

**Foss Park District  
Committee Meeting Minutes  
June 18, 2024**

**CALL TO ORDER** Commissioner Wyatt called the meeting to order at 6:00pm.

**ROLL CALL**

Board members present: Commissioner Carmecia Hawthorn, Commissioner Donna King, Commissioner Kingston Neal and Commissioner Vance Wyatt

Board members absent: Commissioner Johnny Johnson

**PLEDGE OF ALLEGIANCE** waived as recited in the Decennial Committee on Local Government Efficiency Meeting.

**COMMITTEE OF THE WHOLE**

1. Fiesta Patrias – September 14, 2024: City of North Chicago. Mr. Hombre Darby of the City of North Chicago requesting permission to sell alcohol at the Fiesta Patrias by an outside vendor. Mr. Darby stated the organization will again make a donation to the Foss Park District as they did last year.
2. Gewalt Hamilton – projects. Ms. Janet Turvak presented information regarding potential upcoming projects. Commissioner Neal asked that the erosion at the beach and the tiers are priorities in the engineering plans.
3. Sounds of the Caribbean – Janiece Hayes. Ms. Hayes is requesting her vendors be allowed to sell some beverages, including rum punch and water. Commissioner Wyatt stated he is not in favor of giving up water sales and Commissioner Neal stated the Park District needs to protect its interests.
4. Twin City playground equipment. Ms. Cowart stated she has contacted a vendor for designs. Commissioner King asked for status on Boak Park and Mr. Brad Skof stated it will be removed and replaced. Commissioner Hawthorn stated Twin City has safety hazards, Vision Park fence needs repair and the community is watching. She asked that staff step up to the plate and work on making the parks beautiful.
5. Trichelle Hanna – kickball tournament in Foss Park. Postpone to July 2024.
6. Community Pass. Mr. Skof made the recommendation for Community Pass as recreation software and is waiting for an updated cost. Mr. Skof stated this software will give the ability to include rentals.
7. Not-for-Profit Foundation. Commissioner Wyatt stated the foundation needs to be started and 5 members are needed that can include two Commissioners, the Executive Director and two members of the public.

**COMMITTEE/STAFF REPORTS**

1. *Business Office*

- a. Director report: Ms. Cowart report: Ms. Cowart submitted written report with updates through emails.
- b. Business Manager report: Mr. Skof report: Mr. Skof submitted written report and stated the Assistant Business Manager has returned.

2. *Parks*

- a. Superintendent of Grounds: Mr. Winter report: Mr. Winter see above on parks and working on golf irrigation system.

3. *Golf*

- a. Manager/Golf Pro report: Mr. Monroe report: Mr. Monroe reported DJ will be there on the 28<sup>th</sup> and the postcards regarding fish fry will be distributed at Juneteenth. He continued that Yamaha has Ms. Griffin's golf car for inspection.

Commissioner Hawthorn thanked the staff that worked Juneteenth.

4. *Recreation*

- a. Superintendent of Recreation: Ms. Johnson report: Ms. Cowart reviewed Ms. Johnson's written report.

**CITIZEN COMMENTS**

1. TJ Hill: Mr. Hill stated he is a local general contractor that is licensed through the City of North Chicago.

**ADJOURNMENT**

Commissioner Wyatt stands the meeting adjourned with no objections at 7:11 pm.

This record is not verbatim.

Respectfully Submitted,  
Kari Cowart, Board Secretary

**Foss Park District**  
**Regular Meeting Minutes**  
**June 18, 2024**

**CALL TO ORDER:** Commissioner Wyatt called the meeting to order at 7:12 pm.

**ROLL CALL:**

Board members present: Commissioner Carmecia Hawthorn, Commissioner Donna King, Commissioner Kingston Neal and Commissioner Vance Wyatt

Board members absent: Commissioner Johnny Johnson

**PLEDGE OF ALLEGIANCE** waived as recited in the Decennial Committee on Local Government Efficiency

**1. MINUTES:** Commissioner Neal motions to approve Committee Meeting and Regular Meeting (05/15/2024) and Special Meeting (06/04/2024). Second by Commissioner King.

Aye: Commissioner Hawthorn, Commissioner Neal, Commissioner King, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: Commissioner Johnson

MOTION CARRIES

**2. BILLS:** Commissioner Neal motions to approve monthly bills: invoices paid (05/11/2024-06/14/2024): \$140,719.26, invoices due \$64,435.38, invoices to be paid by credit card at approximate \$7,454.88 and first of the month bills (July) – approximate: \$21,022.00 as presented. Second by Commissioner Hawthorn.

Aye: Commissioner Hawthorn, Commissioner Neal, Commissioner King, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: Commissioner Johnson

MOTION CARRIES

**3. PAYROLL:** Commissioner Hawthorn motions to approve monthly payroll of \$145,109.36 as presented. Second by Commissioner Neal.

Aye: Commissioner Hawthorn, Commissioner Neal, Commissioner King, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: Commissioner Johnson

MOTION CARRIES

**4. PETTY CASH REPORTS:** Commissioner Hawthorn motions to approve petty cash Business Office \$39.15 as presented. Second by Commissioner Neal.

Aye: Commissioner Hawthorn, Commissioner Neal, Commissioner King, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: Commissioner Johnson

MOTION CARRIES

**5. FINANCE REPORTS & COMMISSIONER REPORTS:** Commissioner Hawthorn motions to approve finance reports and Commissioner Reports as presented. Second by Commissioner King.

Aye: Commissioner Hawthorn, Commissioner Neal, Commissioner King, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: Commissioner Johnson

MOTION CARRIES

**6. COMMISSIONER REPORTS:**

*FINANCE:* COMMISSIONER WYATT: as presented in the Committee Meeting.

*GOLF:* COMMISSIONER JOHNSON: as presented in the Committee Meeting.

*PARKS:* COMMISSIONER HAWTHORN: as presented in Committee Meeting.

*RECREATION:* COMMISSIONER KING: as presented in the Committee Meeting.

\*see above

**7. UNFINISHED BUSINESS:**

1. Approval: Community Garden (May 2024)

Commissioner Hawthorn motions to postpone Community Garden (May 2024). Second by Commissioner King.

Aye: Commissioner Hawthorn, Commissioner Neal, Commissioner King, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: Commissioner Johnson

MOTION CARRIES

**8. NEW BUSINESS:**

1. Approval: Annual budget and appropriation ordinance fiscal year 2024/25

Commissioner Neal motions to approve Annual budget and appropriation ordinance fiscal year 2024/25 as presented. Second by Commissioner Hawthorn.

Aye: Commissioner Hawthorn, Commissioner Neal, Commissioner King, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: Commissioner Johnson

MOTION CARRIES

2. Approval: Community Pass

Commissioner King motions to approve Community Pass. Second by Commissioner Hawthorn.

Aye: Commissioner Hawthorn, Commissioner Neal, Commissioner King, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: Commissioner Johnson

MOTION CARRIES

3. Approval: Fiesta Patrias – Waiver authorizing outside vendor to sell alcohol on Foss Park District grounds September 14, 2024  
Commissioner Neal motions to approve Fiesta Patrias – Waiver authorizing outside vendor to sell alcohol on Foss Park District grounds September 14, 2024. Second by Commissioner Hawthorn.  
Aye: Commissioner Hawthorn, Commissioner Neal, Commissioner King, and Commissioner Wyatt  
Nay: None  
Abstain: None  
Absent: Commissioner Johnson  
MOTION CARRIES
4. Approval: Kickball tournament in Foss Park  
Commissioner Hawthorn motions to postpone kickball tournament in Foss Park. Second by Commissioner Neal.  
Aye: Commissioner Hawthorn, Commissioner Neal, Commissioner King, and Commissioner Wyatt  
Nay: None  
Abstain: None  
Absent: Commissioner Johnson  
MOTION CARRIES
5. Approval: hiring Gewalt Hamilton  
Commissioner King motions to approve hiring Gewalt Hamilton. Second by Commissioner Neal.  
Aye: Commissioner Hawthorn, Commissioner Neal, Commissioner King, and Commissioner Wyatt  
Nay: None  
Abstain: None  
Absent: Commissioner Johnson  
MOTION CARRIES
6. Approval: Twin City playground equipment  
Commissioner Hawthorn motions to approve Twin City playground equipment. Second by Commissioner Neal.  
Aye: Commissioner Hawthorn, Commissioner Neal, Commissioner King, and Commissioner Wyatt  
Nay: None  
Abstain: None  
Absent: Commissioner Johnson  
MOTION CARRIES
7. Approval: Not-for-profit foundation  
Commissioner King motions to approve attorney to work with staff on not-for-profit foundation. Second by Commissioner Hawthorn.  
Aye: Commissioner Hawthorn, Commissioner Neal, Commissioner King, and Commissioner Wyatt  
Nay: None  
Abstain: None  
Absent: Commissioner Johnson  
MOTION CARRIES

**9. CITIZEN COMMENTS:**

None

**10. ADJOURNMENT:**

Commissioner Wyatt stands the meeting adjourned with no objections at 7:17 pm.

This record is not verbatim.  
Respectfully Submitted,  
Kari Cowart, Board Secretary