 24 and 31), December 25 and January 1 (as designated by personnel manual) as Foss Park District holidays as presented. Second by Commissioner Little.

Aye: Commissioner King, Commissioner Little and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner Robinson.

MOTION CARRIES

**9. CITIZEN COMMENTS:**

Anthony Coleman: Mr. Coleman asked where Commissioner Johnson was as he had something to say to him.

**10. ADJOURNMENT:**

Commissioner Wyatt stands the meeting adjourn at 7:57 pm with no objections.

This record is not verbatim.

Respectfully Submitted,  
Kari Cowart, Board Secretary