

**Foss Park District  
Committee Meeting Minutes  
September 21, 2016**

**CALL TO ORDER** Commissioner Wyatt called the meeting to order at 6:00 pm.

**ROLL CALL**

Board members present: Commissioner Jimmy Baldwin, Commissioner Tony Jones and Commissioner Vance Wyatt.

Board members absent: Commissioner Johnny Johnson and Commissioner Donna King.

**PLEDGE OF ALLEGIANCE**

**COMMITTEE OF THE WHOLE**

1. David Hood – volunteering: Mr. Hood not present.
2. Golf Course water line update: Mr. Winter reported the work is complete and he is working on how high to keep the pressure to keep the pond full and the halfway house open.

Commissioner Johnson enters the room at 6:02 pm.

Mr. Winter stated the halfway house can remain open if the hydrant is throttled down.

3. 14<sup>th</sup> Street Property – update: Ms. Cowart stated she and Mr. Skof met with Dorsey Christian regarding the renovation of the 14<sup>th</sup> Street property. She stated Mr. Dorsey asked if a general contractor would be hired for the project. Commissioner Wyatt asked the last construction plans be sent to the commissioners.
4. Lot east of Twin City – update: Ms. Cowart stated Mr. Puma is wrapping up the final details of the Craigen property per his email.
5. Splashpad – update: Ms. Cowart stated she would like to meet with Commissioner Baldwin regarding the Splashpad and she is waiting on information from Joe Brusseau regarding the project. Commissioner Wyatt asked about the making sure the project is completed while funds are available. Mr. Skof stated that is a reimbursement grant.
6. Coles Park – Lake County Housing Authority: Commissioner Wyatt stated per the email of Mr. Puma, the contract is not complete. He continued a Special Meeting will be called for the issue.

**COMMITTEE/STAFF REPORTS**

1. *Business Office*

a. Operations: Ms. Cowart reported the Best of the Best Gala is October 21 from 6:30 – 9:30 pm at the Wheeling Park District Chevy Chase County Club. She continued election information as follows: 2 seats are up for election in April 2017 – one full term, one two year unexpired term and packets are available for pick up at the Community Recreation Center Monday through Friday from 9 am to 5 pm or can be downloaded from the park district website. Ms. Cowart stated filing of the packets begins December 12 – 19, Monday through Friday from 9 am to 5 pm. She stated Ancel Glink will be having a client reception at NRPA on October 6 from 5 – 7 pm at the St. Louis museum. Ms. Cowart stated the handicap parking spaces in the lot of the Community Center will be repainted and get new signs.

Mr. Skof reported insurance rates and plans will be presented at the October meeting for approval. He presented written information on electric rates for the board's review. Mr. Skof reported employee health insurance renewals will be reviewed by staff and presented for approval at the October meeting.

2. *Parks*

a. Operations: Mr. Winter reported the Toro Groundsmaster is a high dollar piece of equipment and he is looking to replace a new piece of heavy equipment over the next four years based on the high number of hours on the machine. Mr. Winter stated he would find out how long the price received from the state bid is good for.

Commissioner Jones asked to look into the cost of changing the signs at the parks to read the park name first, then Foss Park District.

Mr. Skof stated he received an email that the State of Illinois will be sending the money for the reimbursement park grants for Angel Park (\$41,000.00) and Boak Park (\$6,800.00).

### 3. *Golf*

a. Operations: Mr. Monroe reported the Foss Park Amateur is scheduled for the end of the month and staff have discussed winter hours of operation that include 9 am to 9 pm, Monday through Friday and closed on the weekends with the exception of rentals. He continued the staff is looking to promote daily week day lunch specials and happy hour during the winter months. Mr. Monroe stated new gas lines for the new kitchen equipment needed to be purchased for installation and the dryer in the basement needs replacement that is an estimated cost of \$4,700.00.

### 4. *Recreation*

a. Operations: Ms. Cowart reported the following:

*Child Care (Ms. Tate):* Still working on recruiting kids for Latchkey and fliers were distributed to AJK, Green Bay, North and LEARN.

*Recreation (Ms. Brooks):* Movie in the park had over 30 people in attendance, stepping class began September 12 with 4 participants, arts & crafts class will begin October 4, partnership with North Chicago Public Library for Hispanic Heritage potluck on September 22, boys and girls mentoring program, Zumba and Junior Achievement at AJK and the Halloween Program on October 28.

*Seniors (Ms. Johnson):* Casino trips, bingo at centers, farmer's market, senior picnic, painting party, Lake Geneva day trip, stuffing candy bags for Halloween event, senior golf, senior game day and on line survey.

*Athletics (Mr. Bone):* Football and cheer going into fourth week, beginning to work on winter basketball, cheerleading and volleyball.

## **CITIZEN COMMENTS**

None.

## **ADJOURNMENT**

Commissioner Wyatt stands the meeting adjourned at 6:38 pm with no objections.

This record is not verbatim.

Respectfully Submitted,  
Kari Cowart, Board Secretary

**Foss Park District  
Regular Meeting Minutes  
September 21, 2016**

**CALL TO ORDER:** Commissioner Wyatt called the meeting to order at 7:00 pm.

**ROLL CALL:** Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Tony Jones and Commissioner Vance Wyatt.

Board members absent: Commissioner Donna King.

**PLEDGE OF ALLEGIANCE:** waived as recited in Committee Meeting.

**1. MINUTES:** Commissioner Baldwin motions to approve Committee, Regular & Executive Meeting (08/17/2016) minutes as presented. Second by Commissioner Jones.

Voice vote: aye – all, nay – none.

MOTION CARRIES

**2. BILLS :** Commissioner Baldwin motions to approve monthly bills – invoices paid (08/13/16 – 09/15/2016) \$43,716.11 and invoices due \$90,321.99 as presented. Second by Commissioner Jones.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

Commissioner Johnson motions to approve first of the month bills (October) – approximate \$23,222.40 as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

**3. PAYROLL:** Commissioner Johnson motions to approve monthly payroll – \$119,208.94 as presented. Second by Commissioner Jones.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

**4. PETTY CASH REPORTS:** Commissioner Baldwin motions to approve all petty cash funds – \$53.94 Business Office. Second by Commissioner Johnson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

**5. FINANCE REPORTS:** Commissioner Baldwin motions to approve all finance reports as presented. Second by Commissioner Jones.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

**6. COMMISSIONER REPORTS:**

*FINANCE – COMMISSIONER BALDWIN:* As presented in Committee Meeting.

*GOLF – COMMISSIONER JOHNSON:* As presented in Committee Meeting.

*PARKS – COMMISSIONER KING:* Not present.

*RECREATION – COMMISSIONER JONES:* As presented in Committee Meeting.

**7. UNFINISHED BUSINESS:** None

**8. NEW BUSINESS:**

1. Approval of water main repair (08/24/2016) – Lenny Hoffman\$28,485.00:

Commissioner Baldwin motions to approve water main repair, August 24, 2016, to Lenny Hoffman in amount of \$28,485.00. Second by Commissioner Jones.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

2. Approval of Coles Park easement with Lake County Housing Authority:

Commissioner Johnson motions to postpone Coles Park easement with Lake County Housing Authority. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

3. Approvals of Toro Groundsmaster 4000-D, 4WD:

Commissioner Johnson motions to postpone Toro Groundsmaster 4000-D, 4WD. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

4. Approval of electric/gas rates:

Commissioner Baldwin motions to approve electric rate for Dynegy Energy at \$0.06363 for 24 months. Second by Commissioner Johnson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

5. Approval of volunteers (discussion in Executive Session):

Commissioner Jones motions to postpone volunteers (discussion in Executive Session). Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

**9. CITIZEN COMMENTS:**

None.

**10. EXECUTIVE SESSION:** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity 5ILCS 120/2(c)(1).

- Approval of volunteers (action; following reconvening open session)

**11. ADJOURNMENT:**

Commissioner Wyatt stands the meeting adjourned at 7:05 pm with no objections.

This record is not verbatim.

Respectfully Submitted,  
Kari Cowart, Board Secretary