

**Foss Park District
Committee Meeting Minutes
March 15, 2023**

CALL TO ORDER Commissioner Neal called the meeting to order at 6:00 pm.

ROLL CALL

Board members present: Commissioner Johnny Johnson, Commissioner Kingston Neal, and Commissioner Vance Wyatt.

Board members absent: Commissioner Donna King and Commissioner Robinson.

COMMITTEE OF THE WHOLE

1. Foss Park events: Dr. Deon Lopez - SOCA Festival (July 8 & 9) and Ms. Janice Haye - Sounds of the Caribbean (July 30). Ms. Hayes presented her Sounds of the Caribbean event and Mr. Donovan Barrett presented the SOCA Festival event. Discussion from Board regarding the two events concluded necessary documentation needs to be received within 30 days.
2. Seven Utility Management Consultants (gas and electric): Mr. Skof. Mr. Skof recommended retaining the consultant company for the best rates. Commissioner Wyatt inquired about solar panels, Mr. Skof will follow up.
3. Computer upgrade: Mr. Skof. Mr. Skof presented three proposals of computer upgrades that are all modeled after Dell with the same specs.

COMMITTEE/STAFF REPORTS

1. *Business Office*

- a. Director report: Ms. Cowart reviewed submitted written report with provided updates.

Commissioner Kenneth Robinson enters the room at 6:23 pm

- b. Business Manager report: Mr. Skof reviewed submitted written report. Commissioner Robinson follow up questions on computer proposals.

2. *Parks*

- a. Superintendent of Grounds report: Mr. Winter reported he submitted estimates for sealcoating and lining the Golf Course parking lot. Discussion from Board included redoing entire parking lot, striping lot in house, doing minimal work now with entire lot redone in future.

3. *Golf*

- a. Manager/Golf Pro report: Mr. Monroe – Mr. Monroe reported on getting quotes for repair in Clubhouse and Yamaha carts might be delivered in late July, August or September. Board requested email to attorney advising on what to do about upcoming payment.

4. *Recreation*

- a. Superintendent of Recreation report: submitted written report. Commissioner Robinson clarified if the Community Recreation Center was not available to rent, people may inquire at the Golf Course.

CITIZEN COMMENTS

None.

ADJOURNMENT

Commissioner Robinson motions to adjourn the Committee Meeting. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES at 7:08 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
March 15, 2023**

CALL TO ORDER: Commissioner Robinson called the meeting to order at 7:09 pm.

ROLL CALL:

Board members present: Commissioner Johnny Johnson, Commissioner Kingston Neal, Commissioner Kenneth Robinson and Commissioner Vance Wyatt

Board members absent: Commissioner Donna King.

PLEDGE OF ALLEGIANCE: waived as recited in the Committee Meeting.

1. MINUTES: Commissioner Wyatt motions to approve Committee Meeting and Regular Meeting (02/15/2023) as presented. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

2. BILLS: Commissioner Wyatt motions to approve the monthly bills – invoices paid (02/10/2023 –03/08/2023): \$35,291.98, invoices due: \$288,839.81, invoices to be paid by credit card – approximate: \$7,255.50 and first of the month bills (April) – approximate: \$15,100.00. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

3. PAYROLL: Commissioner Neal motions to approve the monthly payroll: \$74,756.38. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner Wyatt motions to approve all petty cash funds: \$22.08 (Business Office). Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner Neal motions to approve finance reports as presented in the Board Packet. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER NEAL: as presented in Committee Meeting.

GOLF: COMMISSIONER JOHNSON: as presented in Committee Meeting.

PARKS: COMMISSIONER WYATT: as presented in Committee Meeting.

RECREATION: COMMISSIONER KING: as presented in Committee Meeting.

Commissioner Johnson motions to approve Commissioner Reports as presented. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

7. UNFINISHED BUSINESS:

1. Approval: Total Paving sealcoating quote: \$13,250.00: February 2023 Special Meeting
Commissioner Wyatt motions to postpone to a later date Total Paving sealcoating quote: \$13,250.00: February 2023 Special Meeting. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

8. NEW BUSINESS:

2. Approval: SOCA event in Foss Park on July 8 and 9, 2023
Commissioner Wyatt motions to approve SOCA event in Foss Park on July 8 and 9, 2023. Second by Commissioner Johnson.
Commissioner Wyatt motions to amend approval of SOCA event in Foss Park on July 8 and 9, 2023 and Sounds of Caribbean in Foss Park on July 30, 2023 dependent on submission of necessary documentation within 30 days. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES (amendment)

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES (motion)

3. Approval: Sounds of the Caribbean in Foss Park on July 30, 2023.

See above

4. Approval: Seven Utility Management Consultants – gas: December 2023, electric: May 2024
Commissioner Wyatt motions to approve Seven Utility Management Consultants – gas: December 2023, electric: May 2024. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

5. Approval: Six computer upgrade at approximate cost of \$8,800.00

Commissioner Wyatt motions to approve six computer upgrades at approximate cost of \$8,800.00 through Wiilcom. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

6. Consider: Release of Executive Session Minutes calendar year 2022
Commissioner Wyatt motions to consider release of Executive Session Minutes calendar year 2022. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: Commissioner King.

MOTION CARRIES

9. CITIZEN COMMENTS:

None

10. ADJOURNMENT:

Commissioner Wyatt motions to adjourn Regular Meeting. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 7:13 pm

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary