

**Foss Park District
Committee Meeting Minutes
November 20, 2024**

CALL TO ORDER Commissioner King called the meeting to order at 6:00pm.

ROLL CALL

Board members present: Commissioner Carmecia Hawthorn, Commissioner Johnny Johnson, Commissioner Donna King, and Commissioner Kingston Neal

Board members absent: Commissioner Vance Wyatt

PLEDGE OF ALLEGIANCE

Commissioner Hawthorn motions to allow Commissioner Wyatt participation via remotely. Second by Commissioner Johnson.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, and Commissioner Neal

Nay: None

Abstain: None

Absent: Commissioner Wyatt

MOTION CARRIES

Commissioner Wyatt joins the meeting at 6:02 pm via phone.

COMMITTEE OF THE WHOLE

1. IPARKS liability insurance: Mr. Skof reviewed liability insurance as presented.
2. Phone system and internet upgrade: Mr. Skof stated while the new phone system was approved, Comast had changes and did not get installed. Mr. Skof stated other options are now available and he will investigate those options.
3. Network printers: Mr. Skof stated the new printers can be purchased through CDW Government at a lower cost and installed by Wilcom. Commissioner Hawthorn asked if other IT companies have been looked at and Mr. Skof stated he has had conversations with other companies on their services.
4. Tax levy: Mr. Skof stated a truth and taxation hearing will need to be done in December and Commissioner Wyatt asked if Special Recreation was increased and confirmed the hearing would be on December 18 at 5:45 pm.

COMMITTEE/STAFF REPORTS

1. *Business Office*

a. Director report: Ms. Cowart report: Ms. Cowart submitted written report with updates through emails. Ms. Cowart asked for Commissioner thoughts on cost sharing with the City of North Chicago on the road that goes through Foss Park and Commissioners did not appear interested.

b. Business Manager report: Mr. Skof report: Mr. Skof submitted written report and reviewed the auditors will be at the December meeting for their presentation, the Business Manager position has been posted, Community Pass is still in the works and the copier lease is up in 2025.

2. *Parks*

a. Superintendent of Grounds: Mr. Winter report: Mr. Winter stated washrooms have been winterized, swings and soccer goals are down, tree removal proposal, irrigation system is winterized, getting estimates on culverts and removing the brush in the parking lot of the Golf Course.

3. *Golf*

a. Manager/Golf Pro report: Mr. Monroe report: Mr. Monroe reported upcoming events feed the homeless, senior Thanksgiving lunch. He reported the carts will be picked up soon, staff has registered for the PGA Show in January and the fish fry have picked up.

4. Recreation

a. Superintendent of Recreation: Ms. Hall report: Ms. Hall reported events of senior luncheon, Blues Night, Mother's Trust Coat Drive, comedy program, breakfast with Santa and working on spring programs that include basketball, girls flag football.

CITIZEN COMMENTS

1. Mr. Rayon Edwards: Mr. Edwards disagreed with raising taxes and that money should be spent on seniors and children. He also discussed a Blue Room rental miscommunication.
2. Ms. Princess Hemphill: Ms. Hemphill discussed a community event on December 20 with AMO as the beneficiary.

Executive Session

5 ILCS 120/2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity

Commissioner Hawthorn motions to move to Executive Session. Second by Commissioner Neal.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES at 6:45 pm

Commissioner King reconvenes Committee Meeting.

ADJOURNMENT

Commissioner King stands the meeting adjourned with no objections at 7:08 pm.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
November 20, 2024**

CALL TO ORDER: Commissioner King called the meeting to order at 7:09 pm.

ROLL CALL:

Board members present: Commissioner Carmecia Hawthorn, Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kingston Neal and Commissioner Vance Wyatt

Board members absent: None

PLEDGE OF ALLEGIANCE waived as recited in the Committee Meeting

1. MINUTES: Commissioner Neal motions to approve Decennial Committee on Local Government Efficiency Meeting, Committee Meeting, and Regular Meeting (10/16/2024). Second by Commissioner Johnson.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

2. BILLS: Commissioner Johnson motions to approve monthly bills: invoices paid (10/12/2024-11/14/2024): \$216,394.52, invoices due \$71,847.21, invoices to be paid by credit card at approximate \$3,298.95 and first of the month bills (December) – approximate: \$18,625.00 as presented. Second by Commissioner Neal.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

3. PAYROLL: Commissioner Johnson motions to approve monthly payroll of \$115,732.32 as presented. Second by Commissioner Wyatt.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

4. PETTY CASH REPORTS: none

5. FINANCE REPORTS: Commissioner Hawthorn motions to approve finance reports as presented. Second by Commissioner Wyatt.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER WYATT: as presented in the Committee Meeting.

GOLF: COMMISSIONER JOHNSON: as presented in the Committee Meeting.

PARKS: COMMISSIONER HAWTHORN: as presented in Committee Meeting.

RECREATION: COMMISSIONER KING: as presented in the Committee Meeting.

Commissioner Neal motions to approve Commissioner Reports as presented. Second by Commissioner Hawthorn.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

7. UNFINISHED BUSINESS:

8. NEW BUSINESS:

1. Approval: Early orders – golf turf supplies: \$54,249.90 (Advanced Turf, Arthur Clesen, Simplot Turf).

Commissioner Neal motions to approve early orders – golf turf supplies: \$54,249.90 (Advanced Turf, Arthur Clesen, Simplot Turf). Second by Commissioner Johnson.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

2. Approval: appointment of delegate(s) to Annual Business Meeting of Illinois Association of Park Districts to be held January 25, 2025 at 3:30 pm in Chicago, IL per the Foss Park District Board of Commissioners Handbook

Commissioner Hawthorn motions to approve appointment of delegate(s) to Annual Business Meeting of Illinois Association of Park Districts to be held January 25, 2025 at 3:30 pm in Chicago, IL per the Foss Park District Board of Commissioners Handbook. Second by Commissioner Johnson.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

3. Approval: liquor consumption change: email November 12, 2024 – Hawthorn, Johnson, King, Wyatt: aye, Neal: no response.

Commissioner Hawthorn motions to approve liquor consumption change: email November 12, 2024 – Hawthorn, Johnson, King, Wyatt: aye, Neal: no response. Second by Commissioner King.

Commissioner Johnson confirmed this is a permanent change and approved by the lawyer. Commissioner Wyatt confirmed IPARKS will cover it.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, and Commissioner Wyatt

Nay: None

Abstain: None

Present: Commissioner Neal

Absent: None

MOTION CARRIES

4. Approval: Commissioners and delegated staff attendance at American Shore & Beach Preservation Association 2025 Coastal Summit March 24-28, 2025 in Washington DC at an approximate cost of \$4,000.00 each

Commissioner Hawthorn motions to approve Commissioners and delegated staff attendance at American Shore & Beach Preservation Association 2025 Coastal Summit March 24-28, 2025 in Washington DC at an approximate cost of \$4,000.00 each. Second by Commissioner King.

Aye: Commissioner Hawthorn, Commissioner King, and Commissioner Wyatt

Nay: Commissioner Johnson

Abstain: None

Present: Commissioner Neal

Absent: None

MOTION CARRIES

5. Approval: IPARKS liability insurance approval effective 11/17/2024 at \$80,379.00.

Commissioner Hawthorn motions to approve IPARKS liability insurance approval effective 11/17/2024 at \$80,379.00. Second by Commissioner King.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

6. Approval: phone system and internet provider upgrade as presented.

Commissioner Wyatt motions to postpone phone system and internet provider upgrade as presented. Second by Commissioner Hawthorn.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

7. Approval: network printer approval as discussed in Committee Meeting.

Commissioner Johnson motions to approve network printer approval as discussed in Committee Meeting at a cost of \$3,564.12. Second by Commissioner King.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

8. Approval: North Chicago Police Department Shop with a Cop donation \$500.00.

Commissioner Johnson motions to approve North Chicago Police Department Shop with a Cop donation \$500.00. Second by Commissioner King.

Commissioner Hawthorn asked if donations were still being given. Commissioner Neal clarified that only applied to churches.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

9. CITIZEN COMMENTS:

None

10. ADJOURNMENT:

Commissioner Hawthorn motions to adjourn. Second by Commissioner Wyatt.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES at 7:18 pm

This record is not verbatim.

Respectfully Submitted,

Kari Cowart, Board Secretary