

**Foss Park District
Committee Meeting Minutes
December 18, 2019**

CALL TO ORDER Commissioner Wyatt called the meeting to order at 6:00pm.

ROLL CALL

Board members present: Commissioner Johnny Johnson, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: Commissioner Yetta Little and Commissioner Donna King.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. Presentation: Courtney Marshall, Pastor Gerald Wilcoxon. Commissioner Wyatt asked if the property included the tree line and parking lot. Mr. Michael Russell stated it did not.
2. Presentation: Marshall Perry, Tap Room Gaming – postponed.
3. Discussion: Flames football and cheerleading banquet – postponed.

COMMITTEE/STAFF REPORTS

1. Business Office

a. Director report: Ms. Cowart report: Greg Petry – Golf Course alternatives: Mr. Petry reported he would work with staff to present the different options for the Golf Course that range from keeping current operations to outside management for all operations.

Commissioner King enters the room at 6:07 pm.

Commissioner Wyatt would like a report on different options that include possible 9 hole course and Commissioner Robinson would like different privatization options.

Ms. Cowart report: final ordinance for land transfer with City of North Chicago, Sexual Harassment policy update will be on January agenda, still waiting for Mr. Shabica to arrange conference call and complete application for beach project, the amended drug and alcohol policy has not come back from attorney yet, door bid for Community Recreation Center is to be received by January 10, Mano a Mano Resource Fair on February 26, will be attended Shields Township meeting on December 17 and Foss Park District holidays are December 24, 25 and January 1.

b. Business Manager report: Mr. Skof report: submitted written tax levy report, IPARKS insurance and IPRF (workers' comp) insurance and Wiilcom final computer quote for approval.

Commissioner Wyatt inquired about only one Sam's Club card for the District. Mr. Skof stated each card has an individual's picture.

2. Parks

a. Superintendent of Grounds report: Mr. Winter report: none – parks and Golf Course closed.

3. Golf

a. Manager/Golf Pro report: Mr. Monroe report: Pepsi contract is up and will investigate renewal, light change, new ideas for Clubhouse activity include Bar Bingo and DJ, 2020 PGA Conference is in January and will look to attend the Chicago Golf Show. Commissioner Johnson asked about the pavilion doors and Mr. Monroe stated the parts are ordered and work should start at first of year. Commissioner Wyatt asked about where the PGA Conference was and the return on the Chicago Golf Show. Mr. Monroe stated in Orlando and the cost ranged from \$2,200 to \$5,000 with about \$30,000 in revenue.

Redirect to Flames Football banquet – Commissioner King stated she was called regarding the football banquet and is requesting \$500 for the banquet. She continued that the banquet will go on as planned with pizza and nachos and would like to add chicken wings. Commissioner King understands that the intent was to try something new this year, but would like to add to it and have a banquet for all sports every year. Commissioner Johnson stated a spring forum should be held with the parents so the Park District and parents are on the same page when football season begins. Commissioner Wyatt stated he received calls from the community which is why he came up to the banquet and does not believe the Flames program should be privatized and sponsorships should be sought out and suggested the possibility of hiring a grant writer for the District. Commissioner Robinson stated he feels the Flames program should be a partnership with the parents in which a booster club eventually takes over all operations of the Flames program.

4. Recreation

a. Superintendent of Recreation report: Ms. Johnson report: winter newsletter will be mailed out at the beginning of January, personalized copies of sponsorship letters are available, and she has contacted the carnival vendors for next year and thanked Mr. James Sisson for donating the supplies and time to make the nachos for the football banquet. Commissioner Wyatt thanked her for putting the flyers in Spanish.

CITIZEN COMMENTS

Michael Bone: Mr. Bone spoke on the Flames Football program as a coach and former employee and that he plans on running for Foss Park District Commissioner.

Commissioner Little enters the room at 7:00 pm.

Monica Compton: Ms. Compton spoke on the Flames Cheer program as she has been involved for some time as a coach.

Timisha Warren: Ms. Warren spoke on the vision of the Foss Park District and asked if there was an update on the strategic plan.

Ramara O'Bryant: Ms. O'Bryant spoke on the Flames Football program as an individual that has been involved for over 24 years with her children and grandchildren.

Anthony Coleman: Mr. Coleman spoke on the Flames Football program and the community.

Redirect to Marshall Perry, TAP Room Gaming: Mr. Perry spoke about being the new TAP Room representative and asking the Board to look into the contract to make sure Hyperactive is still an Illinois gaming company and if the contract is still valid.

Commissioner Wyatt referenced the Public Comment Policy that Commissioners may respond to comments and that the strategic plan is still being worked on as the last public meeting was just held.

EXECUTIVE SESSION

5 ILCS 120/2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity

5 ILCS 120/2(c)(6) the setting of a price for sale or lease of property owned by the public body

Commissioner Wyatt motions to move to Executive Session. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 7:25 pm

ADJOURNMENT

Commissioner King motions to close the Committee Meeting. Second by Commissioner Wyatt.

Voice vote: Aye – all Nay – none

MOTION CARRIES at 7:46 pm

This record is not verbatim.

Respectfully Submitted,

Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
December 18, 2019**

CALL TO ORDER: Commissioner Robinson called the meeting to order at 7:47 pm.

ROLL CALL:

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Yetta Little, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: None.

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting

1. MINUTES: Commissioner King motions to approve Committee Meeting, Executive Session and Regular Meeting (11/20/2019) minutes as presented. Second by Commissioner Wyatt.

Voice vote: aye – all nay – none

MOTION CARRIES

2. BILLS: Commissioner Wyatt motions to approve monthly bills: invoices paid (11/15/2019-12/14/2019): \$16,322.71, invoices due \$27,312.38, invoices to be paid by credit card at approximate \$36,655.86 and first of the month bills (January) – approximate: \$19,630.00 as presented. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. PAYROLL: Commissioner Wyatt motions to approve monthly payroll of \$82,784.85 as presented. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner King motions to approve \$99.05 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner Wyatt.

Commissioner Little asked why the Golf Course never had petty cash listed. Ms. Cowart stated they do not use petty cash very often.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner Wyatt motions to approve finance reports as presented in the Board Packet. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER WYATT: as presented in Committee Meeting.

GOLF: COMMISSIONER JOHNSON: as presented in Committee Meeting.

PARKS: COMMISSIONER LITTLE: as presented in Committee Meeting.

RECREATION: COMMISSIONER KING: as presented in the Committee Meeting.

7. UNFINISHED BUSINESS:

1. Approval: Executive Director may approve Foss Park District purchases and work up to designated amount without Board approval (from November 20, 2019)
Commissioner Wyatt motions to postpone Executive Director may approve Foss Park District purchases and work up to designated amount without Board approval (from November 20, 2019) to January. Second by Commissioner Johnson.
Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None.

MOTION CARRIES

8. NEW BUSINESS:

2. Approval: Resolution 121819
Commissioner Little motions to approve Resolution 121819 as presented. Second by Commissioner Wyatt.
Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None.

MOTION CARRIES

3. Approval: 2020 tax levy as presented

Commissioner King motions to approve 2020 tax levy as presented as presented. Second by Commissioner Wyatt.

Commissioner Wyatt noted the tax levy is a 4.6% reduction.

Aye: Commissioner Johnson, Commissioner King, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: Commissioner Little.

Absent: None.

MOTION CARRIES

4. Approval: IPARKS liability insurance effective 11/17/2019 for \$65,710.00 as presented

Commissioner Wyatt motions to approve IPARKS liability insurance effective 11/17/2019 for \$65,710.00 as presented. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. Approval: IPRF workers' compensation insurance effective 1/1/2020 for \$34,630.00 as presented

Commissioner Wyatt motions to approve IPRF workers' compensation insurance effective 1/1/2020 for \$34,630.00 as presented. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

6. Approval: Willcom computer replacement proposal for \$12,924.50 as presented

Commissioner King motions to approve Willcom computer replacement proposal for \$12,924.50 as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

7. Approval: Amended Drug and Alcohol Policy – December 2019 as presented

Commissioner Wyatt motions to postpone Amended Drug and Alcohol Policy – December 2019. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

8. Approval: PARC Grant Program Resolution of Authorization – Athletic Field Acquisition as presented
Commissioner King motions to approve PARC Grant Program Resolution of Authorization – Athletic Field Acquisition as presented. Second by Commissioner Wyatt.
Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES
9. Approval: Commissioner Robinson, Commissioner Wyatt, Commissioner King and Commissioner Little attendance at IAPD/IPRA annual Soaring to New Heights Conference January 22 – 26, 2020 in Chicago, IL at an estimated cost of \$4,500.00
Commissioner King motions to approve Commissioner Robinson, Commissioner Wyatt, Commissioner King and Commissioner Little attendance at IAPD/IPRA annual Soaring to New Heights Conference January 22 – 26, 2020 in Chicago, IL at an estimated cost of \$4,500.00. Second by Commissioner Wyatt.
Aye: Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: Commissioner Johnson.
Absent: None. MOTION CARRIES
10. Approval: Executive Director, Business Manager, Assistant Business Manager, Superintendent of Recreation, Latchkey Coordinator and Athletic Manager attendance at IAPD/IPRA annual Soaring to New Heights Conference January 22 – 26, 2020 in Chicago, IL
Commissioner King motions to approve Executive Director, Business Manager, Assistant Business Manager, Superintendent of Recreation, Latchkey Coordinator and Athletic Manager attendance at IAPD/IPRA annual Soaring to New Heights Conference January 22 – 26, 2020 in Chicago, IL. Second by Commissioner Wyatt.
Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES
11. Approval: Salary adjustment for Employee 5245 as discussed in Executive Session
Commissioner King motions to approve Salary adjustment for Employee 5245 as discussed in Executive Session. Second by Commissioner Wyatt.
Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES

12. Approval: Flames football and cheerleaders banquet request

Commissioner Johnson stated the forum for parents should be held next month. Commissioner Little stated there should be other ways to promote programs that only on Facebook.

Commissioner King motions to approve Flames football and cheerleaders party request of \$500.00.

Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King, Commissioner Little, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

9. CITIZEN COMMENTS:

None.

10. ADJOURNMENT:

Commissioner King motions to adjourn. Second by Commissioner Wyatt.

Voice vote: Aye – all Nay – none

MOTION CARRIES at 8:06 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary