

**Foss Park District
Committee Meeting Minutes
November 15, 2017**

CALL TO ORDER Commissioner Johnson called the meeting to order at 6:00 pm.

ROLL CALL

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson and Commissioner Bernard Semasko.

Board members absent: Commissioner Tony Jones and Commissioner Kenneth Robinson.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. Proclamation – Lake County Board Member Vance Wyatt: Mr. Wyatt read and presented proclamation in recognition of Foss Park District being in existence for 110 years.
2. 14th Street Property – discussion on received bids: Commissioner Johnson suggested calling a Special Meeting to discuss the bids when the whole board is present to be able to devote time solely to that discussion.

COMMITTEE/STAFF REPORTS

1. *Business Office*

a. Director report: Ms. Cowart reported: early bird registration ends December 4 for IAPD/IPRA Conference, the annual Senior Breakfast will be held on December 14 from 8 – 9:30 am at NCHS, the email was forwarded with the sand update for the lakefront, attended the Legal Symposium last week, met with City officials regarding the road at Foss Park and the possible construction of a water tower in Hamlet Park, the utility mapping will begin in Foss Park, the Board of Commissioner Scholarship information will be sent to the Assistant Principal at NCHS and the Foss Park District will be closed next Thursday and Friday for the Thanksgiving holiday.

Commissioner Baldwin stated if the City wants to put a water tower in Hamlet Park, they will need to work with the Park District and Commissioner Johnson stated he thought the scholarship did not get the motions to take a vote. Ms. Cowart stated that item for an individual that applied outside of the posted times.

b. Business Manager report: Mr. Skof reported: tax levy information and that the proposed plan will not require a separate meeting, the budget process will begin in December, bond payments are due in December and on the agenda for approval, liability insurance approval is needed and he will be sending information on workers' comp insurance soon.

2. *Parks*

a. Superintendent of Grounds report: Mr. Winter reported: Hamlet Park was being surveyed last week, the buildings at the parks have been winterized and the Golf Course is officially closed for the season effective November 15.

3. *Golf*

a. Manager/Golf Pro report: Mr. Monroe reported: the carts will begin to be picked up on November 20, the off season winter hours will begin on November 18, and the trailer has been picked up and thanked the Board for the Thanksgiving luncheon.

Commissioner Johnson asked about the cash registers. Mr. Monroe stated they will be installed next week.

4. *Recreation*

a. Recreation Supervisor report: Mr. Allen reported: the volleyball clinic is wrapping up, he had a meeting with USTA regarding spring programs, basketball tryouts will begin next month, he is still investigating a batting cage for the Blue Room stage and staff has begun planning spring and summer programming.

Commissioner Baldwin asked how he can still be looking for a batting cage. Mr. Allen stated it has been difficult in locating one to fit the stage.

5. *Holiday Party*

Ms. Cowart stated the plans for the Holiday Party are moving forward.

CITIZEN COMMENTS: None.

ADJOURNMENT

Commissioner Johnson stands the meeting adjourned at 6:24 pm with no objections.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
November 15, 2017**

CALL TO ORDER: Commissioner Johnson called the meeting to order at 7:00 pm.

ROLL CALL:

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson and Commissioner Bernard Semasko.

Board members absent: Commissioner Tony Jones and Commissioner Kenneth Robinson.

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

1. MINUTES: Commissioner Baldwin motions to approve Committee & Regular Meeting and Executive Session (10/18/2017) minutes as presented. Second by Commissioner Semasko.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Jones and Commissioner Robinson.

MOTION CARRIES

2. BILLS: Commissioner Baldwin motions to approve monthly bills: invoices paid (10/13/17 – 11/08/17) \$24,742.63, invoices due \$93,030.36, invoices to be paid by credit card at approximate \$1,851.80 and first of the month bills (December) – approximate: \$14,220.00 as presented. Second by Commissioner Semasko.

Commissioner Robinson asked if this included the sewer worked just completed. Mr. Skof stated no.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Jones and Commissioner Robinson.

MOTION CARRIES

3. PAYROLL: Commissioner Baldwin motions to approve monthly payroll of \$99,376.03 as presented. Second by Commissioner Semasko.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Jones and Commissioner Robinson.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner Semasko motions to approve all petty cash funds: \$158.60(Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Jones and Commissioner Robinson.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner Semasko motions to approve finance reports as presented in the Board Packet. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Jones and Commissioner Robinson.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER ROBINSON none.

GOLF: COMMISSIONER JONES none.

PARKS: COMMISSIONER SEMASKO stated the surveys being done at Foss Park and Hamlet Park.

RECREATION: COMMISSIONER BALDWIN as presented in Committee Meeting.

Commissioner Baldwin motions to approve Commissioner Reports. Second by Commissioner Semasko.

Voice vote: aye – all, nay – none. Abstain: None.

Absent: Commissioner Jones and Commissioner Robinson.

MOTION CARRIES

7. UNFINISHED BUSINESS:

Approval: City of North Chicago Sheridan Crossings – tax abatement: no new update from the City of North Chicago – item remains tabled.

8. NEW BUSINESS:

1. Approval: Bond payment due December 15, 2017 – 2012 Alternate Bond in amount of \$186,645 payable to The Bank of New York Mellon
Commissioner Baldwin motions to approve Bond payment due December 15, 2017 – 2012 Alternate Bond in amount of \$186,645 payable to The Bank of New York Mellon. Second by Commissioner Semasko.
Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Semasko.
Nay: None.
Abstain: None.
Absent: Commissioner Jones and Commissioner Robinson. MOTION CARRIES
2. Approval: Bond payment due December 15, 2017 – 2016 Rollover Bond Series in amount of \$356,447.04 payable to Lake Forest Bank & Trust
Commissioner Baldwin motions to approve Bond payment due December 15, 2017 – 2016 Rollover Bond Series in amount of \$356,447.04 payable to Lake Forest Bank & Trust. Second by Commissioner Semasko.
Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Semasko.
Nay: None.
Abstain: None.
Absent: Commissioner Jones and Commissioner Robinson. MOTION CARRIES
3. Approval: IPARKS insurance renewal in amount of \$58,013 effective November 17, 2017
Commissioner Baldwin motions to approve IPARKS insurance renewal in amount of \$58,013 effective November 17, 2017. Second by Commissioner Semasko.
Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Semasko.
Nay: None.
Abstain: None.
Absent: Commissioner Jones and Commissioner Robinson. MOTION CARRIES

4. Approval: 701 14th Street renovation bid

Commissioner Baldwin motions to table item 701 14th Street renovation bid. Second by Commissioner Semasko.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: Commissioner Jones and Commissioner Robinson.

MOTION CARRIES

9. CITIZEN COMMENTS: None.

10. ADJOURNMENT

Commissioner Johnson stands the meeting adjourned at 7:06pm with no objections.

This record is not verbatim.

Respectfully Submitted,

Kari Cowart, Board Secretary