

REVISED AGENDA

REMOTE MEETING

**FOSS PARK DISTRICT
BOARD OF COMMISSIONERS
1730 LEWIS AVENUE
NORTH CHICAGO, ILLINOIS 60064
April 15, 2020
COMMITTEE MEETING 6:00 pm**

Board Members will be using remote attendance and the public are invited in the following ways:

Join Zoom Meeting <https://zoom.us/j/587082701> Meeting ID: 587 082 701

One tap mobile +13126266799, 587082701# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

Meeting ID: 587 082 701

Find your local number: <https://zoom.us/j/587082701>

Please email kcowart@fossark-district.org with any public comments

Call to order

Roll Call

Pledge of Allegiance

Committee of the Whole

1. Strategic Plan – Greg Petry
2. COVID-19
3. Personal policy manual – holidays and tuition reimbursement
4. 20-21 Budget discussion
4. Sherman Avenue property
5. 14th Street property

Committee/Staff Reports

1. *Business Office*
 - a. Director report
 - b. Business Manager report
2. *Parks*
 - a. Superintendent of Grounds report
3. *Golf*
 - a. Manager/Golf Pro report

4. *Recreation*

- a. Superintendent of Recreation report

Citizens Comments

Adjournment

Posted: April 13, 2020 10:00 am

REVISED AGENDA

REMOTE MEETING

FOSS PARK DISTRICT
BOARD OF COMMISSIONERS
1730 LEWIS AVENUE
NORTH CHICAGO, ILLINOIS 60064
April 15, 2020
REGULAR MEETING 7:00 pm

Board Members will be using remote attendance and the public are invited in the following ways:

Join Zoom Meeting <https://zoom.us/j/659984323> Meeting ID: 659 984 323

One tap mobile +13126266799, 659984323# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US

Meeting ID: 659 984 323

Find your local number: <https://zoom.us/j/659984323>

Please email kcowart@fosspar-district.org with public comments

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

- | | | |
|---------------------------------|--|------------------------------------|
| 1. MINUTES: | Committee Meeting and Regular Meeting
Special Meeting | February 19, 2020
March 6, 2020 |
| 2. BILLS: | Monthly bills – invoices paid (03/13/2020 –04/08/2020): \$8,228.65
invoices due: \$14,699.42
invoices to be paid by credit card – approximate: \$8,201.94

First of the month bills (May) – approximate: \$10,630.00 | |
| 3. PAYROLL: | Monthly payroll: \$59,267.25 | |
| 4. PETTY CASH REPORTS: | All petty cash funds: \$168.42 (Business Office) and \$93.02 (Golf Course): March
All petty cash funds: \$43.36 (Business Office) and \$0.00 (Golf Course): April | |
| 5. FINANCE REPORTS: | As presented in the Board Packet | |
| 6. COMMISSIONER REPORTS: | | |

FINANCE
GOLF

COMMISSIONER WYATT
COMMISSIONER JOHNSON

7. UNFINISHED BUSINESS:

- Approval: Payment of bills March 2020 agenda – invoices paid 2/12/20-3/12/20 \$14,397.82, invoices due \$51,798.00, invoices paid by credit card approximately \$8,201.94 and first of month bills (April) approximately \$19,630.00 {via telecommunications – Johnson (aye), King (aye), Little (aye), Robinson (aye), Wyatt (aye)}.
- Approval: Payroll \$55,026.37 March 2020 agenda {(via telecommunications – Johnson (aye), King (aye), Little (aye), Robinson (aye), Wyatt (aye)}.
- Approval: Early orders – Advanced Turf (\$9,555.00), Arthur Cleasen (\$29,810.00), BTSI (\$15,640.00), Chicagoland Turf (\$26,030.00) and Pendleton Turf (\$11,360.00) March 2020 agenda {(via telecommunications – Johnson (aye), King (aye), Little (aye), Robinson (aye), Wyatt (aye)}.
- Approval: \$300 to feed frontline staff at Vista East Medical Center on 04/10/2020 in conjunction with C&J Enterprises {(via telecommunications – Johnson (aye), King (aye), Little (no response), Robinson (aye), Wyatt (aye)}.
- Approval: Stay at home order effective 03/20/20 – closing down all Foss Park District facilities and paying all staff based on scheduled hours through end of day April 7, 2020 {(via telecommunications – Johnson (aye), King (aye), Little (no response), Robinson (aye), Wyatt (aye)}.
- Approval: Diamond's Rules of Order (March 2020 agenda)
- Approval: Transfer \$1,187.90, bond money, from North Chicago Community Bank account ending in 5230 to First Midwest Bank Public High Yield account ending in 8160 (March 2020 agenda)
- Approval: Combine 2 Certificate of Deposits at North Chicago Community Bank into the Money Market Account ending in 5230 at maturity dates (March 2020 agenda)
- Approval: Strategic Plan 2020 – 2022 as presented to go into effect May 1, 2020 (March 2020 agenda)
- Approval: Updated Personal Policy Manual as presented to go into effect May 1, 2020 (March 2020 agenda)
- Approval: Commissioner Wyatt and Commissioner King to attend the IAPD Legislative Conference April 27 – April 30, 2020 in Springfield, IL at an approximate cost of \$1,600.00 (March 202 agenda – cancelled due to Stay at Home order)
- Approval: Executive Director and Business Manager to attend the IAPD Legislative Conference April 27 – April 29, 2020 in Springfield, IL (March 2020 agenda – cancelled due to stay at home order)
- Approval: Full time staff organization change – remove Food & Beverage Manager and Assistant Food & Beverage Manager and replace with two Assistant Golf Managers (March 2020 agenda)
- Approval: Acceptance of three bids submitted for the Community Recreation Center doors: Hammock Construction Inc. at \$93,710.00, Elite Door Service at \$33,100.00 and Dormakaba at \$33,211.81 (March 2020 agenda)
- Approval: Award of Community Recreation Center door bid (March 2020 agenda)

8. NEW BUSINESS:

- Approval: Extension of Stay at Home order effective March 20, 2020 end of day April 12, 2020

- Approval: Extension of Stay at Home order through end of day April 30, 2020 with necessary addendums

9. CITIZEN COMMENTS:

10. ADJOURNMENT:

Posted: April 13, 2020 10:00 am