

**Foss Park District
Committee Meeting Minutes
January 16, 2019**

CALL TO ORDER Commissioner Johnson called the meeting to order at 6:00pm.

ROLL CALL

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Kenneth Robinson and Commissioner Bernard Semasko.

Board members absent: Commissioner Anthony Coleman.

PLEDGE OF ALLEGIANCE

Commissioner Baldwin motions to approve Commissioner Anthony Coleman attendance via telephone. Second by Commissioner Semasko. Commissioner Robinson asked why Commissioner Coleman was absent. Ms. Cowart stated she was told he would not be in attendance.

Aye: Commissioner Baldwin, Commissioner Robinson and Commissioner Semasko.

Nay: Commissioner Johnson.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

Commissioner Coleman joins meeting via telephone at 6:03 pm.

COMMITTEE OF THE WHOLE

COMMITTEE/STAFF REPORTS

1. Business Office

a. Director report: Ms. Cowart report: Beach project was chosen by the Army Corp of Engineers as pilot program, Boak Park with KaBOOM! is moving forward, Greg Petry will present his outline for Golf Course analysis at the February meeting, Legislative Breakfast is February 8 in Mundelein, North Chicago Chamber of Commerce Forecast North Chicago is scheduled for February 21, cell tower repairs will be done down at Foss Park, bi monthly budget meetings with Department Heads are complete and the building is closed on January 21.

b. Business Manager report: Mr. Skof report: fiscal year 2019-20 meetings with Department Heads will be held the week of February 11 and the tax abatement for 2012 bond will be on the February agenda.

2. Parks

a. Superintendent of Grounds report: none at this time.

Commissioner Baldwin asked if all equipment is ready for the spring. Mr. Winter stated a new fairway mower will be needed and will present the list of equipment at the February meeting.

3. Golf

a. Manager/Golf Pro report: Mr. Monroe report: annual passes are on sale, the PGA show is at the end of January, he will not be attending local golf shows, the new food and beverage rates are in effect and new VIP Foss cards.

Commissioner Baldwin asked if he was going alone and Mr. Monroe said he was. Commissioner Robinson asked about the pavilion door repair. Mr. Monroe stated he would have the submitted drawings at February meeting.

4. Recreation

a. Superintendent of Recreation report: Ms. Johnson report: lobby is almost complete, working on sound system and bathroom, second round of interviews are scheduled for 2 open positions, room rental rate increase presented, the newsletter was sent to printer and basketball is underway.

CITIZEN COMMENTS

Donna Kalinoski: Ms. Kalinoski had questions regarding the genetic testing that was offered at the Community Recreation Center. Ms. Cowart explained that was a service was not performed by the Foss Park District, but follow up with the company can be done.

Carl Evans: Alderman Evans wanted to know if there was an update on Boak Park. Ms. Cowart stated the contract will need to be approved by the Board of Commissioners first, but she will follow up with Alderman Evans with details.

EXECUTIVE SESSION

5 ILCS 120/2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

5 ILCS 120/2 (c)(21) the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Commissioner Baldwin motions to move to Executive Session. Second by Commissioner Semasko.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 6:26 pm

In Executive Session, Commissioner Semasko motions to move to Committee Meeting. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 6:44 pm

ADJOURNMENT

Commissioner Johnson adjourns the meeting at 6:48 pm with no objections.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
January 16, 2019**

CALL TO ORDER: Commissioner Johnson called the meeting to order at 7:00 pm.

ROLL CALL:

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson and Commissioner Kenneth Robinson.

Board members absent: Commissioner Anthony Coleman and Commissioner Bernard Semasko.

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

Commissioner Baldwin motions to approve Commissioner Anthony Coleman attendance via telephone. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman and Commissioner Semasko.

MOTION CARRIES

Commissioner Coleman joins meeting via telephone at 7:02 pm.

1. MINUTES: Commissioner Baldwin motions to approve Committee and Regular Meeting (12/19/2018) minutes as presented. Second by Commissioner Coleman.

Voice vote:

Aye: All

Nay: None

MOTION CARRIES

2. BILLS: Commissioner Robinson motions to approve monthly bills: invoices paid (12/13/2018-01/11/2019): \$12,704.43, invoices due \$20,462.17, invoices to be paid by credit card at approximate \$1,963.27 and first of the month bills (February) – approximate: \$12,630.00 as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Semasko.

MOTION CARRIES

3. PAYROLL: Commissioner Baldwin motions to approve monthly payroll of \$65,712.54 as presented. Second by Commissioner Coleman.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Semasko.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner Baldwin motions to approve all petty cash funds: \$31.81 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Semasko.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner Robinson motions to approve finance reports as presented in the Board Packet. Second by Commissioner Baldwin.

Voice vote: Aye: All Nay: None MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER ROBINSON: as presented in the Committee Meeting.

GOLF: COMMISSIONER SEMASKO: as presented in the Committee Meeting.

PARKS: COMMISSIONER COLEMAN: as presented in the Committee Meeting – Commissioner Coleman thanked all the staff for the good job they have been doing.

RECREATION: COMMISSIONER BALDWIN: as presented in the Committee Meeting.

7. UNFINISHED BUSINESS:

1. Approval: 701 14th Street renovation bid – remains tabled.

Commissioner Baldwin motions to 701 14th Street renovation bid remains tabled. Second by Commissioner Robinson.

Voice vote: Aye: All Nay: None MOTION CARRIES

8. NEW BUSINESS:

1. Approval: Attendance for Commissioner Coleman at the IAPD/IPRA Conference January 23 – 27, 2019 in Chicago, IL at an approximate cost of: \$1,150.00

Commissioner Baldwin motions to approve attendance for Commissioner Coleman at the IAPD/IPRA Conference January 23 – 27, 2019 in Chicago, IL at an approximate cost of: \$1,150.00. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Semasko.

MOTION CARRIES

2. Approval: Attendance for Golf Manager at PGA Merchandise Show January 21 - 26, 2019 in Orlando, FL

Commissioner Baldwin motions to approve attendance for Golf Manager at PGA Merchandise Show January 21 - 26, 2019 in Orlando, FL. Second by Commissioner Coleman.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Semasko.

MOTION CARRIES

3. Approval: Community Recreation Center rental rates as presented

Commissioner Baldwin motions to approve Community Recreation Center rental rates as presented. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson and Commissioner Robinson.

Nay: None.

Abstain: None.

Absent: Commissioner Semasko.

MOTION CARRIES

4. Approval: Employees wage increases effective May 1, 2019 (as discussed in Executive Session)
Commissioner Baldwin motions to approve employees wage increases effective May 1, 2019 (as discussed in Executive Session). Second by Commissioner Coleman.
Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson and Commissioner Robinson.
Nay: None.
Abstain: None.
Absent: Commissioner Semasko.

MOTION CARRIES

5. Approval: Public release of Executive Session minutes calendar year 2018 (as discussed in Executive Session)
Commissioner Baldwin motions to table public release of Executive Session minutes calendar year 2018 (as discussed in Executive Session). Second by Commissioner Robinson.
Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson and Commissioner Robinson.
Nay: None.
Abstain: None.
Absent: Commissioner Semasko.

MOTION CARRIES

9. CITIZEN COMMENTS:

None.

10. ADJOURNMENT:

Commissioner Johnson adjourns the meeting at 7:08 pm with no objections.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary