

**Foss Park District
Committee Meeting Minutes
December 18, 2024**

CALL TO ORDER Commissioner Wyatt called the meeting to order at 6:00pm.

ROLL CALL

Board members present: Commissioner Carmecia Hawthorn, Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kingston Neal and Commissioner Vance Wyatt

Board members absent: none

PLEDGE OF ALLEGIANCE waived as recited in Tax Levy Hearing

COMMITTEE OF THE WHOLE

1. Illinois Public Risk Fund renewal: Mr. Skof stated the renewal increased approximately \$1,000.00.
2. EV charging stations: Mr. Monroe shared information received regarding charging stations and is meeting with installers next week. Commissioner Johnson asked how people paid to use chargers. Commissioner Wyatt stated through an app and asked if the interface will be changeable in case something happens with the company.
3. Vision Park installation estimates: Ms. Cowart recommended the mulch installation estimate.
4. Audit presentation – Sikich: Mr. Kellen O'Malley presented a summary of the annual audit.

COMMITTEE/STAFF REPORTS

1. *Business Office*

a. Director report: Ms. Cowart report: Ms. Cowart submitted written report with additional discussion on requested donations. Commissioner Neal and Commissioner Hawthorn stated donations should not be dispersed.

b. Business Manager report: Mr. Skof report: Mr. Skof submitted written report and reviewed phone and IT companies. Commissioner Neal asked about a bank for investments and Mr. Skof stated he planned on investigating next month. Commissioner Wyatt asked if the District was collateralized and Mr. Skof said yes but was unsure on exact amount.

2. *Parks*

a. Superintendent of Grounds: Mr. Winter report: Mr. Winter stated weekly park checks occur and he received two estimates for culvert repair, however, there has been no communication from Storm Water Management. Commissioner Hawthorn said the project needs to move forward and asked about the tree removal dates. Mr. Winter stated he is waiting on exact dates from company. Commissioner Hawthorn stated she spoke to a citizen regarding two trees.

3. *Golf*

a. Manager/Golf Pro report: Mr. Monroe report: Mr. Monroe reported carts have been picked up and winter hours (closed Monday and Tuesday) will begin after January 1. Commissioner Johnson asked if those fish fry and card nights affect those hours and Mr. Monroe stated no. Commissioner Hawthorn stated both events are being advertised. Commissioner Wyatt inquired about Food and Beverage Manager and Mr. Monroe stated the discussion will happen after the first of the year.

4. Recreation

a. Superintendent of Recreation: Ms. Hall report: Ms. Hall reported events of holiday party on Friday, Breakfast with Santa and toy give away on Saturday, football is over and basketball is beginning, Vertical Encounter has now found their own building, still looking to fill some staff positions, staff is working on brochure and investigating robo calls. Commissioner Hawthorn stated activities have been wonderful and Commissioner Wyatt inquired about Community Pass. Mr. Skof stated recreation staff needs training. Ms. Hall stated girls flag football will be held in January or February.

CITIZEN COMMENTS

None

Executive Session

5 ILCS 120/2(c)(29) meetings between internal or external auditors and government audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America

Commissioner Neal motions to move to Executive Session. Second by Commissioner King.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES at 6:53 pm

Commissioner Wyatt reconvenes Committee Meeting.

ADJOURNMENT

Commissioner Wyatt stands the meeting adjourned with no objections at 7:14 pm.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Regular Meeting Minutes
December 18, 2024**

CALL TO ORDER: Commissioner Wyatt called the meeting to order at 7:15 pm.

ROLL CALL:

Board members present: Commissioner Carmecia Hawthorn, Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kingston Neal and Commissioner Vance Wyatt

Board members absent: None

PLEDGE OF ALLEGIANCE waived as recited in the Tax Levy Hearing

1. MINUTES: Commissioner King motions to approve Committee Meeting, Executive Session and Regular Meeting (11/20/2024) with amendments. Second by Commissioner Hawthorn.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

2. BILLS: Commissioner King motions to approve monthly bills: invoices paid (11/15/2024-12/12/2024): \$344,995.76, invoices due \$67,954.70, invoices to be paid by credit card at approximate \$2,629.04 and first of the month bills (January) – approximate: \$10,750.00 as presented. Second by Commissioner Hawthorn.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

3. PAYROLL: Commissioner King motions to approve monthly payroll of \$151,441.85 as presented. Second by Commissioner Hawthorn.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

4. PETTY CASH REPORTS: Commissioner King motions to approve petty cash report Business Office \$36.32 as presented. Second by Commissioner Hawthorn.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

5. FINANCE REPORTS: Commissioner King motions to approve finance reports and Commissioner reports as presented. Second by Commissioner Hawthorn.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER WYATT: as presented in the Committee Meeting.

GOLF: COMMISSIONER JOHNSON: as presented in the Committee Meeting.

PARKS: COMMISSIONER HAWTHORN: as presented in Committee Meeting.

RECREATION: COMMISSIONER KING: as presented in the Committee Meeting.

*see above

7. UNFINISHED BUSINESS:

1. Approval: phone system and internet provider upgrade as presented (November 2024)
Commissioner King motions to postpone to a later day phone system and internet provider upgrade as presented (November 2024). Second by Commissioner Hawthorn.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

8. NEW BUSINESS:

1. Approval: fiscal year 2023/24 audit as presented by Sikich
Commissioner King motions to approve fiscal year 2023/24 audit as presented by Sikich. Second by Commissioner Neal.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

2. Approval: IPRF Worker's Compensation insurance effective 1/1/2025 for \$32,517.00
Commissioner King motions to approve IPRF Worker's Compensation insurance effective 1/1/2025 for \$32,517.00. Second by Commissioner Johnson.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

3. Approval: 2024 tax levy as presented

Commissioner King motions to approve 2024 tax levy as presented. Second by Commissioner Hawthorn.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Present: None

Absent: None

MOTION CARRIES

4. Approval: poll regarding moving meetings to Community Recreation Center – aye: Hawthorn (with comment), Johnson, King, Wyatt. No response: Neal

Commissioner King motions to approve poll regarding moving meetings to Community Recreation Center – aye: Hawthorn (with comment), Johnson, King, Wyatt. No response: Neal. Second by Commissioner Johnson.

Commissioner Hawthorn feels summer meetings should be held at the Golf Course.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Present: None

Absent: None

MOTION CARRIES

5. Approval: Vision Park playground installation estimate

Commissioner Hawthorn motions to approve Vision Park playground installation estimate of \$155,300.00. Second by Commissioner King.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

9. CITIZEN COMMENTS:

None

10. ADJOURNMENT:

Commissioner King motions to adjourn. Second by Commissioner Hawthorn.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES at 7:20 pm

This record is not verbatim.
Respectfully Submitted,
Kari Cowart, Board Secretary