

**Foss Park District
Finance Committee Meeting September 4, 2018**

Call to order: Commissioner Robinson called the meeting to order at 1:37 pm.

Roll Call:

Board members present: Commissioner Jimmy Baldwin, Commissioner Anthony Coleman, Commissioner and Commissioner Kenneth Robinson.

Board members absent: Commissioner Johnny Johnson and Commissioner Bernard Semasko.

Pledge of Allegiance

Business:

1. Review of credit card policy: reviewed investment policy first.
2. Review of investment policy: Commissioner Robinson stated the investment policy should be submitted with modifications recommended by auditors to the Board of Commissioners for review.
 - 1:38 pm Commissioner Coleman leaves the room.
 - 1:39 pm Commissioner Coleman returns to the room.
3. Review of Commissioners handbook: Commissioner Robinson stated a credit card policy was included in the Commissioner Handbook submitted by the attorney in 2014. He also listed suggested revisions on certain pages to be submitted to the Board of Commissioners for review.

Commissioner Robinson questioned if Commissioners should be issued credit cards and they can submit receipts for reimbursement. Commissioner Baldwin stated the credit cards replaced the issuing of checks and feels the cards should stay in the Business Office until they are needed for travel. Commissioner Coleman stated he would agree with what the Board as a whole decides. Commissioner Robinson stated the amount allotted for food while at a conference should be based on the GSA guidelines.

Citizens Comments:

None.

Adjournment:

Commissioner Robinson stated the meeting will stand adjourned at 2:05 pm with no objections.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart