

**Foss Park District
Committee Meeting Minutes
September 20, 2017**

CALL TO ORDER Commissioner Johnson called the meeting to order at 6:00 pm.

ROLL CALL

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Tony Jones, Commissioner Kenneth Robinson and Commissioner Bernard Semasko.

Board members absent: None.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. Christ Church: appreciation for Serve Your City Day: Commissioner Johnson presented Pastor David Weil with a plaque of appreciation and complimented the work completed in the park. Pastor Weil thanked Foss Park District for the opportunity to serve.
2. Twin City tennis courts: Ms. Cowart stated the painting of the tennis courts has begun. She continued minutes from September 2002 that the tennis courts and walking trail was named and she will get signs made.
3. 14th Street property: Ms. Cowart stated the bid packets were sent via email and a date is needed for the bid opening. Commissioner Semasko suggested one week before the October Board Meeting.
4. Lakefront: Ms. Cowart stated the Army Corp of Engineers has not responded to the letter sent from the Sand Management group.
5. Storm shelter rebuild: Mr. Winter submitted three proposals for the rebuild and stated it has been budgeted for this fiscal year.
6. 2018 Golf rates/season passes/hours of operation: Mr. Monroe submitted a written report for review and stated the residents rates will need to be changed. Commissioner Jones asked if the winter hours of operation would hurt video gaming and Mr. Skof stated data determined Monday is the slowest day for gaming. Mr. Monroe stated the Turkey Shoot is scheduled for November 4.
7. NRPA classes: Ms. Cowart stated she sent out the list of classes she received from Commissioners.
8. Naming of Twin City Tennis Courts: see above.

Committee/Staff Reports

COMMITTEE/STAFF REPORTS

1. *Business Office*

a. Operations: Ms. Cowart reported that the City of North Chicago will be surveying Foss Park for utility lines, hopefully before the weather turns. She also reported she met with the new District 187 Superintendent and Department Heads for the bimonthly budget meetings. Ms. Cowart stated the senior citizen forum was held and the proposal for the grant money will be sent to the Shields Township. She reported registration is open for the Legal Symposium and the results of a secret shopper at the Golf Course were sent to Commissioners and staff. Commissioner Semasko asked the grounds department remove the cut brush at Foss Park.

Mr. Skof reported that he is getting information on liability insurance and workman's comp insurance for next year and that the audit will be ready for next month along with rollover bond information. Commissioner Robinson asked if the roll over bond is necessary every year and Mr. Skof stated it was to make the alternate bond payment and ensure capital funds. Mr. Skof presented information on electric and gas rates and employee health insurance. Commissioner Baldwin asked Mr. Skof to come back with different insurance rates and the possibility of self-insurance.

2. *Parks*

- a. Operations: Mr. Winter reported nothing at this time.

3. *Golf*

- a. Operations: Mr. Monroe reported during the Committee of the Whole.

4. *Recreation*

a. Operations: Mr. Allen submitted program fliers in the Board packet and stated the staff has updated food handling certificates. Commissioner Robinson asked how pre-registration was going for the clinics. Mr. Allen stated fliers are being distributed and looking to get football players to participate. Commissioner Johnson stated he expected sponsorships for future baseball programs to be done.

Commissioner Baldwin asked about the Miss North Chicago pageant and Ms. Cowart stated they are all set but was not sure how many inquiries they received. Commissioner Johnson stated he would like the baseball clinics to begin this winter in preparation for the spring season and there are people that are willing to donate time. He also stated the equipment needs to be up to date and that sponsors should be sought out. Commissioner Baldwin stated with the courts being done at Twin City, he would like to see a tennis program begin.

CITIZEN COMMENTS: None.

ADJOURNMENT

Commissioner Johnson stands the meeting adjourned at 7:12 pm with no objections.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
September 20, 2017**

CALL TO ORDER: Commissioner Johnson called the meeting to order at 7:13 pm.

ROLL CALL:

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Tony Jones, Commissioner Kenneth Robinson and Commissioner Bernard Semasko.

Board members absent: None.

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

1. MINUTES: Commissioner Semasko motions to approve Committee & Regular Meeting (08/16/2017) and Golf Committee Meeting (09/05/2017) minutes as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. BILLS: Commissioner Jones motions to approve monthly bills: invoices paid (08/12/17 – 09/13/17) \$12,220.97, invoices due \$96,455.38, invoices to be paid by credit card at approximate \$2,225.71 and first of the month bills (October) – approximate: \$23,602.40 as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. PAYROLL: Commissioner Baldwin motions to approve monthly payroll of \$110,074.10 as presented. Second by Commissioner Jones.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner Baldwin motions to approve all petty cash funds: \$16.71(Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner Robinson motions to approve finance reports as presented in the Board Packet. Second by Commissioner Baldwin.

Voice vote – all ayes, no nays.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER ROBINSON as presented in Committee Meeting.

GOLF: COMMISSIONER JONES as presented in the Committee Meeting.

PARKS: COMMISSIONER SEMASKO as presented in the Committee Meeting.

RECREATION: COMMISSIONER BALDWIN as presented in Committee Meeting.

Commissioner Jones motions to approve Commissioner Reports. Second by Commissioner Robinson.

Voice vote – all ayes, no nays.

MOTION CARRIES

7. UNFINISHED BUSINESS:

Approval: City of North Chicago Sheridan Crossings – tax abatement: no new update from the City of North Chicago – item remains tabled.

8. NEW BUSINESS:

1. Approval: 2018 Golf rates/annual pass rates

Commissioner Baldwin motions to approve 2018 Golf rates/annual pass rates as presented. No second.

Commissioner Robinson motions to table approval of 2018 Golf rates due to revisions needed. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

Commissioner Jones motions to table approval of 2018 annual pass rates as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. Approval: 2017-18 off season Clubhouse hours of operation

Commissioner Baldwin motions to approved 2017-18 Clubhouse hours of operation as presented. Second by Commissioner Jones.

Commissioner Semasko asked if vacations will be covered. Mr. Monroe stated staff will be covered.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. Approval: To place bid for remodel of 14th Street Property
Commissioner Baldwin motions to approve to place the bid for remodel of 14th Street Property with a bid opening date of October 12, 2017 at noon. Second by Commissioner Jones.
Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner Robinson and Commissioner Semasko.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES
4. Approval: Rebuild Golf Course storm shelter
Commissioner Robinson motions to approve Sound Acoustical rebuild Golf Course storm shelter not to exceed \$9,840.00. Second by Commissioner Baldwin.
Commissioner Robinson asked if the bid would be placed on the Foss Park District website and newspaper. Mr. Skof stated it would be on the website and in the News Sun.
Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner Robinson and Commissioner Semasko.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES
5. Approval: Gas and electric rates
Commissioner Semasko motions to approve Dye Energy rate of 6.348 cents per kilowatt as presented. Second by Commissioner Baldwin.
Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner Robinson and Commissioner Semasko.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES
- Commissioner Baldwin motions to approve IGS gas rate of 38.7 cents per therm rate as presented. Second by Commissioner Semasko.
Aye: Commissioner Baldwin and Commissioner Semasko.
Nay: Commissioner Johnson, Commissioner Jones and Commissioner Robinson.
Abstain: None.
Absent: None. MOTION FAILS
- Commissioner Jones motions to approve Center Gas at 35 cents per therm rate as presented. Second by Commissioner Robinson.
Aye: Commissioner Johnson, Commissioner Jones, Commissioner Robinson and Commissioner Semasko.
Nay: Commissioner Baldwin.
Abstain: None.
Absent: None. MOTION CARRIES

6. Approval: Employee health insurance

Commissioner Jones motions to table approval of employee health insurance. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

9. CITIZEN COMMENTS: None.

Commissioner Robinson asked the roll call be done in different order for each business item.

10. ADJOURNMENT

Commissioner Johnson stands the meeting adjourned at 7:35pm with no objections.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary