

**Foss Park District
Committee Meeting Minutes
January 17, 2018**

CALL TO ORDER Commissioner Johnson called the meeting to order at 6:00 pm.

ROLL CALL

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Kenneth Robinson and Commissioner Bernard Semasko.

Board members absent: None.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. 14th Street Property discussion: Mr. Alix Eugene expressed interest in the possible purchase of the 14th Street property. Commissioner Johnson stated the proposal can be sent to Ms. Cowart and she would forward it to the Board of Commissioners.

COMMITTEE/STAFF REPORTS

1. *Business Office*

a. Director report: Ms. Cowart reported: budget meetings with department heads will begin at the beginning of February with discussion of capital projects and capital equipment, the Ancel Glink reception address, in order to auction property it must be in foreclosure, the Legislative Breakfast is scheduled for February 23rd in Mundelein and submitted the previous schedule of posting for the vacant board position.

b. Business Manager report: Mr. Skof reported: the budget meetings with staff will begin soon

2. *Parks*

a. Superintendent of Grounds report: Mr. Winter reported the equipment that is needed will be in next year fiscal budget.

3. *Golf*

a. Manager/Golf Pro report: postponed to after Recreation.

4. *Recreation*

a. Recreation Supervisor report: Mr. Allen reported: submitted current recreation flyers. Commissioner Baldwin and Commissioner Robinson questioned the fee for baseball and parents ability to participate in both baseball and football. Commissioner Johnson stated sports besides football and basketball needs to be offered to the community.

Golf

a. Manager/Golf Pro report: Mr. Monroe reported: the PGA merchandise show is the end of month, the POS system is operational, the trailer has been delivered to replace the shed in the cart barn, staff will be attending two golf shows (Northern Illinois Golf Show in Grayslake and the Chicago Golf Show) and they will be promoting season passes and the Foss Card.

Commissioner Semasko asked if the new beer cooler was installed and Mr. Monroe stated it has been installed.

Commissioner Robinson stated the article in the newspaper regarding usage by Commissioners during peak hours.

Commissioner Johnson stated the current Commissioner Golf Course usage policy needs to be reviewed by the attorney to ensure compliance. Mr. Monroe stated the golf passes he prints for Commissioners has the peak hours listed on the back.

CITIZEN COMMENTS

None.

EXECUTIVE SESSION

The setting of a price for sale or lease of property owned by the public body 5 ILCS 120/2(c)(6)

Commissioner Baldwin motions to move to Executive Session to discuss setting of a price for sale or lease of property owned by the public body 5 ILCS 120/2(c)(6). Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 6:27 pm

Commissioner Baldwin motions to open Committee Meeting. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 6:39 pm

ADJOURNMENT

Commissioner Johnson stands the meeting adjourned at 6:39 pm with no objections.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
January 17, 2018**

CALL TO ORDER: Commissioner Johnson called the meeting to order at 7:00 pm.

ROLL CALL:

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Kenneth Robinson and Commissioner Bernard Semasko.

Board members absent: None.

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

1. MINUTES: Commissioner Semasko motions to approve Committee & Regular Meeting (12/20/2017) minutes as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. BILLS: Commissioner Baldwin motions to approve monthly bills: invoices paid (12/16/17 – 01/12 /18): \$17,402.61, invoices due \$26,642.47, invoices to be paid by credit card at approximate \$1,861.49 and first of the month bills (February) – approximate: \$24,225.00 as presented. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. PAYROLL: Commissioner Baldwin motions to approve monthly payroll of \$72,958.23 as presented. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner Baldwin motions to approve all petty cash funds: \$0.00 (Business Office) and \$200.99 (Golf Course) as presented. Second by Commissioner Robinson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner Baldwin motions to approve finance reports as presented in the Board Packet. Second by Commissioner Semasko.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER ROBINSON as presented in Committee Meeting.

GOLF: COMMISSIONER SEMASKO as presented in Committee Meeting.

PARKS: COMMISSIONER SEMASKO as presented in Committee Meeting.

RECREATION: COMMISSIONER BALDWIN as presented in Committee Meeting.

7. UNFINISHED BUSINESS:

Approval: City of North Chicago Sheridan Crossings – tax abatement: no new update from the City of North Chicago – item remains tabled.

Approval: 701 14th Street renovation bid – Commissioner Robinson motions to approve finance reports as presented in the Board Packet. Second by Commissioner Semasko.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

8. NEW BUSINESS:

1. Approval: Acceptance of Anthony Jones resignation as Foss Park District Commissioner
Commissioner Robinson motions to accept Anthony Jones resignation as Foss Park District Commissioner. Second by Commissioner Semasko.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. Approval: Proposed schedule for filling vacant commissioner position
Commissioner Robinson motions to approve acceptance of letter of interest for vacant commissioner position from January 22 – February 2, 2018 at 5:00 pm. Second by Commissioner Semasko.
Commissioner Baldwin stated all letters must have a current date.

Commissioner Johnson stated he understands the posting, but nowhere does it say it has to be posted.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Robinson and Commissioner Semasko.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

9. CITIZEN COMMENTS: None.

10. ADJOURNMENT

Commissioner Johnson stands the meeting adjourned at 7:12 pm with no objections.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary