

**Foss Park District
Committee Meeting Minutes
January 18, 2017**

CALL TO ORDER Commissioner Wyatt called the meeting to order at 6:00 pm.

ROLL CALL

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Tony Jones and Commissioner Vance Wyatt.

Board members absent: Commissioner Donna King.

Commissioner Jones moved to approve Commissioner King participation via teleconference. Second by Commissioner Johnson.

Voice vote: aye – all, nay – none.

MOTION CARRIES

Commissioner King joins meeting via teleconference at 6:02 pm.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. 14th Street property: Ms. Cowart reported Bendixon Design is has completed a new rendering and will be meeting with the City to discuss options.
2. Twin City tennis courts: Ms. Cowart reported the options for the tennis courts were sent via email for review.
3. Commissioner Scholarship: Commissioner Wyatt reported that he would like three individual scholarships for \$500.00 each be given out again this year to NCCHS seniors.
4. Bond – complete: Mr. Skof reported the bond purchase is complete and the fee was waived by Wintrust as the Park District is a current customer.

COMMITTEE/STAFF REPORTS

1. *Business Office*

a. Operations: Ms. Cowart reported the new timeline for the Splashpad was submitted. She reported she will meet with Lake Bluff Park District regarding permits for the lakefront development. Ms. Cowart reported budget meetings are planned with department heads for 2017-18 fiscal year. She reported the candidates for the April election have been certified with the County and she will be attending the Together Summit on January 24.

Mr. Skof submitted two sealed bids for the 2001 Econoline van – highest bidder Aljeanette Strong at \$705.00. Mr. Skof will contact Ms. Strong regarding the purchase.

2. *Parks*

a. Operations: None.

Commissioner Baldwin asked that alternative parking for Twin City Park be looked into.

3. *Golf*

a. Operations: Mr. Monroe reported the Lake County Golf Show had low attendance; however, it was the first year. He reported he is looking at Groupon and Group Golfer for possible deals and the PGA Show is the following week and the Tinley Park show is in February.

Commissioner Johnson asked about the cash registers. Mr. Monroe stated computers have been moved to keep the operation moving; however, new equipment will be needed. He continued EZ Links has a new operating system that will

help operations. Commissioner Baldwin asked if this will be complete before the season begins. Mr. Monroe stated it will. Commissioner Jones asked if new computers will be needed and Mr. Monroe stated yes.

4. Recreation

a. Operations: Ms. Cowart reported the following:

Child Care (Ms. Tate): Written report submitted.

Recreation (Ms. Brooks): Written report submitted.

Seniors (Ms. Johnson): Written report submitted. Ms. Cowart reported Ms. Johnson received an NRPA Grant for the Active Living Every Day Instructor Training.

Athletics (Mr. Bone): Ms. Cowart reported the Flames will be honored at the 34rd Annual Profiles in Excellence at the Lake County Forest Preserve at Greenbelt Cultural Center on February 5. Ms. Cowart reported Bitty Ball and school age basketball is underway and volleyball will be starting.

CITIZEN COMMENTS

None.

ADJOURNMENT

Commissioner Wyatt stands the meeting adjourned at 6:22 pm with no objections.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
January 18, 2017**

CALL TO ORDER: Commissioner Wyatt called the meeting to order at 7:00 pm.

ROLL CALL: Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Tony Jones and Commissioner Vance Wyatt.

Board members absent: Commissioner Donna King.

Commissioner Baldwin moved to approve Commissioner King participation via teleconference. Second by Commissioner Johnson.

Voice vote: aye – all, nay – none.

MOTION CARRIES

Commissioner King joins meeting via teleconference at 7:02 pm.

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

1. MINUTES: Commissioner Baldwin motions to approve Committee & Regular Meeting (12/21/2016) minutes as presented. Second by Commissioner Jones.

Voice vote: aye – all, nay – none.

MOTION CARRIES

2. BILLS : Commissioner Jones motions to approve monthly bills – invoices paid (12/17/16 – 01/12/17) \$9566.66 and invoices due \$30,499.79 as presented. Second by Commissioner King.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

Commissioner King motions to approve invoices to be paid by credit card \$2,440.58 and first of the month bills (February) – approximate \$20,000.00 as presented. Second by Commissioner Jones

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. PAYROLL: Commissioner Jones motions to approve monthly payroll – \$72,541.19 as presented. Second by Commissioner Johnson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner Baldwin motions to approve all petty cash funds: \$103.55 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner King.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner Baldwin motions to approve all finance reports as presented. Second by Commissioner King.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE – COMMISSIONER BALDWIN: As presented in Committee Meeting.

GOLF – COMMISSIONER JOHNSON: As presented in Committee Meeting.

PARKS – COMMISSIONER KING: As presented in Committee Meeting.

RECREATION – COMMISSIONER JONES: As presented in Committee Meeting.

7. UNFINISHED BUSINESS:

None.

8. NEW BUSINESS:

1. Approval: Ratify the amended easement agreement with Lake County Housing Authority and City of North Chicago
Commissioner King motions to approve amended easement agreement with Lake County Housing Authority and City of North Chicago. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. Approval: PADS contract

Commissioner Jones motions to approve PADS contract as presented. Second by Commissioner Johnson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. Approval : Early order purchase orders: Arthur Clesen (\$14,426.00), Arthur Clesen (\$7,262.64), Chicagoland Turf (\$22,108.00), Chicagoland Turf (\$5,940.00), ProGro (\$10,023.00), Reinders (\$5,829.12), Matrix (\$12,000.00), BTSI (\$9,155.00)

Commissioner Johnson motions to approve early purchase orders as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. Approval: PGA Show attendance – Golf Manager and Assistant Golf Manager January 22 – 28, 2017

Commissioner Baldwin motions to approve PGA Show attendance – Golf Manager and Assistant Golf Manager January 22 – 28, 2017. Second by Commissioner Johnson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. Approval: Twin City tennis court renovations

Commissioner King motions to approve option #2 of the Twin City tennis court renovations as presented. Second by Commissioner Johnson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

6. Approval : Commissioner Scholarship

Commissioner King motions to approve Commissioner Scholarship as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

7. Approval : Staff wage increases (after discussion in Executive Session)

9. CITIZEN COMMENTS:

None.

10. EXECUTIVE SESSION: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity 5ILCS 120/2(c)(1).

*approval of staff wage increase (action; following reconvening open session)

Commissioner Baldwin motions to move to Executive Session. Second by Commissioner King.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 7:10 pm

Commissioner Jones motions to approve staff wage increases, effective the next pay period as presented. Second by Commissioner King.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

11. ADJOURNMENT:

Commissioner Wyatt stands the meeting adjourned at 7:17 pm with no objections.

This record is not verbatim.

Respectfully Submitted,

Kari Cowart, Board Secretary