

**Foss Park District  
Committee Meeting Minutes  
May 17, 2023**

**CALL TO ORDER** Commissioner Robinson called the meeting to order at 6:01pm.

**ROLL CALL**

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: Commissioner Kingston Neal.

**PLEDGE OF ALLEGIANCE**

**COMMITTEE OF THE WHOLE**

1. Andrew Gadsden: Commissioner Wyatt stated Mr. Gadsden had a family emergency and will attend the June meeting.
2. Sounds of Caribbean – Janice Haye: Ms. Haye presented information on her golf outing that will be held in July and requested sponsorship.
3. Community Recreation Center hours of operation (Commissioner Wyatt): Commissioner Wyatt requested the building goes back to closing at 8 pm effective June 1.
4. Commissioner Scholarship (Commissioner Wyatt): Commissioner Wyatt would like to return to awarding the annual Commissioner Scholarship on an annual basis beginning next school year.

**COMMITTEE/STAFF REPORTS**

1. *Business Office*

a. Director report: Ms. Cowart report: submitted written report with updates through emails. Ms. Cowart received a request to rent the beach over Memorial Day weekend and this is not recommended.

6:10 pm Commissioner Neal enters the room

b. Business Manager report: Mr. Skof report: summary of submitted written report. Mr. Skof reminded the Board of the Budget & Appropriation Hearing scheduled for June 21 at 5:45 pm.

2. *Parks*

a. Superintendent of Grounds: Mr. Winter report: Mr. Winter is absent due to medical reasons. Ms. Cowart reported the Grounds Department is working on getting the parks ready for Memorial Day weekend.

2. *Golf*

a. Manager/Golf Pro report: Mr. Monroe report: Mr. Monroe is absent due to family emergency.

3. *Recreation*

a. Superintendent of Recreation report: summary of submitted written report.

**CITIZEN COMMENTS**

None.

**ADJOURNMENT**

Commissioner Wyatt motions to adjourn the Committee Meeting. Second by Commissioner King.

Voice vote - Aye: All Nay: None. Abstain: None. Absent: None.

MOTION CARRIES at 6:31 pm

This record is not verbatim.

Respectfully Submitted,  
Kari Cowart, Board Secretary

**Foss Park District  
Regular Meeting Minutes  
May 17, 2023**

**CALL TO ORDER:** Commissioner Robinson called the meeting to order at 7:00 pm.

**ROLL CALL:**

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kingston Neal, Commissioner Kenneth Robinson and Commissioner Vance Wyatt.

Board members absent: None.

**PLEDGE OF ALLEGIANCE** waived as recited in the Committee Meeting.

**1. MINUTES:** Commissioner King motions for approval of Committee Meeting and Regular Meeting (03/15/2023) and Committee Meeting, Executive Session and Regular Meeting (04/19/2023). Second by Commissioner Wyatt with the addition of a second roll call on March 15 minutes for the amendment.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**2. COMMISSIONER REPORTS:**

FINANCE

GOLF

PARKS

RECREATION

**COMMISSIONER NEAL**

**COMMISSIONER JOHNSON**

**COMMISSIONER WYATT**

**COMMISSIONER KING**

Commissioner Johnson motions for approval of Commissioner Reports as presented. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

### 3. UNFINISHED BUSINESS:

- Postpone until later date: Total Paving sealcoating quote: \$13,250.00: February 2023 Special Meeting  
Commissioner Wyatt motions to postpone until later date: Total Paving sealcoating quote: \$13,250.00:  
February 2023 Special Meeting. Second by Commissioner King.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal, Commissioner Robinson and  
Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**4. PRESENTATION TO OUTGOING COMMISSIONERS:** Kenneth Robinson: Commissioner Robinson thanked his fellow  
Commissioners and the community for the opportunity to serve on the Board.

**5. SWEARING IN OF COMMISSIONER:** Carmecia Hawthorn

### 6. APPOINTMENT OF ACTING CHAIRPERSON

Commissioner Wyatt motions to appoint Ms. Cowart as acting chairperson. Second by Commissioner Johnson.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and  
Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

### 7. ELECTION AND APPOINTMENT OF OFFICERS:

Election of President

Commissioner Johnson motions to elect Commissioner Neal as President. Second by Commissioner Neal.

Commissioner King motions to elect Commissioner Wyatt as President. Second by Commissioner Hawthorn.

Commissioner Hawthorn motions to elect Commissioner King as President. No second – motion dies.

Commissioner Hawthorn votes for Commissioner Wyatt as President.

Commissioner Johnson votes for Commissioner Neal as President.

Commissioner King votes for Commissioner Wyatt as President.

Commissioner Neal votes for Commissioner Neal as President.

Commissioner Wyatt votes for Commissioner Wyatt as President.

Commissioner Wyatt voted as President (3 votes to 2 votes).

Appointment of Secretary: Commissioner Wyatt appoints Ms. Cowart as Secretary.

Election of Vice President:

Commissioner Hawthorn motions to elect Commissioner King as Vice President. Second by Commissioner King.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and  
Commissioner Wyatt

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

Appointment of Treasurer: Commissioner Wyatt appoints Commissioner Neal as Treasurer.

Appointment of Assistant Secretary/Assistant Treasurer: Commissioner Wyatt appoints Mr. Skof as Assistant Secretary/Assistant Treasurer.

Appointment of Attorney: Commissioner Wyatt appoints Ancel Glink as attorney firm.

**8. ADOPTION OF RULES, REGULATIONS, POLICIES AND BINDING AGREEMENTS OF PRECEDING BOARD**

Commissioner Neal motions the adoption of rules, regulations, policies and binding agreements of preceding Board. Second by Commissioner King.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**9. ESTABLISH REGULAR MEETING PLACE, DATE AND TIME:** 1730 Lewis Avenue, North Chicago, IL 60064. Third Wednesday of month at 7:00 pm.

Commissioner Johnson motions to establish the Regular Meeting place, date and time as 1730 Lewis Avenue, North Chicago, IL 60064 on the third Wednesday of the month at 7:00 pm. Second by Commissioner King.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**10. APPOINTMENT OF COMMITTEES**

Finance Committee: Commissioner Neal/Commissioner Hawthorn

Golf Committee: Commissioner Johnson/Commissioner King

Parks Committee: Commissioner Hawthorn/Commissioner Johnson

Recreation Committee: Commissioner King/Commissioner Neal

**11. BILLS:** Commissioner Neal motions to approve monthly bills: invoices paid (04/14/2023-05/12/2023): \$97,554.28, invoices due \$44,520.11, invoices to be paid by credit card at approximate \$19,366.23 and first of the month bills (June) – approximate: \$11,400.00 as presented. Second by Commissioner King.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**12. PAYROLL:** Commissioner King motions to approve monthly payroll of \$81,774.67 as presented. Second by Commissioner Johnson

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**13. PETTY CASH REPORTS:** Commissioner King motions to approve \$33.32 (Business Office) as presented. Second by Commissioner Johnson.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**14. FINANCE REPORTS:** Commissioner King motions to approve finance reports as presented in the Board Packet. Second by Commissioner Neal.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

**15. NEW BUSINESS:**

1. Approval: attendance for Commissioner Hawthorn at IAPD Commissioner Boot Camp: May 23, 2023 (6:00 – 9:00 pm) in Gurnee, IL at an approximate cost of \$168.00 (includes Boot Camp and handbooks)

Commissioner King motions to approve attendance for Commissioner Hawthorn at IAPD Commissioner Boot Camp: May 23, 2023 (6:00 – 9:00 pm) in Gurnee, IL at an approximate cost of \$168.00 (includes Boot Camp and handbooks). Second by Commissioner Neal.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. Approval: payment of interest on Bond Series 2021B in amount of \$63,250.00 due June 15, 2023  
Commissioner King motions to approve payment of interest on Bond Series 2021B in amount of \$63,250.00 due June 15, 2023. Second by Commissioner Johnson.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. Approval: attendance for Commissioners and Staff at NRPA Conference in Dallas, Texas October 9-13, 2023 at approximately \$3,000.00 per attendee  
Commissioner King motions to approve attendance for Commissioners and Staff at NRPA Conference in Dallas, Texas October 9-13, 2023 at approximately \$3,000.00 per attendee and attendance for Commissioners for ASBPA Conference in Providence, Rhode Island October 9-14, 2023 at approximately \$3,000.00 per attendee. Second by Commissioner Neal.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. Approval: attendance for Commissioners for ASBPA Conference in Providence, Rhode Island October 9-14, 2023 at approximately \$3,000.00 per attendee

See above

5. Approval: local Government Efficiency Act Committee

Commissioner King motions to approve local Government Efficiency Act Committee. Second by Commissioner Neal.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

6. Approval: Community Recreation Center hours of operation

Commissioner King motions to approve Community Recreation Center hours of operation closing Monday through Friday at 8 pm effective June 1, 2023. Second by Commissioner Johnson.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

7. Approval: Commissioner Scholarship

Commissioner King motions to approve a Commissioner Scholarship for the 2023-24 school year. Second by Commissioner Neal.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

8. Approval: Private event on Foss Park Beach – May 27 from 3:00 – 7:00 pm  
Commissioner King motions to deny private event on Foss Park Beach – May 27 from 3:00 – 7:00 pm.  
Second by Commissioner Johnson.  
Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal,  
and Commissioner Wyatt  
Nay: None.  
Abstain: None.  
Absent: None.

MOTION CARRIES

**16. CITIZEN COMMENTS:**

Anthony Coleman: Alderman Coleman thanked Mr. Robinson and Commissioner Johnson while he served on the Foss Park District Board of Commissioners and he really appreciated everything they did for him. He also wished the new Board success.

**17. ADJOURNMENT:**

Commissioner Wyatt stood the meeting adjourn with no objection at 7:21 pm

This record is not verbatim.

Respectfully Submitted,  
Kari Cowart, Board Secretary