

**Foss Park District  
Committee Meeting Minutes  
February 20, 2019**

**CALL TO ORDER** Commissioner Johnson called the meeting to order at 6:00pm.

**ROLL CALL**

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Kenneth Robinson and Commissioner Bernard Semasko.

Board members absent: Commissioner Anthony Coleman.

**PLEDGE OF ALLEGIANCE**

**COMMITTEE OF THE WHOLE**

1. Greg Petry: Mr. Petry gave his background information which included over thirty years of service for the Waukegan Park District and recently retired. He engaged the Board of Commissioners in dialogue that included their thoughts on why a study of the Golf Course operations was necessary, the current state of golf, the benefit of the Golf Course to the Foss Park District, what is most important about the Golf Course and the plan of action moving forward. Mr. Petry stated he would work with staff to present relevant information to the Board of Commissioners at a future date. As a summary of the discussion: Commissioner Robinson's concerns included the loss of revenue, Commissioner Johnson stated he wanted what was best for the community, Commissioner Baldwin stated he was concerned with the loss of revenue in Food and Beverage and Commissioner Semasko's concerns were with an aging sprinkler system.

**COMMITTEE/STAFF REPORTS**

1. *Business Office*

a. Director report: Ms. Cowart report: The Army Corps of Engineers would like a couple more communities to become involved in the beach pilot program, the contract for the KaBOOM! park build at Boak Park is in the packet for approval and the Design Day is set for March 27, N&J Development would like to address the Board regarding Golf Course enhancements and the Coalition to Reduce Recidivism requested \$500 for a scholarship (their donation fell through).

b. Business Manager report: Mr. Skof report: Met with the Department Heads regarding the 2019-2020 budget, auditors will be in office in mid-April, July 15 – 19 and present at October Board Meeting, the tax abatement is on agenda for approval and he is in discussions about upgrading the email system.

2. *Parks*

a. Superintendent of Grounds report: Mr. Winter report: Mower proposals for item on agenda for approval and explained a mower with a groomer is not needed.

3. *Golf*

a. Manager/Golf Pro report: Mr. Monroe report: Winter business as usual, tee times will be booked in house this summer and brought Elite Doors and Illinois Builder Association to explain door replacement at Pavilion (both companies presented information to the Board of Commissioners).

4. *Recreation*

a. Superintendent of Recreation report: Ms. Johnson report: Ms. Cowart reported the Black History Program is February 22 at 7 pm, newsletters were mailed out February 11 that contain current programs for athletics, seniors and

Latchkey, there has been an individual chosen for the Recreation Coordinator position and is in the hiring process and part time summer positions have been posted.

#### **CITIZEN COMMENTS**

Donna Kalinoski: Ms. Kalinoski stated she had still not received any communication regarding the DNA collected. Ms. Cowart stated she has spoken with the company.

#### **EXECUTIVE SESSION**

5 ILCS 120/2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

5 ILCS 120/2 (c)(21) the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Commissioner Robinson motions to move to Executive Session. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES at 7:27pm

In Executive Session, Commissioner Semasko motions to move to Committee Meeting. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Coleman, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES at 7:53 pm

#### **ADJOURNMENT**

Commissioner Johnson adjourns the meeting at 7:55 pm with no objections.

This record is not verbatim.

Respectfully Submitted,  
Kari Cowart, Board Secretary

**Foss Park District  
Regular Meeting Minutes  
February 20, 2019**

**CALL TO ORDER:** Commissioner Johnson called the meeting to order at 7:56 pm.

**ROLL CALL:**

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Kenneth Robinson and Commissioner Bernard Semasko.

Board members absent: Commissioner Anthony Coleman.

**PLEDGE OF ALLEGIANCE:** waived as recited in Committee Meeting.

**1. MINUTES:** Commissioner Robinson motions to approve Committee, Executive Session and Regular Meeting (01/16/2019) minutes as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

**2. BILLS:** Commissioner Baldwin motions to approve monthly bills: invoices paid (01/12/2019-02/14/2019): \$15,987.79, invoices due \$36,582.33, invoices to be paid by credit card at approximate \$14,904.38 and first of the month bills (March) – approximate: \$12,630.00 as presented. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

**3. PAYROLL:** Commissioner Baldwin motions to approve monthly payroll of \$65,110.00 as presented. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

**4. PETTY CASH REPORTS:** All petty cash funds: \$0.00 (Business Office) and \$0.00 (Golf Course): pass

**5. FINANCE REPORTS:** Commissioner Baldwin motions to approve finance reports as presented in the Board Packet. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

## **6. COMMISSIONER REPORTS:**

*FINANCE:* COMMISSIONER ROBINSON: Commissioner Robinson asked for additional information regarding adjusting entries and would like to meet with the auditors when they visit in April.

*GOLF:* COMMISSIONER SEMASKO: as presented in the Committee Meeting.

*PARKS:* COMMISSIONER COLEMAN: as presented in the Committee Meeting.

*RECREATION:* COMMISSIONER BALDWIN: Commissioner Baldwin presented the plaque received from the Diversity Section at the State Conference in Chicago as Foss Park District was a charter member of the section thirty years ago.

## **7. UNFINISHED BUSINESS:**

1. Approval: 701 14<sup>th</sup> Street renovation bid – remains tabled.
2. Approval: Public release of Executive Session minutes calendar year 2018 (as discussed in Executive Session)  
Commissioner Baldwin motions to table public release of Executive Session minutes calendar year 2018 (as discussed in Executive Session).  
Commissioner Robinson motions to keep Executive Session minutes for calendar year 2018 (as discussed in Executive Session) closed until deemed necessary. Second by Commissioner Baldwin.  
Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.  
Nay: None.  
Abstain: None.  
Absent: Commissioner Coleman.

MOTION CARRIES

## **8. NEW BUSINESS:**

1. Approval: Ordinance #022019 abating the taxes heretofore levied for the year 2018 to pay the principal of and interest on \$2,000,000 obligation park bonds (alternate revenue source), Series 2012A, of the Foss Park District, Lake County, Illinois due December 15, 2019 in the amount of \$184,495.00  
Commissioner Robinson motions to approve Ordinance #022019 abating the taxes heretofore levied for the year 2018 to pay the principal of and interest on \$2,000,000 obligation park bonds (alternate revenue source), Series 2012A, of the Foss Park District, Lake County, Illinois due December 15, 2019 in the amount of \$184,495.00. Second by Commissioner Baldwin.  
Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.  
Nay: None.  
Abstain: None.  
Absent: Commissioner Coleman.
2. Approval: KaBOOM! playground contract as presented  
Commissioner Baldwin motions to approve KaBOOM! playground contract as presented. Second by Commissioner Robinson.  
Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.  
Nay: None.  
Abstain: None.  
Absent: Commissioner Coleman.

MOTION CARRIES

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3. Approval: Early orders for Golf Course maintenance – Advanced Turf Solutions (\$10,063.00), Arthur Clesen (\$18,374.50), BTSI (\$11,605.00), Chicagoland Turf (\$21,078.92) and Pendelton Turf (\$16,093.00)  
Commissioner Baldwin motions to approve Early orders for Golf Course maintenance – Advanced Turf Solutions (\$10,063.00), Arthur Clesen (\$18,374.50), BTSI (\$11,605.00), Chicagoland Turf (\$21,078.92) and Pendelton Turf (\$16,093.00). Second by Commissioner Robinson.  
Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.  
Nay: None.  
Abstain: None.  
Absent: Commissioner Coleman. MOTION CARRIES
4. Approval: Purchase of one Reelmaster 3555-D for no more than \$51,000 through Reinders  
Commissioner Robinson motions to approve Purchase of one Reelmaster 3555-D for no more than \$51,000 through Reinders . Second by Commissioner Baldwin.  
Commissioner Robinson confirmed the orders will be paid for in fiscal year 2019-2020.  
Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.  
Nay: None.  
Abstain: None.  
Absent: Commissioner Coleman. MOTION CARRIES
5. Approval: Transfer one Foss Park District Commissioner \$500.00 scholarship to Coalition Reduce Recidivism  
No motion, no second. MOTION FAILS

**9. CITIZEN COMMENTS:**

None.

Commissioner Semasko requested a meeting to discuss staff salaries.

Commissioner Baldwin requested information from Ms. Cowart by the following week.

Commissioner Johnson stated the Superintendent of Recreation is recovering well.

**10. ADJOURNMENT:**

Commissioner Johnson adjourns the meeting at 8:10 pm with no objections.

This record is not verbatim.

Respectfully Submitted,  
Kari Cowart, Board Secretary