

**Foss Park District
Committee Meeting Minutes
April 19, 2017**

CALL TO ORDER Commissioner Wyatt called the meeting to order at 6:00 pm.

ROLL CALL

Board members present: Commissioner Jimmy Baldwin, Commissioner Tony Jones and Commissioner Vance Wyatt.

Board members absent: Commissioner Johnny Johnson and Commissioner Donna King.

Commissioner Jones motions to allow Commissioner King to participate via conference call. Second by Commissioner Wyatt.

Aye: Commissioner Baldwin, Commissioner Jones and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner King.

MOTION CARRIES

6:02 pm Commissioner King joins meeting via conference call.

PLEDGE OF ALLEGIANCE

1. COMMITTEE OF THE WHOLE

1. Lakefront update: Ms. Cowart stated that she attended the sand management meeting and met with Dr. Martindale regarding science classes becoming involved.

2. 14th Street property: Ms. Cowart stated she is waiting on a response from the fire department in regards to using a fire alarm instead of a sprinkler system if the building is coded for more than 50 people.

3. Twin City tennis courts: Ms. Cowart stated the pre bid meeting is April 28 at 10 am with the bid opening on May 18 at 2 pm.

6:08 pm Commissioner Johnson enters the room.

4. Splashpad: Commissioner Baldwin asked the project be reconsidered due to the increase on the cost of the project and the Park District could use the money to complete other projects.

5. Furthering the Lives of Youth – Shakedia Jones & James Sisson: Ms. Jones presented a request for donation for her event in July 2017. Commissioner Johnson questioned how the event would be supervised and asked for a certificate of insurance. Ms. Jones stated she had that information and would forward it to Ms. Cowart.

COMMITTEE/STAFF REPORTS

1. Business Office

a. Operations: Ms. Cowart reported on the following items: IPARKS: 5 year member plaque, auditors: Sikich proposal sent, Recreation Supervisor position: completed second round of interviews and now checking references, IGB Response: response was sent out via USPS regarding gaming machine company, Legislative Conference: May 2 – 3 in Springfield, NRPA: hotels and LC Directors' Meeting: Go! Initiatives – getting people in community to start walking.

Mr. Skof reported on the Lake County meeting schedule, the budget on display for 30 days and recreation software update.

2. Parks

a. Operations: None.

3. *Golf*

a. Operations: Mr. Monroe reported the course is officially opened and permanent tee times begin April 29th. He also reported that he is looking into bringing back live entertainment on Thursday nights and possibly beginning to enforce a cover charge, pending Board approval. Commissioner Johnson asked about staffing and Mr. Monroe stated action forms are needed to be signed.

4. *Recreation*

a. Operations: Ms. Cowart reported the following:

Child Care (Ms. Tate): Written report submitted.

Recreation (Ms. Brooks): Written report submitted.

Seniors (Ms. Johnson): Written report submitted.

Athletics (Mr. Bone): Written report submitted.

CITIZEN COMMENTS

None

ADJOURNMENT

Commissioner Wyatt stands the meeting adjourned at 6:37 pm with no objections.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
April 19, 2017**

CALL TO ORDER: Commissioner Wyatt called the meeting to order at 7:00 pm.

ROLL CALL: Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Tony Jones and Commissioner Vance Wyatt.

Board members absent: Commissioner Donna King.

Commissioner Baldwin motions to allow Commissioner King to participate via conference call. Second by Commissioner Johnson.

Aye: Commissioner Baldwin, Commissioner Jones and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner King.

MOTION CARRIES

7:02 pm Commissioner King joins meeting via conference call.

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

1. MINUTES: Commissioner Johnson motions to approve Committee & Regular Meeting, Executive Session (03/15/2017) minutes as presented. Second by Commissioner Baldwin.

Voice vote: aye – all, nay – none.

MOTION CARRIES

2. BILLS : Commissioner Jones motions to approve monthly bills: invoices paid (03/09/17 – 04/12/17) \$11,812.18, invoices due \$61,103.71, invoices to be paid by credit card at approximate \$1,899.045 and First of the month bills (May) – approximate: \$31,602.40 as presented. Second by Commissioner Johnson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. PAYROLL: Commissioner Johnson motions to approve monthly payroll – \$107,482.116 as presented. Second by Commissioner Jones.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner Johnson motions to approve all petty cash funds: \$153.03 (Business Office) and \$0.00 (Golf Course) as presented. Second by Commissioner King.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner Baldwin motions to approve all finance reports as presented. Second by Commissioner Jones.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE – COMMISSIONER BALDWIN: As presented in Committee Meeting.

GOLF – COMMISSIONER JOHNSON: As presented in Committee Meeting.

PARKS – COMMISSIONER KING: As presented in Committee Meeting.

RECREATION – COMMISSIONER JONES: As presented in Committee Meeting.

7. UNFINISHED BUSINESS:

1. Approval: 1317 13th Street Waukegan, IL property (Craigien)

Commissioner Jones motions to not purchase 1317 13th Street Waukegan, IL property (Craigien). Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: Commissioner Baldwin.

Abstain: None.

Absent: None.

MOTION CARRIES

8. NEW BUSINESS:

1. Approval: attendance at Parks Day at the Capitol and Legislative Conference May 1- 3, 2017 in Springfield, IL for Commissioner Baldwin, Commissioner Johnson, Commissioner Jones and Commissioner Wyatt at an estimated cost of \$2,250.00.

Commissioner Jones motions to approve attendance at Parks Day at the Capitol and Legislative Conference May 1- 3, 2017 in Springfield, IL for Commissioner Baldwin, Commissioner Johnson, Commissioner Jones and Commissioner Wyatt at an estimated cost of \$2,250.00. as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. Approval: attendance at Parks Day at the Capitol and Legislative Conference May 1- 3, 2017 in Springfield, IL for Executive Director and Business Manager.

Commissioner Baldwin motions to approve attendance at Parks Day at the Capitol and Legislative Conference May 1- 3, 2017 in Springfield, IL for Executive Director and Business Manager. Second by Commissioner King.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. Approval: Splashpad bid – reconsideration of bid

Commissioner Wyatt motions to reconsider the bid of the Splashpad bid – cancellation of project. Second by Commissioner Jones.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. Approval: accept Sikich as auditors per written presentation.

Commissioner Jones motions to approve accept Sikich as auditors per written presentation. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. Approval: reply to Illinois Gaming Board regarding Hyperactive Gaming (poll).

Commissioner Johnson motions to reaffirm to Illinois Gaming Board regarding Hyperactive Gaming (poll). Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: Commissioner Jones.

Absent: None.

MOTION CARRIES

6. Approval: donation Furthering the Lives of Youth.

Commissioner Jones motions to postpone approval of donation Furthering the Lives of Youth. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

7. Approval: attendance Lake County Housing Authority Black Tie Gala, Friday, June 16, 2017.
Commissioner King motions to approve attendance Lake County Housing Authority Black Tie Gala, Friday, June 16, 2017. Second by Commissioner Baldwin.
Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES

8. Approval: posting of proposed budget for public inspection.
Commissioner Baldwin motions to approve posting of proposed budget for public inspection. Second by Commissioner King.
Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES

9. Approval: staff wage increase (after discussion in Executive Session)

9. CITIZEN COMMENTS:

None.

10. EXECUTIVE SESSION: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity 5ILCS 120/2(c)(1).

*approval of staff wage increase (action; following reconvening open session)

Commissioner King motions to move to Executive Session. Second by Commissioner Jones.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 7:10 pm.

Commissioner Wyatt reconvenes the Regular Meeting at 7:31 pm

Approval: staff wages increase.

Commissioner Baldwin motions to approve staff wage increase as discussed in Executive Session. Second by Commissioner Jones.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

11. ADJOURNMENT:

Commissioner Wyatt stands the meeting adjourned at 7:32 pm with no objections.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary