

**Foss Park District
Committee Meeting Minutes
October 17, 2018**

CALL TO ORDER Commissioner Johnson called the meeting to order at 6:00pm.

ROLL CALL

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson and Commissioner Kenneth Robinson.

Board members absent: Commissioner Anthony Coleman and Commissioner Bernard Semasko.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. Speer Financial – Dave Phillips: Aaron Gold presented the bond sale information on behalf of Dave Phillips. Mr. Gold stated Lake Forest Bank & Trust Company purchased the bond.

Commissioner Semasko enters the room at 6:04 pm.

2. Haunted Hallways: Commissioner Johnson passed on the item to review when Commissioner Coleman arrives.

COMMITTEE/STAFF REPORTS

1. *Business Office*

a. Director report: Ms. Cowart reported on IGA with City is being reviewed as the potential land was provided by the Illinois Department of Natural Resources through a grant and would need to be replaced if it is sold to the City for the water tower and the IGA with the School District has received feedback from the administration to add after their attorney review. She continued the Black Lives Matter banquet is November 4 and an ad has been purchased and tickets will be available for Commissioners. Ms. Cowart reported on the IAPD/IPRA Conference in January 2019, the new vans are scheduled for a safety inspection, she has contacted the City regarding making the 14th Street property a storage space, the investment policy will be finalized once the bank returns with opinion on the 100% collateralization and still waiting on information regarding an evaluation of the golf course operations.

b. Business Manager report: Mr. Skof reported worker's compensation insurance is up for renewal at the end of December, bond payments are on agenda for approval for payment and liability insurance. He continued with a written presentation for the tax levy. Commissioner Robinson asked about the increase on the IPARKS premium and Mr. Skof stated because of the two new vans and a general increase.

2. *Parks*

a. Superintendent of Grounds report: none at this time.

3. *Golf*

a. Manager/Golf Pro report: Mr. Monroe reported on new golf rates that include additions to the food and beverage and golf Foss Cards. He continued the Turkey Shoot is scheduled for November 10 and he has spoken to the High School about a golf team that will begin as a club. Commissioner Johnson asked about commissioner rounds and Mr. Monroe stated they should be in the Board Packet. Commissioner Robinson stated resident and active military rates should remain the same and the VIP card for food and beverage should change. Mr. Monroe stated the VIP cards will be available for purchase by non-golfers for food and beverage incentives. Commissioner Johnson stated most golfers are non-residents.

Commissioner Coleman enters the room at 6:23 pm.

Commissioner Robinson asked if it would be advertised. Mr. Monroe stated that it would. Commissioner Coleman asked about how the winter will affect revenue for the golf course and Mr. Monroe stated that staff has an upcoming meeting on strategies.

4. Recreation

a. Recreation Supervisor report: Ms. Johnson reported on the Halloween event, presented program flyers with the senior activity calendar, reported on the Ryerson Woods field trip, stepping class, Shields Township activities, basketball, volleyball, purchase of batting cage, cleaning Community Center floors and beach clean-up by District 187 science classes.

Commissioner Coleman wanted to compliment the grounds staff on how good everything looks. Commissioner Robinson asked if the batting cage was budgeted for and Ms. Johnson stated it was and that she volunteers for all sport activities. Commissioner Coleman stated Ms. Johnson has a lot on her plate and wants to make sure she has the proper tools to move the programs forward.

CITIZEN COMMENTS

None.

EXECUTIVE SESSION

5 ILCS 120/2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Commissioner Baldwin motions to move to Executive Session. Second by Commissioner Coleman.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 6:42 pm

ADJOURNMENT

Commissioner Baldwin motions to adjourn Committee Meeting. Second by Commissioner Robinson.

Voice vote:

Aye: All

Nay: None

MOTION CARRIES at 7:11pm.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
October 17, 2018**

CALL TO ORDER: Commissioner Johnson called the meeting to order at 7:11 pm.

ROLL CALL:

Board members present: Commissioner Jimmy Baldwin, Commissioner Anthony Coleman, Commissioner Johnny Johnson, Commissioner Kenneth Robinson and Commissioner Bernard Semasko.

Board members absent: None.

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

1. MINUTES: Commissioner Baldwin motions to approve Committee, Executive Session and Regular Meeting (09/19/2018) and Special Meeting (10/09/2018) minutes as presented. Second by Commissioner Robinson.

Voice vote: Aye: All Nay: None MOTION CARRIES

2. BILLS: Commissioner Baldwin motions to approve monthly bills: invoices paid (09/14/2018-10/13/2018): \$60,474.05, invoices due \$43,083.73, invoices to be paid by credit card at approximate \$4,617.62 and first of the month bills (October) – approximate: \$84,230.00 as presented. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None. MOTION CARRIES

3. PAYROLL: Commissioner Baldwin motions to approve monthly payroll of \$100,314.92 and \$43,404.16 adjusted September 2018 as presented. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None. MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner Baldwin motions to approve all petty cash funds: \$124.44 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None. MOTION CARRIES

5. FINANCE REPORTS: Commissioner Baldwin motions to approve finance reports as presented in the Board Packet. Second by Commissioner Robinson.

Voice vote: Aye: All Nay: None MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER ROBINSON: stated Finance Committee will meet on October 24 at 11 am to discuss golf maintenance and the tax levy.

GOLF: COMMISSIONER SEMASKO: as presented in the Committee Meeting.

PARKS: COMMISSIONER COLEMAN: as presented in the Committee Meeting.

RECREATION: COMMISSIONER BALDWIN: as presented in the Committee Meeting.

Commissioner Robinson stated the Commissioner Handbook is on agenda for approval and hopes the all commissioners have reviewed it.

Commissioner Semasko motions to approve Commissioner Reports as presented. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

7. UNFINISHED BUSINESS:

1. Approval: 701 14th Street renovation bid - Commissioner Johnson stated the item remains tabled.

2. Approval: Transfer employee #5245 position

Commissioner Baldwin motions to approve transfer employee #5245 position as presented. Second by Commissioner Semasko.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. Approval: Staff wage increase as presented

Commissioner Semasko motions to table staff wage increase as presented. Second by Commissioner Robinson.

Voice vote:

Aye: All

Nay: None

MOTION CARRIES

8. NEW BUSINESS:

1. Approval: AN ORDINANCE (#101718) providing for the issue of approximately \$363,085 General Obligation Limited Tax Park Bonds, Series 2018, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of outstanding obligations of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Commissioner Baldwin motions to approve AN ORDINANCE (#101718) providing for the issue of approximately \$361,360 (as noted in final document) General Obligation Limited Tax Park Bonds, Series 2018, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of outstanding obligations of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof as presented. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. Approval: Bond payment due December 15, 2018 – 2012 Alternate Bond in amount of \$183,395 payable to The Bank of New York Mellon.

Commissioner Baldwin motions to approve bond payment due December 15, 2018 – 2012 Alternate Bond in amount of \$183,395 payable to The Bank of New York Mellon as presented. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. Approval: Bond payment due December 15, 2018 – 2017 Rollover Bond Series in amount of \$363,929.11 payable to Lake Forest Bank & Trust.

Commissioner Baldwin motions to approve bond payment due December 15, 2018 – 2017 Rollover Bond Series in amount of \$363,929.11 payable to Lake Forest Bank & Trust as presented. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. Approval: Haunted Hallway – Commissioner Coleman stated this item is no longer necessary.

5. Approval: Black Lives Matter – Community Awards: 11/4/2018 6:00 – 9:00 pm.
Commissioner Robinson motions to approve Black Lives Matter – Community Awards: 11/4/2018 6:00 – 9:00 pm purchase of Commissioner tickets. Second by Commissioner Baldwin
Commissioner Coleman asked if this was for a table. Commissioner Semasko stated tables are no longer purchased and these tickets are for Commissioners.
Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES

6. Approval: Commissioner Handbook as presented.
Commissioner Baldwin motions to approved Commissioner Handbook as presented. Second by Commissioner Robinson.
Voice vote: Aye: All Nay: None MOTION CARRIES

7. Approval: 2019 Golf rates as presented.
Commissioner Baldwin motions to approve 2019 Golf rates as presented except with no increase to resident and active military rates. Second by Commissioner Robinson.
Voice vote: Aye: All Nay: None MOTION CARRIES

8. Approval: IPARKS liability insurance as presented.
Commissioner Baldwin motions to approve IPARKS liability insurance - \$63,430.00 payment as presented. Second by Commissioner Robinson.
Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES

9. CITIZEN COMMENTS:

Clyde McLemore: Mr. McLemore stated he hoped all the Commissioners would attend the Black Lives Matter banquet and appreciates the ad the Foss Park District purchases every year.

10. ADJOURNMENT:

Commissioner Johnson adjourns the meeting at 7:36 pm with no objections.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary