

**Foss Park District
Committee Meeting Minutes
December 21, 2016**

CALL TO ORDER Commissioner Wyatt called the meeting to order at 6:00 pm.

ROLL CALL

Board members present: Commissioner Jimmy Baldwin, Commissioner Tony Jones, Commissioner Donna King and Commissioner Vance Wyatt.

Board members absent: Commissioner Johnny Johnson.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. 14th Street property: Ms. Cowart reported the email was sent with the proposed retainer agreement for the redesign.
2. Audit: Ms. Cowart stated the revised audit was emailed for review and approval.
3. Bond ordinance: Dave Phillips presented the sale of the bond to the lowest bidder, Lake Forest Bank at a rate of 2.1%. He continued that approximately \$340,000 will go to capital projects and the other portion will pay the 2017 bond payment. Mr. Phillips congratulated the Board on receiving a very good interest rate. Commissioner Wyatt asked the rating of the park district.

Commissioner Johnson enters the room at 6:04 pm.

Mr. Phillips stated for short term bonds, rating is not needed and costs approximately \$10,000.

COMMITTEE/STAFF REPORTS

1. *Business Office*

a. Operations: Ms. Cowart reported on the change of the easement regarding Coles Park and email received from Scott Puma. She asked to sell the old senior van that is no longer in use and that sealed bids can be opened at the January meeting. Ms. Cowart stated she is meeting with Lake Bluff Park District to work on the permits to get sand from Waukegan for the Lakefront. She stated she will contact regarding the resurfacing of Twin City tennis court with the consultant of Fred Kolkman and PADS has called to possibly use the building on a regular basis for families. Ms. Cowart stated staff evaluations will be finished by the end of the year and the Ancel Glink meeting included the topics of FOIA updates, FSLA updates and SEC updates.

Mr. Skof reported the budget information has been sent to staff to begin meetings next month and present a budget to the Board in March. He distributed an email from a financial meeting with Commissioner Baldwin and asked Commissioner King and Commissioner Baldwin RSVP for the luncheon at Conference.

2. *Parks*

a. Operations: None.

3. *Golf*

a. Operations: Mr. Monroe reported he will be attending the golf shows in Tinley Park, Chicago and Milwaukee and the PGA Show in January. He stated all carts have been picked up and online sales have slightly increased.

4. Recreation

a. Operations: Ms. Cowart reported the following:

Child Care (Ms. Tate): Written report submitted.

Recreation (Ms. Brooks): Winter break activities and preparing for programs after the New Year.

Seniors (Ms. Johnson): Written report submitted.

Athletics (Mr. Bone): Basketball is running for 3rd, 4th and 5th graders, Bitty Ball and volleyball will begin after the New Year and Mr. Bone will be dressing up as Santa for pictures on December 22, 2016.

CITIZEN COMMENTS

Lamont Hanna: Mr. Hanna inquired about a possible car cruise night at the Golf Course in the field next to the parking lot. Brief discussion included Commissioner Baldwin asking Mr. Hanna to submit the request in writing.

Kenneth Robinson: Mr. Robinson asked about the length of the bonds, what they are being used for and how they will be paid off. Mr. Phillips stated the bond is for one year, capital projects and they will be paid with property taxes.

ADJOURNMENT

Commissioner Wyatt stands the meeting adjourned at 6:26 pm with no objections.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
December 21, 2016**

CALL TO ORDER: Commissioner Wyatt called the meeting to order at 7:00 pm.

ROLL CALL: Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Tony Jones, Commissioner Donna King and Commissioner Vance Wyatt.

Board members absent: None.

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

1. MINUTES: Commissioner Johnson motions to approve Committee, Regular & Executive Meeting (11/16/2016) and Special Meeting & Executive Session (12/05/2016) minutes as presented. Second by Commissioner Baldwin.

Voice vote: aye – all, nay – none.

MOTION CARRIES

2. BILLS : Commissioner King motions to approve monthly bills – invoices paid (11/11/16 – 12/16/2016) \$72,658.29, invoices due \$109,980.01 and invoices to be paid by credit card \$3,748.39 as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

Commissioner Johnson motions to approve first of the month bills (January) – approximate \$22,820.00 as presented. Second by Commissioner King.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. PAYROLL: Commissioner Jones motions to approve monthly payroll – \$100,424.39 as presented. Second by Commissioner King.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner King motions to approve all petty cash funds: \$48.42 (Business Office) and \$132.81 (Golf Course) as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner Jones motions to approve all finance reports as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE – COMMISSIONER BALDWIN: As presented in Committee Meeting.

GOLF – COMMISSIONER JOHNSON: As presented in Committee Meeting.

PARKS – COMMISSIONER KING: As presented in Committee Meeting.

RECREATION – COMMISSIONER JONES: As presented in Committee Meeting.

7. UNFINISHED BUSINESS:

1. Approval: Bendixon Design Group architectural services \$6,800.00.

Commissioner Jones motions to approve Bendixon architectural services at \$6,800.00. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

Commissioner Baldwin motions to suspend Regular business to consider the approval of the revised easement with the City of North Chicago regarding Coles Park. Second by Commissioner King.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

Commissioner King motions approval of the revised easement with the City of North Chicago regarding Coles Park. Second by Commissioner Jones.

Commissioner Wyatt stated the item is deemed an emergency and needs to be voted on. He continued it will be a ratified item on the January agenda. Commissioner Johnson wanted to ensure the City was getting what they needed to move forward.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

8. NEW BUSINESS:

1. Approval: IAPD/IPRA 2017 Soaring to New Heights Conference for elected officials: Commissioner Baldwin, Commissioner Jones, Commissioner King and Commissioner Wyatt at an estimated cost of \$4,000.00.
Commissioner Johnson motions to approve IAPD/IPRA 2017 Soaring to New Heights Conference for elected officials: Commissioner Baldwin, Commissioner Jones, Commissioner King and Commissioner Wyatt at an estimated cost of \$4,000.00. Second by Commissioner King.
Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES
2. Approval: 2016 fiscal year audit – Sikich LLP
Commissioner King motions to approve 2016 fiscal year audit as presented by Sikich LLP. Second by Commissioner Jones.
Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES
3. Approval: AN ORDINANCE (#12212016) providing for the issue of approximately \$346,595 General Obligation Limited Tax Park Bonds, Series 2017A, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the deposit of said taxes levied to pay said bonds directly into a designated escrow account, and authorizing the sale of said bonds to the purchaser thereof.
Commissioner King motions to approve Ordinance #12212016 as presented. Second by Commissioner Baldwin.
Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES

9. CITIZEN COMMENTS:

Aljeanette Strong: Ms. Strong inquired about the selling of the old senior van. Ms. Cowart stated the bid process will be in the newspaper regarding the sale.

10. ADJOURNMENT:

Commissioner Wyatt stands the meeting adjourned at 7:08 pm with no objections.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary