

**Foss Park District
Committee Meeting Minutes
November 21, 2018**

CALL TO ORDER Commissioner Johnson called the meeting to order at 6:00pm.

ROLL CALL

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson and Commissioner Kenneth Robinson.

Board members absent: Commissioner Anthony Coleman and Commissioner Bernard Semasko.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

COMMITTEE/STAFF REPORTS

1. Business Office

a. Director report: Ms. Cowart reported on Brookstone & Regency – Coles Park: email from developer to move forward with original plans, trees were planted at Boak, Neville and Foss Parks, IAPD Annual Business Meeting representatives, IGA with Shields Township regarding snow removal for seniors, Christmas holiday hours, 14th Street property – based on zoning, building cannot be used as storage space per the City Planner, investment policy – bank sent confirmation letters to the auditors that the confirm balances are collateralized at 100%, Golf course – meeting with consultant first week of December, budget meetings with Department Heads and holiday party – December 8 and letter sent to Salvation Praise Ministries regarding rental payments in arrears and suspension of building usage. Commissioner Robinson asked why the Coles Park plans went back to original plans and Ms. Cowart stated the email did not say specifically. Commissioner Robinson stated he would follow up with Business Manager regarding monthly collateralization reports.

b. Business Manager report: Mr. Skof reported the tax levy is on agenda for approval and the worker's compensation insurance premium was reduced and will be on the December agenda for approval.

2. Parks

a. Superintendent of Grounds report: none at this time.

Move to Recreation

3. Recreation

a. Recreation Supervisor report: Ms. Johnson reported on the November and December senior events.

Commissioner Coleman enters the room at 6:12 pm

Ms. Johnson reported on adult activities, children activities, volleyball, meeting with High School Athletic Director regarding feeder programs, basketball clinic, Thanksgiving luncheon, Holiday party and front lobby changes.

Commissioner Robinson stated to make sure Charter Schools are contacted regarding programming.

Commissioner Coleman stated the flyer for the Holiday party was very nicely done.

4. Golf

a. Manager/Golf Pro report: Mr. Monroe reported golf carts have been winterized, annual pass sales have started, staff is working to keep prepaid tee times in house next season, staff will not be attending any golf shows and food and beverage rates will be presented for approval next month.

Commissioner Robinson asked the life expectancy of golf carts. Mr. Monroe stated the Foss Park District owns them and with proper maintenance some can last up to 10 years or more. Commissioner Baldwin and Commissioner Johnson

suggested cart covers. Commissioner Baldwin inquired if there was excessive product left over. Mr. Monroe said it will be used as an end of season sale.

CITIZEN COMMENTS

None.

EXECUTIVE SESSION

5 ILCS 120/2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Commissioner Robinson motions to move to Executive Session. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Semasko.

MOTION CARRIES at 6:28 pm

ADJOURNMENT

Commissioner Baldwin motions to adjourn Committee Meeting. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Semasko.

MOTION CARRIES at 6:58 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
November 21, 2018**

CALL TO ORDER: Commissioner Johnson called the meeting to order at 7:00 pm.

ROLL CALL:

Board members present: Commissioner Jimmy Baldwin, Commissioner Anthony Coleman, Commissioner Johnny Johnson and Commissioner Kenneth Robinson.

Board members absent: Commissioner Bernard Semasko.

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

1. MINUTES: Commissioner Baldwin motions to approve Committee, Executive Session and Regular Meeting (10/17/2018) and Special Meeting (11/13/2018) minutes as presented. Second by Commissioner Robinson.

Voice vote: Aye: All Nay: None MOTION CARRIES

2. BILLS: Commissioner Baldwin motions to approve monthly bills: invoices paid (10/14/2018 – 11/16/18): \$74,994.73, invoices due \$43,659.20, invoices to be paid by credit card at approximate \$2,603.65 and first of the month bills (December) – approximate: \$14,230.00 as presented. Second by Commissioner Coleman.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Semasko. MOTION CARRIES

3. PAYROLL: Commissioner Baldwin motions to approve monthly payroll of \$98,290.05 as presented. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Semasko. MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner Robinson motions to approve all petty cash funds: \$156.18 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Semasko. MOTION CARRIES

5. FINANCE REPORTS: Commissioner Coleman motions to approve finance reports as presented in the Board Packet. Second by Commissioner Baldwin

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Semasko. MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER ROBINSON: as presented in the Committee Meeting.

GOLF: COMMISSIONER SEMASKO: as presented in the Committee Meeting.

PARKS: COMMISSIONER COLEMAN: as presented in the Committee Meeting.

RECREATION: COMMISSIONER BALDWIN: as presented in the Committee Meeting.

Commissioner Robinson motions to approve Commissioner Reports as presented. Second by Commissioner Coleman.

Voice vote: Aye: All Nay: None MOTION CARRIES

7. UNFINISHED BUSINESS:

1. Approval: 701 14th Street renovation bid

Commissioner Coleman motions to keep 701 14th Street renovation bid tabled. Second by Commissioner Robinson.

Voice vote: Aye: All Nay: None MOTION CARRIES

2. Approval: Staff wage increase as presented

Commissioner Baldwin motions to approve staff wage increase as presented in the Board Packet. Second by Commissioner Coleman.

Commissioner Coleman stated as a new Commissioner, he will abstain from this vote.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: Commissioner Coleman.

Absent: Commissioner Semasko.

MOTION CARRIES

3. Approval: Revised plans for Brookstone and Regency – detention pond (Coles Park)

Item stricken as noted in Committee Meeting.

8. NEW BUSINESS:

1. Approval: Title change – Recreation Supervisor to Superintendent of Recreation

Commissioner Baldwin motions to approve title change – Recreation Supervisor to Superintendent of Recreation. Second by Commissioner Robinson.

Voice vote: Aye: All Nay: None MOTION CARRIES

2. Approval: Proposed tax levy as presented

Commissioner Baldwin motions to approve proposed tax levy as presented. Second by Commissioner Robinson.

Commissioner Robinson stated the increase is the 2.3% CPI.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Semasko.

MOTION CARRIES

3. Approval: Credential certificate – delegates for Annual Business meeting for IAPD on January 26, 2019 at 3:30 pm at the Hyatt Hotel in Chicago, IL

Commissioner Baldwin motions to approve credential certificate naming Commissioner Robinson as representative for Annual Business meeting for IAPD on January 26, 2019 at 3:30 pm at the Hyatt Hotel in Chicago, IL. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Semasko.

MOTION CARRIES

4. Approval: IGA with Shields Township as presented

Commissioner Baldwin motions to approve IGA with Shields Township as presented. Second by Commissioner Robinson.

Voice vote:

Aye: All

Nay: None

MOTION CARRIES

5. Approval: Christmas Holidays – Christmas Eve (whole day: combine half day Christmas Eve and half day New Year's Eve), Christmas Day and New Year's Day

Commissioner Baldwin motions to approve Christmas Eve (whole day: combine half day Christmas Eve and half day New Year's Eve), Christmas Day and New Year's Day. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Semasko.

MOTION CARRIES

9. CITIZEN COMMENTS:

None.

10. ADJOURNMENT:

Commissioner Johnson adjourns the meeting at 7:10 pm with no objections.

This record is not verbatim.

Respectfully Submitted,

Kari Cowart, Board Secretary