

**Foss Park District
Committee Meeting Minutes
November 15, 2023**

CALL TO ORDER Commissioner King called the meeting to order at 6:00pm.

ROLL CALL

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, and Commissioner Kingston Neal

Board members absent: Commissioner Vance Wyatt

Carmeica Hawthorn stood from audience and stated she is present.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. Golf carts – keeping any of the old carts: Mr. Monroe. Discussion included how many, if any, carts to keep for Foss Park District use and private sale. Private individual sales include three carts and keeping three carts for Foss Park District with the understanding the golf bag rack is removed and replaced with seating.

COMMITTEE/STAFF REPORTS

1. *Business Office*

a. Director report: Ms. Cowart report: Ms. Cowart submitted written report with updates through emails. Commissioner Neal opened discussion about Greater Waukegan Development Coalition's requests for Juneteenth Celebration in 2024. He stated he thought the requests were astronomical for park usage. Commissioner Johnson and Commissioner King agreed. Ms. Cowart stated the group will be at the December meeting to address all the concerns.

b. Business Manager report: Mr. Skof report: Mr. Skof reported on insurance payment from Boak Park, IPARKS renewal, bond payment is due December 15, 2023, the attorney will need to prepare the tax ordinance, IPRF workers' compensation is up for renewal in December and the Verizon contract would like to extend agreement (current one expires May 31, 2025).

2. *Parks*

a. Superintendent of Grounds: Mr. Winter report: Mr. Winter reported washroom lines were blown out in Foss Park and Golf Course lines would be done the following week.

3. *Golf*

a. Manager/Golf Pro report: Mr. Monroe report: Mr. Monroe reported the seat converters are around \$380.00 on Amazon. He continued the course will remain open as long as weather allows, walking only. Mr. Monroe stated staff plans on attending the Tinley Park Golf Show, Chicago Golf Show and Milwaukee Golf Show this spring.

Commissioner King asked about a comment made by the Golf Pro regarding Commissioner attendance at the PGA Show. Mr. Monroe stated he attends to maintain his certification through classes and attend the trade show.

4. *Recreation*

a. Superintendent of Recreation: Ms. Johnson report: Ms. Johnson submitted a written report and stated it has been a challenge to find staff.

CITIZEN COMMENTS

ADJOURNMENT

Commissioner King stands the meeting adjourned with no objections at 6:42 pm.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
November 15, 2023**

CALL TO ORDER: Commissioner King called the meeting to order at 7:03 pm.

ROLL CALL:

Board members present: Commissioner Johnny Johnson, Commissioner Donna King, and Commissioner Kingston Neal

Board members absent: Commissioner Vance Wyatt

PLEDGE OF ALLEGIANCE waived as recited in the Committee Meeting.

1. MINUTES: Commissioner Neal motions to approve Committee Meeting, Executive Session and Regular Meeting (10/18/2023) and Special Meeting and Executive Session (11/08/2023). Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, and Commissioner Neal

Nay: None

Abstain: None

Absent: Commissioner Wyatt

MOTION CARRIES

2. BILLS: Commissioner Neal motions to approve monthly bills: invoices paid (10/14/2023-11/08/2023): \$30,147.78, invoices due \$106,705.97, invoices to be paid by credit card at approximate \$10,206.54 and first of the month bills (December) – approximate: \$16,500.00 as presented. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, and Commissioner Neal

Nay: None

Abstain: None

Absent: Commissioner Wyatt

MOTION CARRIES

3. PAYROLL: Commissioner Neal motions to approve monthly payroll of \$102,375.86 as presented. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, and Commissioner Neal

Nay: None

Abstain: None

Absent: Commissioner Wyatt

MOTION CARRIES

4. PETTY CASH REPORTS:

5. FINANCE REPORTS: Commissioner Neal motions to approve finance reports and Commissioner Reports as present. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King, and Commissioner Neal

Nay: None

Abstain: None

Absent: Commissioner Wyatt

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER WYATT: as presented in the Committee Meeting.

GOLF: COMMISSIONER JOHNSON: as presented in the Committee Meeting.

PARKS: as presented in Committee Meeting.

RECREATION: COMMISSIONER KING: as presented in the Committee Meeting.

Commissioner Johnson motions to approve Commissioner Reports as present. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner King, and Commissioner Neal

Nay: None

Abstain: None

Absent: Commissioner Wyatt

MOTION CARRIES

7. UNFINISHED BUSINESS:

8. NEW BUSINESS:

1. Approval: IPARKS liability insurance renewal – \$73,335.00 effective 11/17/2023
Commissioner Johnson motions to approve IPARKS liability insurance renewal – \$73,335.00 effective 11/17/2023. Second by Commissioner Neal.
Aye: Commissioner Johnson, Commissioner King, and Commissioner Neal
Nay: None
Abstain: None
Absent: Commissioner Wyatt MOTION CARRIES

2. Approval: Holiday gift card purchase for approximately 50 staff (full time, part time and seasonal)
Commissioner Neal motions to approve Holiday gift card purchase for approximately 50 staff (full time, part time and seasonal). Second by Commissioner Johnson.
Aye: Commissioner Johnson, Commissioner King, and Commissioner Neal
Nay: None
Abstain: None
Absent: Commissioner Wyatt MOTION CARRIES

3. Approval: \$500.00 donation to North Chicago Police Department Shop with a Cop event
Commissioner Neal motions to approve \$500.00 donation to North Chicago Police Department Shop with a Cop event. Second by Commissioner Johnson.
Aye: Commissioner Johnson, Commissioner King, and Commissioner Neal
Nay: None
Abstain: None
Absent: Commissioner Wyatt MOTION CARRIES

4. Approval: bond payment due December 15, 2023 – Alternate Bond series 2021B in amount of \$168,250.00 payable to the Bank of New York Mellon
Commissioner Neal motions to approve bond payment due December 15, 2023 – Alternate Bond series 2021B in amount of \$168,250.00 payable to the Bank of New York Mellon. Second by Commissioner Johnson.
Aye: Commissioner Johnson, Commissioner King, and Commissioner Neal
Nay: None
Abstain: None
Absent: Commissioner Wyatt MOTION CARRIES

9. CITIZEN COMMENTS:

None.

10. ADJOURNMENT:

Commissioner King stands the meeting adjourned with no objections at 7:06 pm.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary