

**Foss Park District
Committee Meeting Minutes
March 20, 2019**

CALL TO ORDER Commissioner Johnson called the meeting to order at 6:02pm.

ROLL CALL

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Kenneth Robinson and Commissioner Bernard Semasko.

Board members absent: Commissioner Anthony Coleman.

PLEDGE OF ALLEGIANCE

Commissioner Semasko motions to approve Commissioner Anthony Coleman attendance via telephone. Second by Commissioner Baldwin.

Aye: None.

Nay: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Abstain: None.

Absent: Commissioner Coleman.

MOTION FAILS

COMMITTEE OF THE WHOLE

1. N&J Development, Inc. – James Trumbull: Mr. Trumbull presented scope of work for Foss Park Golf Course enhancements. Commissioner Semasko would like a meeting at the golf course with Mr. Trumbull, the Golf Manager and Superintendent of Grounds for more details.

COMMITTEE/STAFF REPORTS

1. *Business Office*

a. Director report: Ms. Cowart report: Lake Michigan water trails meeting will begin soon, set up meeting with Lake County Housing Authority new Executive Director to get update on Boak Park, distributed sand management meeting fact sheet, distributed planning day information for Boak Park, distributed information on retirement lunch for Assistant Golf Superintendent, Community Days meetings will begin, gathering data for Mr. Petry regarding the golf course analysis and IAPD Legislative Conference is April 30 – May 1 in Springfield.

b. Business Manager report: Mr. Skof report: Distributed copy of proposed budget with comments, received information on possible upgrades of lighting and HVAC and will present more report in future and auditors came in for pre planning meeting and will be sending questionnaire to all Commissioners for completion via USPS. Commissioner Robinson asked about collected taxes, video gaming revenue and transfers. Commissioner Johnson asked if the park district was going bankrupt based on social media he has seen. Mr. Skof stated no.

2. *Parks*

a. Superintendent of Grounds report: Mr. Winter report: None at this time.

3. *Golf*

a. Manager/Golf Pro report: Mr. Monroe report: Video gaming machines are waiting on upgrade and one machine has been removed due to low play, opening day for golf course is April 1, based on weather, the

Clubhouse is included in the possible lighting upgrade as presented by Business Manager and the women's locker room is completed. Commissioner Robinson asked to look into the license fee paid to the City as the district has paid for five machines.

4. Recreation

a. Superintendent of Recreation report: Ms. Johnson report: Introduction of new Recreation Coordinator for youth, Vanessa Cook, reported on athletics, seniors, spring break activities and special events such as the Easter Egg Hunt that will be held on April 13. Commissioner Robinson asked the information be distributed to the schools.

CITIZEN COMMENTS

Donna Kalinoski: Ms. Kalinoski stated she had still not received any communication regarding the DNA collected and this would be the last communication with the Board regarding the issue.

John Phelps III: Mr. Phelps stated as the CEO of the DNA company that collected Ms. Kalinoski's sample; he has documentation with her along with her results.

EXECUTIVE SESSION

5 ILCS 120/2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Commissioner Baldwin motions to move to Executive Session. Second by Commissioner Semasko.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES at 7:02pm

In Executive Session, Commissioner Semasko motions to move to Committee Meeting. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES at 7:27 pm

ADJOURNMENT

Commissioner Johnson adjourns the meeting at 7:30 pm with no objections.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
March 20, 2019**

CALL TO ORDER: Commissioner Johnson called the meeting to order at 7:31 pm.

ROLL CALL:

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Kenneth Robinson and Commissioner Bernard Semasko.

Board members absent: Commissioner Anthony Coleman.

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

Commissioner Semasko motions to approve Commissioner Anthony Coleman attendance via telephone. Second by Commissioner Baldwin.

Aye: None.

Nay: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Abstain: None.

Absent: Commissioner Coleman.

MOTION FAILS

1. MINUTES: Commissioner Robinson motions to approve Committee, Executive Session and Regular Meeting (02/20/2019) and Finance Committee and Executive Session (02/28/2019) minutes as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

2. BILLS: Commissioner Baldwin motions to approve monthly bills: invoices paid (02/15/2019-03/20/2019): \$20,118.32, invoices due \$44,271.07, invoices to be paid by credit card at approximate \$38,870.03 and first of the month bills (April) – approximate: \$19,630.00 as presented. Second by Commissioner Semasko.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

3. PAYROLL: Commissioner Baldwin motions to approve monthly payroll of \$65,226.08 as presented. Second by Commissioner Semasko.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner Robinson motions to approve all petty cash funds: \$142.33 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner Baldwin motions to approve finance reports as presented in the Board Packet. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER ROBINSON: as presented in Committee Meeting.

GOLF: COMMISSIONER SEMASKO: asked to request for concession in the building of the berms at the Foss Park Golf Course.

PARKS: COMMISSIONER COLEMAN: as presented in the Committee Meeting.

RECREATION: COMMISSIONER BALDWIN: as presented in the Committee Meeting.

Commissioner Robinson motions to approve Commissioner Reports as presented. Second by Commissioner Semasko.

Voice vote. Aye: all Nay: none Absent: Commissioner Coleman MOTION CARRIES

7. UNFINISHED BUSINESS:

1. Approval: 701 14th Street renovation bid – remains tabled.

Commissioner Johnson asked how long the item remains tabled. Commissioner Baldwin stated until it is sold.

2. Approval: position reclassification as discussed in Executive Session (02/28/2019)

Commissioner Baldwin motions to approve position reclassification as discussed in Executive Session (02/28/2019). Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

8. NEW BUSINESS:

1. Approval: posting of proposed budget for public inspection

Commissioner Baldwin motions to approve posting of proposed budget for public inspection. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman.

MOTION CARRIES

2. Approval: golf course enhancement inquiry
Commissioner Robinson motions to approve golf course enhancement inquiry. Second by Commissioner Baldwin.
Commissioner Semasko asked for confirmation that this is not actual work. Commissioner Robinson stated it was to allow the contractor to present plans to the Board.
Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.
Nay: None.
Abstain: None.
Absent: Commissioner Coleman. MOTION CARRIES
3. Approval: Executive Director and Business Manager attendance IAPD Legislative Conference April 30 – May 1, 2019 in Springfield, IL
Commissioner Baldwin motions to approve Executive Director and Business Manager attendance IAPD Legislative Conference April 30 – May 1, 2019 in Springfield, IL). Second by Commissioner Robinson.
Commissioner Johnson asked if Commissioners would like to attend – none.
Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.
Nay: None.
Abstain: None.
Absent: Commissioner Coleman. MOTION CARRIES
4. Approval: employee wage increase as discussed in Executive Session (03/20/2019)
Commissioner Robinson motions to table employee wage increase as discussed in Executive Session (03/20/2019). Second by Commissioner Semasko.
Commissioner Baldwin confirmed this item would be completed at a Special Meeting.
Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.
Nay: None.
Abstain: None.
Absent: Commissioner Coleman. MOTION CARRIES

9. CITIZEN COMMENTS:

None.

10. ADJOURNMENT:

Commissioner Johnson adjourns the meeting at 7:42 pm with no objections.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary