

FOSS PARK DISTRICT BOARD OF COMMISSIONERS

1730 LEWIS AVENUE

NORTH CHICAGO, ILLINOIS 60064

May 16, 2018

Budget and Appropriation Hearing

5:50 pm

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ORDER OF BUSINESS

Inspection of Annual Budget & Appropriation for Fiscal Year 2018/19

CITIZEN COMMENTS

ADJOURNMENT

Posted: May 11, 2018 1:10 pm

**Foss Park District
Committee Meeting Minutes
May 16, 2018**

CALL TO ORDER Commissioner Johnson called the meeting to order at 6:00 pm.

ROLL CALL

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Kenneth Robinson and Commissioner Bernard Semasko.

Board members absent: Commissioner Anthony Coleman.

PLEDGE OF ALLEGIANCE: waived as recited in the Budget & Appropriation Hearing

COMMITTEE OF THE WHOLE

1. Boak Park: shelter construction – Ms. Cowart reported this item was at Commissioner Coleman’s request and from what she has been told by Commissioner Coleman, he is looking to have a shelter built at Boak Park and the City of North Chicago is willing to help with the concrete slab. Commissioner Johnson stated Commissioner Coleman can follow up with the Board.
2. Commissioner rentals: parks and rooms – Ms. Cowart reported this item was at Commissioner Coleman’s request.
3. Fort2Base Race: Foss Park – Ms. Cowart reported the information was forwarded to the Commissioners and the organizers are looking to use the entire Foss Park for August 25 and 26 and their plan was very detailed and contains the necessary information.

COMMITTEE/STAFF REPORTS

1. *Business Office*

a. Director report: Ms. Cowart reported Golf Outing – June 8, the Lake County Housing Authority Black Tie Gala is scheduled for June 15, interviews have been set up for the Senior Coordinator position, an intergovernmental agreement with the school district is being developed, please submit hotel requests for NRPA, Serve Your City is scheduled for August 12 and Commissioners will be needed to sit in the observation booth for the parade and give award at the car show for Community Days. Commissioner Johnson stated there needs to be chaperones for the parade for the football team and cheerleaders.

b. Business Manager report: Mr. Skof reported that the accounts with funds due can be written off with inter fund transfers per the auditor. Commissioner Robinson stated the balances need to be written off and it can be done for the new fiscal year.

2. *Parks*

a. Superintendent of Grounds report: Mr. Winter reported the parks are getting ready for summer, the diamond mix is being applied to the ball diamond at Foss Park and the herbicide application is scheduled.

3. *Golf*

a. Manager/Golf Pro report: Mr. Monroe reported the new computer system is up, the inventory has been completed with the auditor and leagues have started. Commissioner Robinson stated the women he spoke to in the clinic are enjoying themselves and wanted to make sure the rained out classes are made up. Commissioner Johnson would like a youth clinic run in the same fashion. Commissioner Robinson asked for explanation on the accounting of the rounds on the reports. Mr. Monroe stated the rounds in daily fees include reduced and bartered rounds.

Commissioner Coleman enters the room at 6:34 pm

4. Recreation

a. Recreation Supervisor report: Ms. Cowart reported the baseball program is underway, June 1 is GO NORTH CHICAGO, June 11 camps begin, adult line dancing is still active, Boy and Girl Scouts are now meeting at the Community Recreation Center, Movie in the Park is July 19 ("Wonder"), the trip to see The Color Purple is July 17 and the Miss North Chicago Pageant is August 25.

CITIZEN COMMENTS

Kenneth Smith: Mr. Smith spoke about his youth summit the upcoming weekend and invited the Commissioners to attend. Commissioner Baldwin asked if it was the same summit as last year and Mr. Smith stated it was. Commissioner Coleman stated this summit is a good opportunity for the community and an alternative to the Parents that Care for District 187 event and thanked Mr. Smith for coming to the Board. Commissioner Baldwin asked if the 187 item will be removed from the Regular Agenda and Commissioner Coleman stated yes.

ADJOURNMENT

Commissioner Johnson stands the meeting adjourned at 6:41 pm with no objections.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
May 16, 2018**

CALL TO ORDER: Commissioner Johnson called the meeting to order at 7:00 pm.

ROLL CALL:

Board members present: Commissioner Jimmy Baldwin, Commissioner Anthony Coleman, Commissioner Johnny Johnson, Commissioner Kenneth Robinson and Commissioner Bernard Semasko.

Board members absent: None.

PLEDGE OF ALLEGIANCE: waived as recited in Budget & Appropriation Hearing.

1. MINUTES: Commissioner Baldwin motions to approve Committee, Regular Meeting and Executive Session (04/18/2018) minutes as presented. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. BILLS: Commissioner Robinson motions to approve monthly bills: invoices paid (04/14/2018-05/11/2018): \$45,121.17, invoices due \$42,120.33, invoices to be paid by credit card at approximate \$14,985.03 and first of the month bills (June) – approximate: \$14,230.00 as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. PAYROLL: Commissioner Baldwin motions to approve monthly payroll of \$72,540.03 as presented. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner Semasko motions to approve all petty cash funds: \$162.02 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner Baldwin motions to approve finance reports as presented in the Board Packet. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER ROBINSON: as presented in the Committee Meeting.

GOLF: COMMISSIONER SEMASKO: as presented in the Committee Meeting.

PARKS: COMMISSIONER COLEMAN: as presented in the Committee Meeting.

RECREATION: COMMISSIONER BALDWIN: as presented in the Committee Meeting.

Commissioner Robinson stated the women he spoke to that are participating the Women's Golf Clinic are enjoying themselves and look forward to the future classes.

Commissioner Johnson reminded Commissioners to stop by programs and show support.

7. ELECTION AND APPOINTMENT OF OFFICERS:

Election of President: Commissioner Johnson until 2019

Appointment of Secretary: Executive Director until 2019

Election of Vice President: Commissioner Baldwin until 2019

Appointment of Treasurer: Commissioner Baldwin until 2019

Appointment of Assistant Secretary/Assistant Treasurer: Brad Skof

Appointment of Attorney: Ancel Glink

8. ADOPTION OF RULES, REGULATIONS, POLICIES AND BINDING AGREEMENTS OF PRECEDING BOARD: Commissioner Baldwin motions to approve the adoptions of rules, regulations, policies and binding agreements of the preceding Board. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

9. ESTABLISH REGULAR MEETING PLACE, DATE AND TIME: 1730 Lewis Avenue, North Chicago, IL 60064. Third Wednesday of month at 7:00 pm.

Commissioner Baldwin motions to establish regular meeting, place, date and time as 1730 Lewis Avenue, North Chicago, IL 60064 on the third Wednesday of month at 7:00 pm . Second by Commissioner Robinson.

Voice vote: Aye: all Nay: none

MOTION CARRIES

10. APPOINTMENT OF COMMITTEES

Finance Committee

Chair Commissioner Robinson/Vice Chair Commissioner Coleman

Golf Committee

Chair Commissioner Semasko/Vice Chair Commissioner Baldwin

Parks Committee

Chair Commissioner Coleman/Vice Chair Commissioner Semasko

Recreation Committee

Chair Commissioner Baldwin/Vice Chair Commissioner Robinson

11. UNFINISHED BUSINESS:

1. Approval: 701 14th Street renovation bid

Commissioner Robinson motions item remains tabled. Second by Commissioner Baldwin.

Voice vote: Aye: all Nay: none

MOTION CARRIES

12. NEW BUSINESS:

2. Approval: Annual budget and appropriation ordinance for fiscal year 2018-2019

Commissioner Semasko motions to approve the annual budget and appropriation ordinance for fiscal year 2018-2019 as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. Approval: Parents That Care for District 187 – May 19, 2018 (4:00 – 6:00 pm) with fee waived

Commissioner Baldwin motions to remove item Parents That Care for District 187 from agenda. Second by Commissioner Coleman.

Voice vote: Aye: all Nay: none

MOTION CARRIES

4. Approval: Purchase of parks mower not to exceed \$18,000.00

Commissioner Baldwin motions to approve the purchase of parks mower not to exceed \$18,000.00. Second by Commissioner Semasko.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. Approval: Fort2Base Race entire Foss Park usage August 25 & 26, 2018 with fee to be determined

Commissioner Semasko motions to approve Fort2Base Race entire Foss Park usage August 25 & 26, 2018 at no charge. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

13. CITIZEN COMMENTS:

None.

14. ADJOURNMENT:

Commissioner Johnson stands the meeting adjourned at 7:13 pm with no objections.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary