

**Foss Park District
Committee Meeting Minutes
October 18, 2023**

CALL TO ORDER Commissioner Wyatt called the meeting to order at 6:00pm.

ROLL CALL

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, and Commissioner Vance Wyatt.

Board members absent: Commissioner Kingston Neal

Carmeica Hawthorn stood from audience and stated she is present. Commissioner Wyatt stated under advice of counsel, the Board does not recognize Ms. Hawthorn.

PLEDGE OF ALLEGIANCE

Commissioner Kingston Neal enters the room at 6:01 pm

COMMITTEE OF THE WHOLE

1. Bond sale presentation – Aaron Gold, Speer Financial: Speer Financial reported the results of the bond sale. Final documents will be sent via overnight delivery for necessary signatures.
2. IAPD annual Business Meeting representatives – January 27, 2024 (Ms. Cowart). Commissioner Wyatt recommended representatives are Board President, Vice President and Secretary as stated in Board Policy.
3. Winter (off season) hours at Clubhouse (Mr. Monroe). Mr. Monroe discussed email sent October 17 that includes: Monday and Tuesday: closed, Wednesday through Sunday: 11 am to 7 pm and all seasonal and part-time staff be terminated and reapply next season.
4. Tree & Brush Removal bids – Board discussion: Two bids received and discussed.
5. Foss Park Bathroom bids – Board discussion: No bids received and recommends rebidding the project with changes to work.
6. PGA Show (Commissioner King): Commissioner King stated she feels she should be able to attend the PGA Show as many times as past Commissioners attended.

COMMITTEE/STAFF REPORTS

RECREATION REPORT FIRST

1. *Recreation*

a. Superintendent of Recreation report: Ms. Johnson presented summary of submitted written report. Commissioner King left the room at 6:20 pm

2. *Business Office*

a. Director report: Ms. Cowart report: Ms. Cowart submitted written report with updates through emails. Commissioner King enters the room at 6:21 pm

b. Business Manager report: Mr. Skof report: Ms. Cowart reported that the bond payment is due November 15, the bond packet will arrive with tabbed pages for signatures and an email will be going out with information about posting and filing times for the tax levy.

3. *Parks*

a. Superintendent of Grounds: Mr. Winter report: Mr. Winter reported portable washrooms will be picked up from the parks, starting to close the parks and plan to blow out water lines in mid-November.

4. *Golf*

a. Manager/Golf Pro report: Mr. Monroe report: Mr. Jim Gaugert, Harris Golf Cars, reported on status of carts. Mr. Gaugert apologized to the Board for delay and the holdup is seats. He continued that he will look into incentives for the delay and provide weekly updates to the Board. Mr. Gaugert stated all carts will be at Foss Park Golf Course by opening day of the 2024 season and first payment will be due on May 1, 2024.

Ms. Johnson added new sinks have been ordered for the bathrooms and Peterson Plumbing has been called for installation.

CITIZEN COMMENTS

Carl Evans: Alderman Evans stated the Board did not fight for the golf carts and need to do what is right by the community.

Executive Session

5 ILCS 120/2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity: employee wage increases

Commissioner Wyatt added 5 ILCS 120/2(c)(11) Litigation, when an action against, affecting or on behalf of the particular body has been filed and is pending before a court or administrative tribunal, or when the body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting

Commissioner Johnson motions to move to Executive Session. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES at 6:41 pm

Commissioner Wyatt opens the Committee Meeting from Executive Session at 7:03 pm.

ADJOURNMENT

Commissioner Wyatt stands the meeting adjourned with no objections at 7:03 pm.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
October 18, 2023**

CALL TO ORDER: Commissioner Wyatt called the meeting to order at 7:03 pm.

ROLL CALL:

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kingston Neal and Commissioner Vance Wyatt.

Board members absent: None.

Carmeica Hawthorn stood from audience and stated she is present. Commissioner Wyatt stated under advice of counsel, the Board does not recognize Ms. Hawthorn.

PLEDGE OF ALLEGIANCE waived as recited in the Committee Meeting.

1. MINUTES: Commissioner King motions to approve Committee Meeting, Executive Session and Regular Meeting (09/22/2023). Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

2. BILLS: Commissioner King motions to approve monthly bills: invoices paid (09/16/2023-10/12/2023): \$52,247.57, invoices due \$41,626.00, invoices to be paid by credit card at approximate \$6,762.91 and first of the month bills (November) – approximate: \$16,500.00 as presented. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

3. PAYROLL: Commissioner King motions to approve monthly payroll of \$119,455.59 as presented. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner King motions to approve \$86.30 (Business Office) as presented. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

5. FINANCE REPORTS: Commissioner King motions to approve finance reports and Commissioner Reports as present. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, Commissioner Neal and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER WYATT: as presented in the Committee Meeting.

GOLF: COMMISSIONER JOHNSON: as presented in the Committee Meeting.

PARKS: as presented in Committee Meeting.

RECREATION: COMMISSIONER KING: as presented in the Committee Meeting.

7. UNFINISHED BUSINESS:

1. Approval: Alderman Evans room request October 29, 2023 (Regular Meeting September 20, 2023)
Commissioner Wyatt stated this item is postponed indefinitely.

8. NEW BUSINESS:

1. Approval: AN ORDINANCE #101823 providing for the issue of approximately \$411,640 General Obligation Limited Tax Park Bonds, Series 2023, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of certain outstanding alternate bonds of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof
Commissioner Johnson motions to approve AN ORDINANCE #101823 providing for the issue of approximately \$411,640 General Obligation Limited Tax Park Bonds, Series 2023, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of certain outstanding alternate bonds of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. Second by Commissioner Neal.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None.

MOTION CARRIES

2. Approval: 2022 rollover bond series payment in the amount of \$412,398.23 payable to Lake Forest Bank & Trust due November 15, 2023
Commissioner King motions to approve 2022 rollover bond series payment in the amount of \$412,398.23 payable to Lake Forest Bank & Trust due November 15, 2023. Second by Commissioner Neal.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES
3. Approval: staff wage increases as discussed in Executive Session (October 18, 2023)
Commissioner King motions to approve staff wage increases as discussed in Executive Session (October 18, 2023). Second by Commissioner Neal.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES
4. Approval: appointment of delegate(s) to Annual Business Meeting of Illinois Association of Park Districts to be held January 27, 2024 at 3:30 pm
Commissioner King motions to approve appointment of delegate(s) – President, Vice President and Secretary to Annual Business Meeting of Illinois Association of Park Districts to be held January 27, 2024 at 3:30 pm. Second by Commissioner Neal.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES
5. Approval: winter hours (off season) at Clubhouse as presented in Committee Meeting (October 18, 2023)
Commissioner King motions to approve winter hours (off season) at Clubhouse as presented in Committee Meeting (October 18, 2023). Second by Commissioner Neal.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES
6. Approval: Executive Director and Business Manager (remotely) and Commissioners (in person) attendance at IAPD Legal Symposium on November 2, 2023 at The Conference Center/Hyatt Lodge in Oak Brook, IL at an approximate cost of \$400.00
Commissioner King motions to approve Executive Director and Business Manager (remotely) and Commissioners (in person) attendance at IAPD Legal Symposium on November 2, 2023 at The Conference Center/Hyatt Lodge in Oak Brook, IL at an approximate cost of \$400.00. Second by Commissioner Neal.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES

7. Approval: acceptance and approval of Tree & Brush Removal 2023 bid
Commissioner King motions to approve acceptance and approval of Tree & Brush Removal 2023 bid - Homer. Second by Commissioner Neal.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES

8. Approval: acceptance and approval of Foss Park Bathroom 2023 bid
Commissioner King motions to postpone acceptance and approval of Foss Park Bathroom 2023 bid. Second by Commissioner Neal.
Aye: Commissioner Johnson, Commissioner King, Commissioner Neal and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES

9. Approval: PGA Show
Commissioner King motions to approve PGA Show. Second by Commissioner Wyatt.
Aye: Commissioner King and Commissioner Wyatt.
Nay: Commissioner Johnson and Commissioner Neal.
Abstain: None.
Absent: None. MOTION FAILS

9. CITIZEN COMMENTS:

None.

10. ADJOURNMENT:

Commissioner Wyatt stands the meeting adjourned with no objections at 7:10 pm.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary