

**Foss Park District
Committee Meeting Minutes
February 17, 2016**

CALL TO ORDER Commissioner Wyatt called the meeting to order at 6:00 pm.

ROLL CALL

Board members present: Commissioner Jimmy Baldwin, Commissioner Susan Dixon and Commissioner Vance Wyatt.

Board members absent: Commissioner Johnny Johnson and Commissioner Donna King.

Commissioner Wyatt motioned to accept Commissioner King to attend the meeting via teleconference due to medical reasons. Second by Commissioner Dixon. Voice vote: aye – all, nay – none. Motion carries.

Commissioner King did not join the meeting via teleconference.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. Keri-Lyn Krafthefer – tax rate objections: Commissioner Wyatt stated Ms. Krafthefer is ill and will not be attending the meeting.
2. Ordinance: #02172016 – an ordinance abating the taxes heretofore levied for the year 2015 to pay the principal of an interest on the District's \$2,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2012A - with a deposit of \$184,770 with the paying agent and the 2015 bond taxes are abated as set forth in the abatement ordinance: Ms. Cowart stated the ordinance was emailed to all Commissioners as a follow up to Dave Phillips presentation.
3. Sprint Broadband Amendments: Ms. Cowart stated the proposed amendments were emailed to all Commissioners, however, they had not been sent to the attorney for review and she will forward them.
4. Theft investigation procedure: Ms. Cowart stated she met with Ms. Smith and Mr. Monroe to develop the theft investigation procedure and forwarded the information to the Commissioners.
5. Contacting attorney policy: Ms. Cowart stated she contacted other Executive Directors for their policy on contacting the attorney and forwarded the information to the Commissioners.
6. Twin City: Commissioner Dixon stated Twin City and Breaker appointments were her items and would discuss them in her report at the Regular Meeting.
7. Breaker Appointments.

COMMITTEE/STAFF REPORTS

1. Business Office

a. Operations: Ms. Cowart stated she received a letter from Barbara Gist requesting the use of Foss Park by the Enlightened Rydaz for August 13. Ms. Gist spoke about how the club holds an annual event is a Back to School event with backpack giveaways, haircuts, etc. for kids. Commissioner Baldwin wanted to confirm that no tricks or wheel standing would be done for safety reasons. Ms. Cowart stated the Ranger truck will not start and may need to be sent to Ford for repair. She continued that the intergovernmental agreements with the Lake County Housing Authority and the City of North Chicago were not submitted as of yet. Ms. Cowart stated a couple people inquired about the 14th Street property for residential purposes and forwarded the information to the Board regarding what would need to be done. She reminded the commissioners of the Joint Legislative Breakfast at Lake Bluff Park District on February 26 and thanked the Board for allowing the staff and herself to attend the IPRA Conference.

Ms. Cowart stated she is meeting with Mr. Skof to submit a draft of the budget to the Board and continues to meet with Golf Course staff on a monthly basis. She continued that Community Days meetings will begin in March and the video contract will be up for renewal in July. Ms. Cowart stated the USTA performed section alignments and there is a new contact there. She concluded that the information from Lake County Directors regarding contacting the attorney came from Palatine, Vernon Hills, Mundelein, Gurnee, Waukegan, Lake Bluff, Grayslake, Lindenhurst and Wauconda.

Mr. Skof stated he and the Recreation staff had a webinar from RecPro which is a server based recreation software, however, he had not received a proposal as of yet. He indicated there would be a larger up front cost. Mr. Skof stated that the annual liquor license renewal has been received and the park district will have to pay for it now and be reimbursed by the video gaming company. He continued he plans to have a draft of the budget for the March meeting for the Board to approve the 30 day inspection period. Commissioner Baldwin asked if all staff had made an appointment to discuss the budget and Mr. Skof stated no. Commissioner Wyatt suggested giving staff a cut off day to meet.

2. Parks

- a. Operations: None at this time.

3. Golf

a. Operations: Mr. Monroe stated the Tinley Park Golf Show went well and he and Ms. Sarpong are completing the inventory. He continued that the shoes were sent back to Footjoy and the park district will be receiving a credit. Mr. Monroe stated the entertainment will be cut back on Thursdays and Sundays, and the Tuesday band will return on March 15. He continued that the tentative opening of the Golf Course is set for April 1, dependent on weather. Mr. Monroe stated that an idea that has been discussed is having kids eat free on certain nights/times with an adult meal purchase and that kitchen equipment will be budgeted for in the next budget. He stated there have been some golf passes and gift cards sold over the winter.

Commissioner Baldwin stated that senior menu/pricing should be looked at. Commissioner Dixon agreed and stated she would like the inventory reports.

4. Recreation

a. Operations: Ms. Smith submitted a written report with a review Latchkey, Daddy/Daughter Dance (good crowd), Black History Program on February 26, Mobile Food Pantry on February 20, Flames Basketball, Inclusion Baseball clinic on July 23 and baseball/soccer programs. She continued that hoodies have been donated by Topsy Elves and that they will be distributed to the community. Ms. Smith reported on aerobics and that she has been working with IDNR on wayfinding signs for Foss Park and the second phase of the Coastal Grant has been submitted. She thanked the board for sending her and the staff to the IPRA Conference and she has had a meeting to discuss their classes with them.

Commissioner Baldwin asked if the cost of baseball and soccer could be dropped to \$15.00 to get kids to sign up and to use volunteers for the program. Ms. Smith stated she has been talking to the City of Evanston about becoming involved in their soccer program. Commissioner Baldwin stated the flyers should be in Spanish and on the website and Facebook. Ms. Smith stated she would take of that.

CITIZEN COMMENTS: None.

ADJOURNMENT: Commissioner Wyatt adjourned the meeting at 6:37 pm.

This record is not verbatim.

Respectfully Submitted,

Kari Cowart
Board Secretary

**Foss Park District
Regular Meeting Minutes
February 17, 2016**

CALL TO ORDER: Commissioner Wyatt called the meeting to order at 7:00 pm.

ROLL CALL:

Board members present: Commissioner Jimmy Baldwin, Commissioner Susan Dixon and Commissioner Vance Wyatt.

Board members absent: Commissioner Johnny Johnson and Commissioner Donna King.

Commissioner Wyatt motioned to accept Commissioner King to attend the meeting via teleconference due to medical reasons. Second by Commissioner Dixon. Voice vote: aye – all, nay – none. Motion carries.

Commissioner King did not join the meeting via teleconference.

PLEDGE OF ALLEGIANCE: waived as recited in Committee Meeting.

1. MINUTES: Committee & Regular Meeting and Executive Session (01/20/2016).

Commissioner Wyatt asked if there were any modifications to the minutes as presented. Commissioner Baldwin motioned to approve the minutes as presented. Second by Commissioner Dixon. Commissioner Wyatt asked for voice vote.

Aye – all. Nay – none.

2. BILLS: Monthly bills and first of the month bills (March).

Commissioner Baldwin motioned to approve the monthly bills as presented. Second by Commissioner Dixon.

Aye: Commissioner Baldwin, Commissioner Dixon and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner King.

Motion carries.

Commissioner Johnson motioned to approve the first of the month bills (March) in the amount of \$21,820.00 as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Dixon and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner King.

Motion carries.

3. PAYROLL: Monthly payroll.

Commissioner Baldwin motioned to approve the monthly payroll in the amount of \$83,831.37 as presented. Second by Commissioner Dixon.

Aye: Commissioner Baldwin, Commissioner Dixon and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner King.

Motion carries.

4. PETTY CASH REPORTS: All petty cash funds.

Commissioner Baldwin motioned to approve the petty cash reports as presented. Second by Commissioner Dixon.

Aye: Commissioner Baldwin, Commissioner Dixon and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner King.

Motion carries.

5. FINANCE REPORTS: As presented in the Board Packet.

Commissioner Baldwin motioned to approve the finance reports as presented. Second by Commissioner Dixon.

Aye: Commissioner Baldwin, Commissioner Dixon and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner King.

Motion carries.

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER BALDWIN – none at this time.

GOLF: COMMISSIONER JOHNSON – none at this time.

PARKS: COMMISSIONER DIXON – none at this time, Commissioner Dixon stated she will discuss her items next month.

RECREATION: COMMISSIONER WYATT – Commissioner Wyatt stated he and Ms. Smith will be going to Washington to discuss the lakefront project with legislators.

7. UNFINISHED BUSINESS:

1. James Morris – no update at this time.

8. NEW BUSINESS:

1. Golf: purchase order – Titleist \$25,349.23 to be paid June 24, 2016.

Commissioner Baldwin motioned to approve Titleist purchase order of \$25,349.23 to be paid June 24, 2016. Second by Commissioner Dixon.

Aye: Commissioner Baldwin, Commissioner Dixon and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner King.

Motion carries.

2. Ordinance: #02172016 – an ordinance abating the taxes heretofore levied for the year 2015 to pay the principal of an interest on the District's \$2,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2012A - with a deposit of \$184,770 with the paying agent and the 2015 bond taxes are abated as set forth in the abatement ordinance.

Commissioner Baldwin motioned to approve Ordinance #02172016. Second by Commissioner Dixon. Commissioner Dixon clarified this is being paid with the money from the sale of Cole Park. Ms. Cowart stated this is what Mr. Phillips came to speak to the Board about.

Aye: Commissioner Baldwin, Commissioner Dixon and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner King.

Motion carries.

3. Amendments to Sprint Broadband contracts.

Commissioner Baldwin motioned to postpone the amendments to the Sprint Broadband contracts. Second by Commissioner Dixon.

Aye: Commissioner Baldwin, Commissioner Dixon and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner Johnson and Commissioner King.

Motion carries.

9. CITIZEN COMMENTS: None.

10. ADJOURNMENT: Commissioner Wyatt calls the meeting adjourned at 7:07 pm.

This record is not verbatim.

Respectfully Submitted,

Kari Cowart

Board Secretary