

**Foss Park District
Committee Meeting Minutes
December 20, 2023**

CALL TO ORDER Commissioner Wyatt called the meeting to order at 6:00pm.

ROLL CALL

Board members present: Commissioner Johnny Johnson, Commissioner Kingston Neal and Commissioner Vance Wyatt

Board members absent: Commissioner Donna King

PLEDGE OF ALLEGIANCE waived as recited in the Tax Levy Hearing

COMMITTEE OF THE WHOLE

1. Greater Waukegan Development Coalition: Juneteenth 2024 event. Ms. Blanks presented information on the event. Discussion amongst Board included: the list of requests seems large and the alcohol. Ms. Blanks stated these are suggestions that can be talked about and keep all options open. Commissioner Neal requested a reasonable conversation to be set up right after the New Year.

COMMITTEE/STAFF REPORTS

1. *Business Office*

a. Director report: Ms. Cowart report: Ms. Cowart submitted written report with updates through emails.

b. Business Manager report: Mr. Skof report: Mr. Skof submitted written report with updates on tax levy, workers' compensation insurance, budget documents sent to department heads and interviews for Assistant Business Manager position.

2. *Parks*

a. Superintendent of Grounds: Mr. Winter report: Ms. Cowart reported the new Park Foreman has begun.

3. *Golf*

a. Manager/Golf Pro report: Mr. Monroe report: Mr. Monroe reported all old carts have been picked up because they were promised to others, the new carts will be brought back in March/April, and golfers are still coming in and thanked Board for gift cards.

4. *Recreation*

a. Superintendent of Recreation: Ms. Johnson report: Ms. Johnson submitted a written report and stated the football banquet was held and very few parents attended.

CITIZEN COMMENTS

ADJOURNMENT

Commissioner Wyatt stands the meeting adjourned with no objections at 6:46 pm.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
December 20, 2023**

CALL TO ORDER: Commissioner Wyatt called the meeting to order at 7:03 pm.

ROLL CALL:

Board members present: Commissioner Johnny Johnson, Commissioner Kingston Neal, and Commissioner Vance Wyatt

Board members absent: Commissioner Donna King

PLEDGE OF ALLEGIANCE waived as recited in the Tax Levy Hearing

Carmecia Hawthorn stated she was present.

1. MINUTES: Commissioner Neal motions to approve Committee Meeting, Executive Session and Regular Meeting (11/15/2023). Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: Commissioner King

MOTION CARRIES

2. BILLS: Commissioner Johnson motions to approve monthly bills: invoices paid (11/09/2023-12/14/2023): \$31,691.63, invoices due \$48,772.55, invoices to be paid by credit card at approximate \$6,128.17 and first of the month bills (January) – approximate: \$9,822.00 as presented. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: Commissioner King

MOTION CARRIES

3. PAYROLL: Commissioner Johnson motions to approve monthly payroll of \$106,192.33 as presented. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: Commissioner King

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner Johnson motions to approve petty cash Business Office \$19.75 as presented. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: Commissioner King

MOTION CARRIES

5. FINANCE REPORTS: Commissioner Johnson motions to approve finance reports as presented. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: Commissioner King

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER WYATT: as presented in the Committee Meeting.

GOLF: COMMISSIONER JOHNSON: as presented in the Committee Meeting.

PARKS: as presented in Committee Meeting.

RECREATION: COMMISSIONER KING: as presented in the Committee Meeting.

Commissioner Johnson motions to approve Commissioner Reports as present. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: Commissioner King

MOTION CARRIES

7. UNFINISHED BUSINESS:

8. NEW BUSINESS:

1. Approval: 2023 tax levy as presented

Commissioner Neal motions to approve 2023 tax levy as presented. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: Commissioner King

MOTION CARRIES

2. Approval: IPRF Workers' Compensation insurance effective 1/1/2024 for \$31,506.00.

Commissioner Johnson motions to approve IPRF Workers' Compensation insurance effective 1/1/2024 for \$31,506.00. Second by Commissioner Neal.

Aye: Commissioner Johnson, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: Commissioner King

MOTION CARRIES

3. Approval: Commissioners and delegated staff attendance at American Shore & Beach Preservation Association 2024 Coastal Summit March 25-29, 2024 in Washington DC at an approximate cost of \$3,600.00 each 500.00 donation to North Chicago Police Department Shop with a Cop event
Commissioner Neal motions to approve Commissioners and delegated staff attendance at American Shore & Beach Preservation Association 2024 Coastal Summit March 25-29, 2024 in Washington DC at an approximate cost of \$3,600.00 each. Second by Commissioner Johnson.
Aye: Commissioner Johnson, Commissioner Neal, and Commissioner Wyatt
Nay: None
Abstain: None
Absent: Commissioner King

MOTION CARRIES

9. CITIZEN COMMENTS:

Ms. Carmecia Hawthorn: Ms. Hawthorn wants to wish the Board and Staff a Merry Christmas.

10. ADJOURNMENT:

Commissioner Wyatt stands the meeting adjourned with no objections at 7:03 pm.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary