

**Foss Park District
Committee Meeting Minutes
April 16, 2025**

CALL TO ORDER Commissioner Wyatt called the meeting to order at 6:00pm.

ROLL CALL

Board members present: Commissioner Carmecia Hawthorn, Commissioner Johnny Johnson, Commissioner Kingston Neal and Commissioner Vance Wyatt

Board members absent: Commissioner Donna King

Commissioner Hawthorn motions to move to allow Commissioner King to participate via teleconference due to medical reasons. Second by Commissioner Johnson.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner Neal and Commissioner Wyatt

Nay: None

Abstain: None

Absent: Commissioner King

MOTION PASSES at 6:02 pm

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. Planning Resources Inc.: Comprehensive Master Plan – final discussion. Commissioner Wyatt asked for final questions on proposed master plan.
2. Pool demolition bids. Board of Commissioners discussion on submitted bids.

COMMITTEE/STAFF REPORTS

1. *Business Office*

a. Director report: Ms. Cowart report: Ms. Cowart reviewed submitted written report. Board reviewed photos of culvert taken by Commissioner Neal. Commissioner Neal stated some sort of guard rail needs to be installed for safety reasons. Commissioner King stated the repair looks unfinished. Commissioner Hawthorn stated the safety of the culvert was discussed last year. Commissioner Wyatt suggested an RFP for the bridge. Commissioner Johnson stated the culverts have been discussed for years.

b. Business Manager report: Mr. Skof report: Mr. Skof reviewed submitted written report. Commissioner Wyatt thanked Mr. Skof for his years of service. Commissioner King also thanked Mr. Skof for his service.

2. *Parks*

a. Superintendent of Grounds: Mr. Winter report: Mr. Winter stated trees were removed from Foss Park, seasonal staff will begin next week, a weed and feed service is scheduled for the Community Recreation Center, staff will begin cleaning/painting Foss Park washrooms next week and Youth Build helped with park cleanup. Mr. Winter continued that staff is working on the golf course. Commissioner Hawthorn asked when the chair would be installed at Twin City and Mr. Winter stated he needs to know where exactly to install it.

3. *Golf*

a. Manager/Golf Pro report: Mr. Monroe report: Mr. Monroe reported all golf carts are back and running, seasonal staff will begin at the end of the week, deep cleaning was completed with the help of Youth Build and the end of year inventory for the audit will be completed at the end of the month.

4. *Recreation*

a. Superintendent of Recreation: Ms. Hall report: Ms. Hall presented updated fliers, 7 on 7 football, martial arts/women's' self-defense class, line dance class, egg hunts for children and adults, tween camp, Earth Day on April 26 and the summer brochure is being completed.

Commissioner Neal wanted to discuss the remodel of the bathrooms and modular units are a solution, but not a great solution. He continued the cost of renovation is potentially significantly less than a full demolition. Commissioner King stated with summer approaching the bathrooms need to be fixed. Commissioner Hawthorn stated that if construction cannot be done in a timely manner, the bathrooms need to be cleaned and painted. Commissioner Wyatt stated the sewer lines are an issue and may need replacement. Commissioner Neal stated an entire scope of work needs to be completed.

CITIZEN COMMENTS

Mr. Rayon Edwards: Mr. Edwards stated he was confused about the golf course bathrooms, there is too much travel for trainings, Commissioners need to be in attendance at meetings and apologies need to be made to the Board and the public due to behavior at last month's meeting.

ADJOURNMENT

Commissioner Wyatt stands the meeting adjourned with no objections at 6:59 pm.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

Foss Park District
Regular Meeting Minutes
April 16, 2025

CALL TO ORDER: Commissioner Wyatt called the meeting to order at 7:00 pm.

ROLL CALL:

Board members present: Commissioner Carmecia Hawthorn, Commissioner Johnny Johnson, Commissioner Donna King, Commissioner Kingston Neal and Commissioner Vance Wyatt

Board members absent: None

Commissioner Hawthorn motions to move to allow Commissioner King to participate via teleconference due to medical reasons. Second by Commissioner Johnson.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner Neal and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION PASSES at 7:01 pm

PLEDGE OF ALLEGIANCE waived as recited in the Committee Meeting

1. MINUTES: Commissioner Hawthorn motions to approve Committee Meeting, Executive Session and Regular Meeting (03/19/2025). Second by Commissioner Johnson.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

2. BILLS: Commissioner Hawthorn motions to approve monthly bills: invoices paid (03/14/2025-04/10/2025): \$76,205.42, invoices due \$42,622.06, invoices to be paid by credit card at approximate \$9,006.83 and first of the month bills (May) – approximate: \$30,379.00 as presented. Second by Commissioner Neal.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

3. PAYROLL: Commissioner Neal motions to approve monthly payroll of \$77,776.63 as presented. Second by Commissioner Hawthorn.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

4. PETTY CASH REPORTS: None.

5. FINANCE REPORTS: Commissioner Hawthorn motions to approve finance reports and Commissioner reports as presented. Second by Commissioner Neal.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

6. COMMISSIONER REPORTS:

FINANCE: COMMISSIONER WYATT: as presented in the Committee Meeting.

GOLF: COMMISSIONER JOHNSON: as presented in the Committee Meeting.

PARKS: COMMISSIONER HAWTHORN: as presented in Committee Meeting.

RECREATION: COMMISSIONER KING: as presented in the Committee Meeting.

*see above

7. UNFINISHED BUSINESS:

1. Approval: internet provider upgrade as presented (November 2024)

Commissioner Hawthorn motions to postpone internet provider upgrade as presented (November 2024).

Second by Commissioner Neal.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

8. NEW BUSINESS:

1. Approval: Planning Resources Inc.: Comprehensive Master Plan as presented

Meeting Commissioner King motions to approve Planning Resources Inc.: Comprehensive Master Plan as presented. Second by Commissioner Hawthorn.

Aye: Commissioner Hawthorn, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: Commissioner Johnson

Absent: None

MOTION CARRIES

2. Approval: acceptance and/or approval pool demolition bid as discussed in Committee Meeting

Commissioner Neal motions to approve acceptance and/or approval pool demolition bid as discussed in

Committee Meeting as presented by Dale Inc. at an approximate cost of \$52,680.00. Second by Commissioner Hawthorn.

Aye: Commissioner Hawthorn, Commissioner Johnson, Commissioner King, Commissioner Neal, and Commissioner Wyatt

Nay: None

Abstain: None

Absent: None

MOTION CARRIES

9. CITIZEN COMMENTS: None.

10. ADJOURNMENT:

Commissioner Wyatt stands the meeting adjourned with no objections at 7:04 pm.

This record is not verbatim.

Respectfully Submitted,

Kari Cowart, Board Secretary