

**Foss Park District
Committee Meeting Minutes
August 17, 2016**

CALL TO ORDER Commissioner Wyatt called the meeting to order at 6:00 pm.

ROLL CALL

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Tony Jones, Commissioner Donna King and Commissioner Vance Wyatt.

Board members absent: None.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. Jon Shabica – update on lakefront project: Mr. Shabica stated he and Commissioner King are still working on the project with the Army Corp of Engineers and the holdup is still the permit fee. He stated there is a new Commanding Officer that will hopefully help with the process. Mr. Shabica stated the plan is looking to mitigate the habitat and looking to build the system into the cost the most effective way possible. Commissioner Johnson asked if the sand will come back with break waters. Mr. Shabica stated it will not come back with dredging and sand may have to be purchased. Commissioner Baldwin asked if the building for the Fire and Police Departments is still in the plan. Mr. Shabica stated it is still there and Chief Urban was very aggressive in getting the Fire Department prepared.
2. Sue Ellen Burans – wayfinding: not present
3. Pool referendum: Commissioner Wyatt stated this item is to authorize the attorney to prepare a draft of a possible referendum to reconstruct and operate the pool. He continued it would be an aquatic tax that is separate from the General Fund.
4. Fundraising rental – approval: strike from discussion
5. Golf Course water line update: Ms. Cowart stated the water line has broken again and is in need of repair. She stated Mr. Winter is getting estimates on the repair from three companies and will forward the information to the Board for immediate review. Commissioner Johnson stated this is an emergency and a new 2 inch line can be inserted with a hydrant to control the flow of water.
6. Cole Park – Lake County Housing Authority: Commissioner Wyatt stated his two concerns with the agreement are there no clear statement the LCHA is completely liable for the pond and there is no specified amount for playground equipment. Ms. Cowart stated she will ask the attorney to make the necessary changes.
7. 14th Street Property – update: Ms. Cowart stated Mr. Skof has taken pictures and will submit them to see if the property is eligible for the lighting grant.
8. Lot east of Twin City – update: Ms. Cowart stated the attorney is waiting to hear from Chicago Title to ensure there are no liens on the property.
9. Outstanding debt (\$3,000): Commissioner King stated a former commissioner has an outstanding debt to the district in the amount of \$3,000.00 and that it should be sent to collections for payment.

COMMITTEE/STAFF REPORTS

1. *Business Office*

- a. Operations: Ms. Cowart stated the OSLAD Grant has been released by Governor Rauner and she will be contacting Joe Brusseau about what the next steps are. She stated she will need RSVP for the Ancel Glink

reception on October 6 at the NRPA Conference and the Best of the Best Gala on October 21. Commissioner King stated she would like all Commissioners to attend as she will be receiving her 20 years of service award. Ms. Cowart stated the last stop on the IAPD Summer Golf tour is September 19 at Highland Park Country Club and that she has not heard of any new information regarding ASAP Gaming. Commissioner Jones stated the HyperActive attorneys are still working on the situation. Ms. Cowart stated she will be at election training on September 15 and will be scheduling the budget meetings with department heads in September. She stated NCCHS will be holding a cross country meet in Foss Park on September 13.

Mr. Skof reported medical and liability insurance renewals are November 1 and he will be submitting an itemized list. He continued the Chase bank account is closed and a check will be issued for the funds and deposited at First Midwest Bank. Mr. Skof distributed a dental insurance cost report and stated it matches the current medical benefits and he will need the information from staff to be effective October 1. He continued he will report on new gas and electric rates for Board approval and the Illinois Gaming Board is requesting an Assistant Treasurer listed on the application and the Park District code allows for that position to be appointed. Commissioner Baldwin asked since Mr. Skof is already listed on the application can he be the assistant treasurer. Mr. Skof replied he believed so.

2. Parks

- a. Operations: None at this time.

3. Golf

- a. Operations: Mr. Monroe reported the NCCHS Alumni outing was great and the Foss Park District foursome won. He continued the Waukegan Township Outing is August 19 and beginning September 1, the fish fry will only be available on Fridays. Mr. Monroe stated staff will present a winter operational hours and proposes no changes in rates and annual passes for the 2017 season. He continued the rates included eliminating the free round and resident rate on the Foss Park and require a \$200.00 deposit for permanent tee times. Mr. Monroe stated if approved, he will begin advertising for season passes with incentives.

Commissioner King asked to redirect to Parks and stated wayfinding signs are not needed at this time since the lakefront project is not complete.

Commissioner Johnson asked for an update on the kitchen equipment. Mr. Monroe stated the equipment has been delivered; however, the stove needs to be exchanged. He stated once all the equipment arrives, it will be installed with a possible date of installation of September 18. Commissioner Jones asked about the old equipment. Mr. Monroe stated it could be auctioned off, but is in storage right now.

Commissioner Johnson stated the erosion on green #2/#6 is progressing and Mr. Semasko may be able to help with the explanation of the parking lot built by Abbott.

4. Recreation

- a. Operations: Ms. Cowart reported a clarification from last month's report that the basketball team finished 2nd in their league, not first in state. She continued that she spoke to each department and reports the following:

General items – National Night Out and Community Days with the City were a success. She continued the participants of the baseball clinic seemed to enjoy themselves.

Child Care (Ms. Tate): Summer camp ended the 10 week session with 32 participants throughout the program and Latchkey begins August 22 and is expecting 22 participants.

Recreation (Ms. Brooks): Summer Fun Program had 45 participants throughout the 8 week session, Ms. Brooks will be at the community event on Saturday, Movie in the Park, Steppin Class and Arts & Crafts.

Seniors (Ms. Johnson): Senior Picnic, painting party, gambling trips, Lake Geneva trip, movies & lunch, senior golf class, bingo at Kukla & Thompson.

Athletics (Mr. Bone): Flames football (69 enrolled) and cheerleading (37 enrolled).

CITIZEN COMMENTS

Kenneth Robinson: Mr. Robinson asked how much the pool referendum would increase taxes and if the construction tax would eventually be removed when the pool is complete. Commissioner Wyatt stated the discussion is for the attorney to draft the question if the pool should be reconstructed.

ADJOURNMENT

Commissioner Wyatt stands the meeting adjourned at 6:48 pm with no objections.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
August 17, 2016**

CALL TO ORDER: Commissioner Wyatt called the meeting to order at 7:00 pm.

ROLL CALL: Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Tony Jones, Commissioner Donna King and Commissioner Vance Wyatt.

Board members absent: None.

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

1. MINUTES: Commissioner Johnson motions to approve Committee, Regular & Executive Meeting (July 20, 2016) minutes as presented. Second by Commissioner King

Voice vote: aye – all, nay – none.

MOTION CARRIES

2. BILLS: Commissioner Johnson motions to approve monthly bills – invoices paid (07/16/16 – 08/12/2016) \$21,681.34 and invoices due \$62,171.23 as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

Commissioner King motions to approve first of the month bills (September) – approximate \$30,710.40 as presented. Second by Commissioner Jones.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. PAYROLL: Commissioner King motions to approve monthly payroll – \$117,798.90 as presented. Second by Commissioner Jones.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner King motions to approve all petty cash funds – \$36.74 Business Office and \$310.73 Golf as presented. Second by Commissioner Jones.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner Johnson motions to approve all finance reports as presented. Second by Commissioner King.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE – COMMISSIONER BALDWIN: As presented in Committee Meeting.

GOLF – COMMISSIONER JOHNSON: As presented in Committee Meeting.

PARKS – COMMISSIONER KING: As presented in Committee Meeting.

RECREATION – COMMISSIONER JONES: As presented in Committee Meeting.

Commissioner Johnson motions to approve Commissioner Reports. Second by Commissioner Jones.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

7. UNFINISHED BUSINESS: None

8. NEW BUSINESS:

1. Approval of posing referendum regarding the reopening of the Foss Park District swimming pool:
Commissioner Jones motions to allow lawyers to draft referendum regarding the construction of the Foss Park District swimming pool. Second by Commissioner King.
Aye: Commissioner Baldwin and Commissioner Wyatt.
Nay: None.
Abstain: Commissioner Johnson, Commissioner Jones and Commissioner King.
Absent: None.

MOTION FAILS

2. Approval of purchase of lot (pin number 0832224001):
Commissioner King motions to approve purchase of lot pin number 0832224001. Second by Commissioner Baldwin.
Commissioner Jones stated the motion should include the price not to exceed \$10,000.00.
Commissioner King motions to amend motion to include purchase of lot pin number 0832224001 not to exceed \$10,000.00. Second by Commissioner Johnson.
Roll call on amendment of motion:
Aye: Commissioner Baldwin, Commissioner Jones, Commissioner King and Commissioner Wyatt.
Nay: None.
Abstain: Commissioner Johnson.
Absent: None.

MOTION CARRIES

Roll call on motion:

Aye: Commissioner Baldwin, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: Commissioner Johnson.

Absent: None.

MOTION CARRIES

3. Approvals of 2017 season Golf Course pass fees:

Commissioner King motions to approve 2017 season Golf Course pass fees as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. Approval of sending \$3,000 outstanding debt to collections:

Commissioner King motions to approve sending \$3,000 outstanding debt to collections. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. Approval of Cole Park easement – to send information to LCHA regarding an easement for property:

Commissioner Baldwin motions to table item until September meeting. Second by Commissioner Jones.

Voice vote: aye – all, nay – none.

MOTION CARRIES

6. Approval of staff salary modification (discussion in Executive Session): vote after Executive Session.

7. Approval of Assistant Treasurer

Commissioner Baldwin motions to appoint Mr. Brad Skof as Assistant Treasurer. Second by Commissioner King.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

9. CITIZEN COMMENTS:

Mr. Cassius Callahan and Mr. Ryan Turner appeared before the Board to be allowed to coach Flames football with their current background check. Mr. Callahan explained that they have come before the Board in the past for approval. Ms. Cowart explained that the background checks came back outside of set guidelines and that the coaches came to the Board in the past to explain the situation and ask the Board for approval. Commissioner Baldwin asked if their backgrounds had changed. Mr. Callahan and Mr. Turner stated the background checks are the same.

10. EXECUTIVE SESSION: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity 5ILCS 120/2(c)(1).

- Approval of staff salary modification (action; following reconvening open session)

Commissioner Johnson motioned to move to Executive Session. Second by Commissioner Jones.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 7:13 pm.

Commissioner Wyatt opens the Regular Meeting and calls for roll at 7:25 pm.

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Tony Jones, Commissioner Donna King and Commissioner Vance Wyatt.

Board members absent: None.

Commissioner Johnson motions to approve salary modification of \$47,000.00 annually for staff as discussed in Executive Session. Second by Commissioner Jones.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

11. ADJOURNMENT:

Commissioner Wyatt stands the meeting adjourned at 7:27 pm with no objections.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary