

**Foss Park District
Committee Meeting Minutes
June 20, 2018**

CALL TO ORDER Commissioner Johnson called the meeting to order at 6:00pm.

ROLL CALL

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Kenneth Robinson and Commissioner Bernard Semasko.

Board members absent: Commissioner Anthony Coleman.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. Baseball diamond lights at Community Center – D Geer Electric: Ms. Cowart reported to add a component to turn lights on and off the baseball diamond at the Community Recreation Center will be just over \$3,000.00. Commissioner Semasko noted that property may belong to the School District. Commissioner Baldwin stated he believed that was given to the Foss Park District.

COMMITTEE/STAFF REPORTS

1. *Business Office*

a. Director report: Ms. Cowart presented the easement proposal from the City of North Chicago for Hamlet Park, the Intergovernmental Agreement with District #187, there has been no response from the Illinois Gaming Board regarding the contract, Serve Your City is August 12th, the annual prevailing wage ordinance is on Regular Meeting agenda, the Senior Coordinator position will be reposted as the initial candidate changed her mind and Commissioners are needed to be in the parade review booth and judge the car show for Community Days.

b. Business Manager report: Mr. Skof reported that the accounts with funds due can be written off with inter fund transfers per the auditor and are the Regular Agenda for approval. Commissioner Robinson stated the balances need to be written off as the Golf Course will become self-sufficient May 1.

2. *Parks*

a. Superintendent of Grounds report: Ms. Cowart reported as a follow up to the May report, parks are open and operations are normal.

3. *Golf*

a. Manager/Golf Pro report: Ms. Cowart reported the Golf Course has normal operations and there is golf outings planned for the future.

4. *Recreation*

a. Recreation Supervisor report: Ms. Johnson submitted written report. Commissioner Johnson stated the baseball program was successful and looks forward to more teams in the future. Commissioner Robinson asked Ms. Barrett at the library is contacted. Commissioner Semasko discussed grass cutting at Coles Park and Commissioner Baldwin stated the entire area will reflect on Foss Park District.

CITIZEN COMMENTS

None.

Executive Session

5 ILCS 120/2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Commissioner Semasko motions to move to Executive Session. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman

MOTION CARRIES at 6:35 pm

ADJOURNMENT

Commissioner Baldwin motions to move to Executive Session. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman and Commissioner Semasko

MOTION CARRIES at 7:00 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
June 20, 2018**

CALL TO ORDER: Commissioner Johnson called the meeting to order at 7:00 pm.

ROLL CALL:

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Kenneth Robinson and Commissioner Bernard Semasko.

Board members absent: Commissioner Anthony Coleman.

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

1. MINUTES: Commissioner Baldwin motions to approve Budget & Appropriation Hearing (05/16/2018) Committee and Regular Meeting (05/16/2018) minutes as presented. Second by Commissioner Robinson.

Voice vote: Aye: all Nay: none

MOTION CARRIES

2. BILLS: Commissioner Robinson motions to approve monthly bills: invoices paid (05/12/2018-06/15/2018): \$27,779.03, invoices due \$103,324.62, invoices to be paid by credit card at approximate \$24,720.79 and first of the month bills (July) – approximate: \$14,230.00 as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

3. PAYROLL: Commissioner Baldwin motions to approve monthly payroll of \$93,983.09 as presented. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner Baldwin motions to approve all petty cash funds: \$56.30 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner Semasko.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner Robinson motions to approve finance reports as presented in the Board Packet. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER ROBINSON: as presented in the Committee Meeting.

GOLF: COMMISSIONER SEMASKO: as presented in the Committee Meeting and two golf outings July 12 and August 27.

Commissioner Robinson asked for clarification on complimentary golf passes. Discussion concluded 20 total rounds per Commissioner and Mr. Monroe will distribute new passes once old ones are returned.

PARKS: COMMISSIONER COLEMAN: Commissioner Baldwin reported there are some branches on the ball diamonds that need removal.

RECREATION: COMMISSIONER BALDWIN: as presented in the Committee Meeting.

Commissioner Semasko motions to approve Commissioner Reports as presented. Second by Commissioner Baldwin.

Voice vote: Aye: all Nay: none MOTION CARRIES

7. UNFINISHED BUSINESS:

1. Approval: 701 14th Street renovation bid

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

8. NEW BUSINESS:

2. Approval: Prevailing Wage Ordinance #062018

Commissioner Robinson motions to approve Prevailing Wage Ordinance #062018 as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

3. Approval: Staff wage increases as presented

Commissioner Baldwin motions to approve staff wage increases as presented amended with discussed increase for employee #5205. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

4. Approval: Intergovernmental agreement with District 187

Commissioner Baldwin motions to approve the intergovernmental agreement with District 187. Second by Commissioner Robinson

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

5. Approval: Write off amounts owed by Audit Fund to Corporate and Recreation Funds as of April 30, 2018 - \$57,241.63

Commissioner Robinson motions to approve write off amounts owed by Audit Fund to Corporate and Recreation Funds as of April 30, 2018 - \$57,241.63. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

6. Approval: Write off amounts owed by from Golf Course fund to Corporate and Recreation Funds as of April 30, 2018 - \$261,325.57

Commissioner Robinson motions to approve write off amounts owed by from Golf Course fund to Corporate and Recreation Funds as of April 30, 2018 - \$261,325.57. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

9. CITIZEN COMMENTS:

None.

10. ADJOURNMENT:

Commissioner Baldwin motions to adjourn. Second by Commissioner Robinson.

Voice vote: Aye: all Nay: none

MOTION CARRIES at 7:11 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary