

**Foss Park District  
Committee Meeting Minutes  
April 17, 2019**

**CALL TO ORDER** Commissioner Johnson called the meeting to order at 6:00pm.

**ROLL CALL**

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson and Commissioner Bernard Semasko.

Board members absent: Commissioner Anthony Coleman and Commissioner Kenneth Robinson.

**PLEDGE OF ALLEGIANCE**

**COMMITTEE OF THE WHOLE**

**COMMITTEE/STAFF REPORTS**

1. *Business Office*

a. Director report: Ms. Cowart report: Communication tower term sheet (Commissioners asked for some revisions) will be sent to the attorney for review, the Boak Park playground design needed revisions due to City ordinances requiring extended support for the structures, the contractor will be submitting a true design for the golf course beautification project, reminder retirement luncheon tomorrow for Assistant Golf Superintendent, the recreation golf outing is scheduled for June 7, official election results will be released on April 18 and she will be out of the office all next week.

b. Business Manager report: Mr. Skof report: Distributed copy of second draft proposed budget with comments with the budget and appropriation hearing scheduled during the May meeting, auditors were in for preliminary field work and end of fiscal year budget meetings are happening.

2. *Parks*

a. Superintendent of Grounds report: Mr. Winter report: None at this time.

3. *Golf*

a. Manager/Golf Pro report: Mr. Skof report: Video gaming machine was replaced and the new software will be updated on Friday.

4. *Recreation*

a. Superintendent of Recreation report: Ms. Johnson report: Distributed flyers of programs and spoke on recreation programs, athletic programs, Special Events, seniors. She also reported an offer of employment has been extended for the Athletic Manager. Ms. Johnson stated that due to no extra activities scheduled for Saturday, the building will be closed for the holiday weekend.

**CITIZEN COMMENTS**

None.

**ADJOURNMENT**

Commissioner Johnson adjourns the meeting at 6:31 pm with no objections.

This record is not verbatim.

Respectfully Submitted,  
Kari Cowart, Board Secretary

**Foss Park District**  
**Regular Meeting Minutes**  
**April 17, 2019**

**CALL TO ORDER:** Commissioner Johnson called the meeting to order at 7:00 pm.

**ROLL CALL:**

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson and Commissioner Bernard Semasko.

Board members absent: Commissioner Anthony Coleman and Commissioner Kenneth Robinson.

**PLEDGE OF ALLEGIANCE:** waived as recited in Committee Meeting.

**1. MINUTES:** Commissioner Baldwin motions to approve Committee, Executive Session and Regular Meeting (03/20/2019), Special Meeting and Executive Session (03/26/2019) and Special Meeting (04/10/2019) minutes as presented. Second by Commissioner Semasko.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman and Commissioner Robinson.

**MOTION CARRIES**

**2. BILLS:** Commissioner Baldwin motions to approve monthly bills: invoices paid (03/21/2019-04/12/2019): \$20,478.27, invoices due \$84,078.52, invoices to be paid by credit card at approximate \$19,286.74 and first of the month bills (May) – approximate: \$10,630.00 as presented. Second by Commissioner Semasko.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman and Commissioner Robinson.

**MOTION CARRIES**

**3. PAYROLL:** Commissioner Baldwin motions to approve monthly payroll of \$101,492.03 as presented. Second by Commissioner Semasko.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman and Commissioner Robinson.

**MOTION CARRIES**

**4. PETTY CASH REPORTS:** Commissioner Semasko motions to approve all petty cash funds: \$79.06 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman and Commissioner Robinson.

**MOTION CARRIES**

**5. FINANCE REPORTS:** Commissioner Semasko motions to approve finance reports as presented in the Board Packet. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman and Commissioner Robinson.

MOTION CARRIES

**6. COMMISSIONER REPORTS:**

*FINANCE:* COMMISSIONER ROBINSON: as presented in Committee Meeting.

*GOLF:* COMMISSIONER SEMASKO: as presented in Committee Meeting.

*PARKS:* COMMISSIONER COLEMAN: as presented in the Committee Meeting.

*RECREATION:* COMMISSIONER BALDWIN: as presented in the Committee Meeting.

Commissioner Baldwin motions to approve Commissioner Reports as presented. Second by Commissioner Semasko.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman and Commissioner Robinson.

MOTION CARRIES

**7. UNFINISHED BUSINESS:**

1. Approval: 701 14<sup>th</sup> Street renovation bid – remains tabled.

**8. NEW BUSINESS:**

1. Approval: ten (10) complimentary single golfer with cart passes per Commissioner for 2019 season  
Commissioner Baldwin motions to approve ten (10) complimentary single golfer with cart passes per Commissioner for 2019 season. Second by Commissioner Semasko.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Coleman and Commissioner Robinson.

MOTION CARRIES

Commissioner Johnson noted that the passes are to indicate each Commissioners name, there are to be no more than the ten issued per Commissioner and that Commissioners are not to call in to make any reservations for anyone – only the passes issued will be allowed and he will be watching the reports to see how many passes Commissioners are issuing.

**9. CITIZEN COMMENTS:**

None.

**10. ADJOURNMENT:**

Commissioner Johnson adjourns the meeting at 7:06 pm with no objections.

This record is not verbatim.

Respectfully Submitted,

Kari Cowart, Board Secretary